



At the Council Chamber, Whitehall

THE 18th DAY OF MARCH 2025

BY THE LORDS OF HIS MAJESTY'S MOST HONOURABLE
PRIVY COUNCIL

The Privy Council has approved the revised Bye-laws of the Worshipful Company of Carmen as set out in the Schedule to this Order.

Richard Tilbrook, CVO

SCHEDULE

REVISED BYE-LAWS OF THE WORSHIPFUL COMPANY OF CARMEN

1. COURT OF ASSISTANTS

- (a) The Court of Assistants, in whose hands repose all the affairs and business of the Company, shall be constituted of the Master, the Senior Warden, the Junior Warden and not less than 15 and not more than 21 Assistants elected by the corporate members of the Company from the Members of the Livery, exclusive of Honorary Members.
- (b) Upon the death, resignation or removal of any Assistants or whenever the Court shall decide that an Assistant or Assistants shall be elected to complete the number of Assistants above mentioned, notice of the vacancy or of the intention to complete the number of Assistants shall be given and a time and place appointed for a meeting of the Members of the Company to be held within twelve months next after such death, resignation or removal or after such decision and the said Master, Wardens, Assistants and fellowship of the Company shall then and there elect a fit and proper person or persons who shall be willing to serve as Assistant or Assistants, in the room and stead of the person so dying, resigning, being removed, or to complete the number of Assistants as aforesaid.

- (c) Members of the Court on election shall make the customary declaration, sign the Roll and pay the fine.

2. MEETINGS OF THE COURT OF ASSISTANTS

The Court shall meet quarterly in the months of January, April, July and October and shall hold such other meetings as the Master for the time being or the Court may deem necessary. Nine members of the Court of Assistants shall form a quorum at meetings of the Court. The Master shall preside at all meetings of the Court and, in his absence, the Senior Warden and, in the absence of the latter, the Junior Warden. In the absence of the Master and both Wardens, the Court shall appoint one of its number Chairman at the meeting. The decision of the Master or the Senior or Junior Warden or the Chairman for the time being (as the case may be) shall be conclusive on all points of order. The Chairman shall have a second or casting vote, if necessary.

3. ELECTION OF THE MASTER, WARDENS, CLERK AND OTHER OFFICERS

The Master, Senior Warden, Junior Warden, Clerk and other Officers of the Company shall be elected by the Court at the meeting held in the month of July each year and the Master and Wardens shall be installed in office at the meeting held in the month of October each year.

4. TEMPORARY VACANCY IN THE OFFICE OF MASTER OR WARDENS

In the event of the death or retirement of a Master or Warden, a temporary Master or Warden who shall, if possible, be a Past Master shall be elected by the Court to the vacant office, and shall hold office until the new Master and Wardens are installed in office in the month of October next following.

5. GENERAL PURPOSES COMMITTEE

The Court may elect in each October a General Purposes Committee consisting of the Master, the Senior Warden, the Junior Warden, the Immediate Past Master and three members of the Court of Assistants, with power to add to their number. The duties shall be to act in all matters which the Court in its discretion may refer to them, and such Committee shall report its proceedings to the next meeting of the Court for its approval and confirmation.

6. ADMISSION TO THE FREEDOM

Admission to the Freedom shall be according to the custom of London by Patrimony, Apprenticeship and Redemption. Candidates on admission to the Freedom must make the customary declaration, sign the Roll and pay the fee. All Freemen after admittance must apply to the Court of Aldermen for admittance to the Freedom of the City of London in the said Company of Carmen.

7. ELECTION TO THE LIVERY

The names of Freemen who desire to be called upon the Livery of the Company shall be submitted to the Court of Assistants at a duly assembled Court Meeting, or at a Special Meeting of the Court convened for the purpose. If not already a Freeman of the City of London, the candidate must first take up such Freedom and on being duly called by the Court to the Livery must pay the Livery fine as sanctioned by the Court of Aldermen.

8. AUDIT OF ACCOUNTS

The accounts of the Company shall be audited by a duly qualified auditor or auditors and made up to the 31st October each year and shall be presented under the signatures of the retiring Master and Wardens and countersigned by the Clerk of the Company at the January meeting of the Court of Assistants there to be considered. Such one or more properly qualified auditor or auditors shall be elected annually by the Court of Assistants at their Meeting in the month of October to serve for one whole year ensuing and to examine and report to the Court of Assistants on the accounts of the Company.

9. ELECTION OF A CLERK AND BEADLE

The Master, Wardens and Assistants shall choose or ordain one fit person to be their Clerk and, if they think fit, one or more fit persons to be their Assistant Clerk or Clerks, and shall appoint one other fit person or more to be their Beadle or Beadles, to make summons in the name of the Master, Wardens and Assistants for the time being and to execute such lawful precepts and commandments as shall be given to them. The Clerk and Assistant Clerk or Clerks, if any, shall always be guaranteed by a reputable company under a Fidelity Guarantee Bond for the sum of not less than £1,000, the Company paying the premium. In the event of death or retirement of the Clerk or other Officer of the Company, a temporary Clerk or Officer shall be elected by the Court to the vacant office and shall hold office until the new Clerk or other Officer is elected in the month of July next following.

10. QUARTERAGE

It shall be lawful for the Master, Wardens and Assistants for the time being by their Officers to levy, collect and receive of the Members of the Company a competent sum of money to be by them agreed upon by the name of quarterage towards the charges of the Company, as in other companies in the said City of London is used, which quarterage shall not exceed twelve pence each quarter for any one person or such other revised sums as may be determined from time to time by the Court of Assistants.

11. APPRENTICESHIP

Any member of the Company, when he takes an apprentice, shall present the same apprentice to the Master and Wardens of the Company for the time being or to Members of the Company deputed by the Master and Wardens for the same, and shall then pay the usual fees into the hands of the Clerk of the Company for the time being and no Member of the Company shall at any time take an apprentice for any shorter or less terms than four years. Provided, however, that any such apprentice whose

apprenticeship has been interrupted by war service may have the period of such apprenticeship reduced by the whole or part of such period of war service. Every apprentice thus bound shall be registered in the Chamber of London according to the custom of London, and, at the end of the said term, having truly served the said term, shall be made free of the said Company. Every apprentice before his admittance into the Freedom of the City of London shall be presented again to the Master and Wardens for the time being or to Members of the Company deputed for the purpose and shall then give bond to them to be contributory to all manner of charges belonging to the said Company and pay to the said Company the customary fees on such admission.

12. CUSTODY OF BOOKS ETC.

The books, records and other property excluding securities of the Company and all plate, paintings and other items of substantial intrinsic value shall be placed in safe keeping with such persons and in such a place as shall be determined by the Court with the approval of the Company's Insurers.

13. DOCUMENTS OF TITLES AND SECURITIES

All documents of title and securities of the Company shall be placed in the care of Bankers to the Company. A certified schedule of all such documents of title and securities shall be obtained from the Bankers and produced each year to the Auditors and Court of assistants. The Auditors are also empowered physically to inspect all such documents of title and securities.

14. THE WORSHIPFUL COMPANY OF CARMEN BENEVOLENT TRUST and THE WORSHIPFUL COMPANY OF CARMEN ST DUNSTAN HERITAGE TRUST ("the Charities")

The Trustees of the Charities shall have responsibility for the administration of the Company's charitable arm within the provisions of its constitution according to law.

15. FINES AND FEES

The fines and fees shall be fixed from time to time by the Court of Assistants subject to the approval of the Court of Aldermen in accordance with the custom of London.

16. AMENDMENT OF BYE-LAWS

Notice of motion to repeal, alter or add to the Bye-laws shall be sent to the Clerk in writing by registered post at least twenty-one days before a meeting of the Court of assistants for inclusion in the agenda and summons convening a meeting of the Court. Such motion shall be declared carried only by a majority of two thirds of the members present and voting at a Court of Assistants. All such changes of Bye-laws shall be submitted to the Court of Aldermen for their approval in accordance with the custom of London before being communicated to His Majesty's Privy Council for sanction to effect said change.