



At the Council Chamber, Whitehall

THE 21st DAY OF JULY 2021

BY THE LORDS OF HER MAJESTY'S MOST HONOURABLE
PRIVY COUNCIL

The Privy Council has approved the amendments to the Bylaws of The Worshipful Company of Environmental Cleaners and the provisions for the Register of Chartered Environmental Cleaners as set out in the Schedules to this Order.

Ceri King

SCHEDULE

AMENDMENTS TO THE BYLAWS OF THE WORSHIPFUL COMPANY OF ENVIRONMENTAL CLEANERS

Delete Bylaw 9 and **substitute**:

- “9. The Company may maintain a Register of current Chartered Environmental Cleaners as provided in the Charter and in the Second Schedule to the Charter.”.

“SECOND SCHEDULE

THE REGISTER OF CHARTERED ENVIRONMENTAL CLEANERS

1. Preamble

- 1.1 Pursuant to Article 3(vi) of the Charter of incorporation and Bylaws 10 to 14 inclusive of the Worshipful Company of Environmental Cleaners (hereinafter referred to as The Company), this Schedule establishes the conditions of registration and the membership and constitution of the Company's Registration Authority (hereinafter referred to as the RA) created to operate, for the public benefit, the Register of Chartered Practitioners in Environmental Cleaning (hereinafter referred to as the Register), and any additional registers of expertise related to environmental cleaning practice that may be subsequently required. This Schedule also provides the method of operation of these Registers. The RA is the agent for The Company acting under The Company's delegated authority.

2. The Register

- 2.1 All environmental cleaners who satisfy the standards of knowledge, experience, competence and professional integrity at graduate or equivalent level shall be entitled to apply for registration as Chartered Environmental Cleaners (hereinafter referred to by the post-nominal designation of C.Env.Cln which those admitted to the Registers [the Registrants] shall be entitled to use as appropriate).
- 2.2 Applicants to the Register are required to be personal members of any relevant professional institution licensed by the RA (the Licensees) on behalf of The Company, and normally represented on the RA. Such licence shall allow the licensed organisation to nominate to the RA its appropriately qualified and experienced members for consideration for admission to the Register.
- 2.3 Additionally, the RA exceptionally may allow to apply for admission to the Register appropriately qualified and experienced environmental cleaners who are not, or cannot become, members of a relevant professional institution. Such Registrants will then be subject to the RA's model code of professional conduct and disciplinary process.
- 2.4 A relevant professional institution is, for these purposes, a membership society which requires of its members qualifications and experience in environmental cleaning or related activity, which imposes a code of professional conduct on its members including a requirement for continuing professional development, and which provides a professional disciplinary enquiry procedure in the event of a complaint being made about the professional competence or behaviour of one of its members.
- 2.5 This registration shall be recognition, in the public interest, of the ability to practise in the field of environmental cleaning practice at the appropriate level, and of the evidence of sufficient knowledge, experience, competence and professional integrity in so doing. The evidence provided in support of registration application shall encompass a wide range of employment disciplines and is detailed in the Regulations of the RA.
- 2.6 Applicants for entry onto the Registers shall satisfy the RA that they meet the conditions for entry set out in this Schedule and the RA Regulations by providing such evidence of attainment as may be required.
- 2.7 The applicants and the Registrants shall pay, respectively, such application fees and annual registration fees as the RA may determine in order to at least meet the costs of operating the Register.
- 2.8 The RA shall provide a model code of professional conduct and a professional disciplinary procedure with which it shall require its Registrants to comply or it may require, in its discretion, that a Licensee holds a professional disciplinary

enquiry and applies appropriate sanctions, in situations where one of their Registrant's competencies and/or professional conduct falls short of the required standard.

- 2.9 The RA shall apply sanctions to those found liable at such enquiries and shall report them to their professional institutions. The sanctions may be removal from the Register, suspension with requirements for further training, or a reprimand with advice.

3. The Chartered Environmental Cleaners Registration Authority

- 3.1 The Court of The Company shall establish a committee (reporting to the Court), to be entitled the Chartered Environmental Cleaners Registration Authority (the RA), to implement and manage the Register. The Court shall grant to the RA such delegated authority to act on its behalf as shall be consistent with the requirement of reporting its proposals and actions to the Court given that the Court bears the ultimate responsibility for all matters concerned with its operation under its Charter.
- 3.2 The RA shall comprise an appointed independent Chair and independent Deputy Chair and, in addition, a minimum of one and maximum of two nominated representatives of the Court as voting members who shall represent the interests of The Company as the owner of the Register (the Licensor) for such periods of time as The Company shall decide. Furthermore, the RA may invite representatives from licensees to sit as voting members on the RA for such terms of membership as it shall decide. Non-voting advisers may be invited to attend some or all of the meetings.
- 3.3 The administration of the Register may be undertaken by an administrator such as a suitable company or person as selected by the RA under a renewable contract with The Company and subject to the direction of the RA. In the event that the contract between The Company and its administrator is not renewed on any occasion, the RA shall seek another suitable company or person with which to contract on similar terms.
- 3.4 The RA shall be responsible for agreeing and regularly reviewing the terms of registration; for deciding who shall be admitted and removed from the Register according to criteria approved by The Company from time to time; for assessing regularly the operation of Licensees; and for renewing and removing the licences where necessary, and for liaising and communicating with all interested parties. The RA shall also provide oversight of the application of its Code of Professional Conduct, including the requirement for continuing professional development, in respect of the Registrants.
- 3.5 The Licensees shall pay such license fees as the RA may determine, in order at least to meet the costs of operating the RA.

3.6 Normally the Court, having conferred delegated authority upon the RA, shall only intervene in the operation of the RA in matters of conflict of interest or disagreement over interpretation of its Charter, Bylaws, and this Schedule. The RA may have its processes and procedures regularly reviewed and audited by an independent organisation having equivalent professional standing and Charter-awarding capabilities.

4. Supporters

The Company may invite interested organisations in the environmental cleaning and related occupations, industries and professions, other than professional institutions, to join a List of Register Supporters. Such Supporters may enjoy such benefits and pay such subscriptions as The Company may require but they shall not have any rights to participate in the management of the Register.”.