



At the Council Chamber, Whitehall

THE 11th DAY OF MARCH 2020

BY THE LORDS OF HER MAJESTY'S MOST HONOURABLE
PRIVY COUNCIL

The Privy Council has approved the revised Bye-laws of the Chartered Institute of Architectural Technologists as set out in the Schedule to this Order.

Richard Tilbrook

SCHEDULE

REVISED BYE-LAWS OF THE CHARTERED INSTITUTE OF ARCHITECTURAL TECHNOLOGISTS

1. In Bye-law 1 "DEFINITIONS":
 - (a) *re-letter* sub-paragraphs (d) to (u) as (e) to (v);
 - (b) *delete* sub-paragraph (d) and *substitute*:

“(d) “**Chartered Architectural Technologist**” means Full or Fellow Member of the Institute;”.
 - (c) in sub-paragraph (l) as re-lettered:
 - (i) after “Full” *insert* “or Fellow”;
 - (ii) *delete* “Chartered”;
 - (d) in sub-paragraph (n) as re-lettered *delete* “him” and *substitute* “them”;
 - (e) in sub-paragraph (u) as re-lettered *delete* “importing the masculine gender shall include the feminine” and *substitute* “of any gender shall be held and construed to include any other gender”.
2. In Bye-law 3(a) *delete* “Our” and *substitute* “the”.

3. **Delete** Bye-law 4 and **substitute**:

“4. There shall be the following classes of membership. Not all classes may be active at any time, the Board may by Regulation determine the use of each class:

- (a) Member;
 - (b) Fellow;
 - (c) Technician;
 - (d) Associate;
 - (e) Profile;
 - (f) Student;
 - (g) Honorary member;
 - (h) Honorary Fellow;
- and these classes may be subdivided by Regulations.”.

4. In Bye-law 5 after “determine the” **insert** “use,”.

5. **Re-number** Bye-laws 7 to 61 as 13 to 67.

6. **Delete** Bye-law 6 and **substitute**:

“6. Full Members shall be entitled to use the post-nominal letters “MCIAT”, and the descriptor “Chartered Architectural Technologist”.”.

7. **Delete** Bye-laws 7 to 12 and **substitute**:

“7. Fellow Members shall be entitled to use the post-nominal letters “FCIAT”, and the descriptor “Chartered Architectural Technologist”.

8. Technician members shall be entitled to use the post-nominal letters “TCIAT”.

9. Associate members shall be entitled to use the post-nominal letters “ACIAT”.

10. Honorary members shall be entitled to use the post-nominal letters “Hon MCIAT”.

11. Honorary Fellows shall be entitled to use the post-nominal letters “HonFCIAT”.

12. The Members who have satisfied the Institute’s standards of education (minimum Honours degree or equivalent), and who have demonstrated appropriate practical experience, and professionalism, including adhering to the Code of Conduct and its Continuing Professional Development requirements will be awarded the professional qualification “Chartered Architectural Technologist, MCIAT” and will be authorised to use its title and post-nominal letters.”.

8. In Bye-law 13 as renumbered:

(a) after “Each Member,” **insert** “Fellow,”;

- (b) after “determined by” *insert* “the”;
 - (c) *delete* “his” and *substitute* “their”;
 - (d) after “be a Member,” *insert* “Fellow,”.
9. In Bye-law 14 as renumbered after “as determined by” *insert* “the”.
10. In Bye-law 16 as renumbered:
- (a) after “an Honorary member” *insert* “or Honorary Fellow”;
 - (b) after “accordance with” *insert* “the”.
11. In Bye-law 17 as renumbered:
- (a) in sub-paragraph (b) *delete* “12” and *substitute* “18”;
 - (b) in sub-paragraph (c) *delete* “him” and *substitute* “them”;
 - (c) after “due from” *delete* “him” and *substitute* “them”;
 - (d) after “at the date” *delete* “his” and *substitute* “their”.
12. In Bye-law 18 as renumbered:
- (a) *delete* “11” and *substitute* “17”;
 - (b) in sub-paragraph (a):
 - (i) *delete* “a” and *substitute* “A”;
 - (ii) *delete* “his” and *substitute* “their”.
 - (c) in sub-paragraph (b):
 - (i) *delete* “his” and *substitute* “their”;
 - (ii) *delete* “him” and *substitute* “them”.
13. *Delete* Bye-law 19 as renumbered and *substitute*:

“HONORARY MEMBERSHIP

19. Those persons who are Honorary members of the Company at the date these Bye-laws came into force and thereafter shall be Honorary members of the Institute.”.

14. **Renumber** renumbered Bye-laws 20 to 67 as 21 to 68.

15. **Delete** Bye-law 20 as renumbered and **substitute**:

“HONORARY FELLOW

20. The Board may admit as Honorary Fellows such persons, as recommended by the Honorary Fellows’ Panel, established by Council, for this distinction. Honorary Fellows shall be subject to the jurisdiction of the Board which may impose such terms and conditions (other than those requiring the payment of any subscriptions) upon Honorary Fellows as it may think fit and may terminate the Honorary Fellow membership of any person at any time.”.

16. **Renumber** renumbered Bye-laws 22 to 68 as 23 to 69.

17. **Delete** Bye-law 22 as renumbered and **substitute**:

“CIAT CHARTERED PRACTICE

22. The Board, subject to such terms and conditions it may impose, shall permit practices established by one or more Chartered Architectural Technologists who offer and provide Architectural Technology services and have Registered their practice in accordance with the Requirements of Registration to refer to such a Registered Practice as a CIAT Chartered Practice. The Board may withdraw the right to be a CIAT Chartered Practice and/or the use of the descriptor “CIAT Chartered Practice” at any time.”.

18. In Bye-law 23 as renumbered **delete** “Members” and **substitute** “All members”.

19. **Renumber** renumbered Bye-laws 24 to 69 as 25 to 70.

20. **Delete** Bye-law 24 as renumbered and **substitute**:

“24. Those who are registered as affiliates are bound by the laws of the Institute and may be subject to disciplinary proceedings of the Institute if found in breach of those laws or if found guilty by a competent tribunal or Court of an offence considered relevant to being affiliated or associated to the Institute. Regulations shall provide for the investigation and determination of complaints against affiliates and associations, and shall specify the rights of an affiliate and association subject to a complaint to receive notice, to be represented and to call and cross-examine witnesses, and to appeal. Regulations under this Bye-law may make provision for all matters within the disciplinary process including the sanctions to which an affiliate or association may be liable, and may empower committees of the Institute to regulate their own procedure.”.

21. In Bye-law 28 as renumbered:

(a) after “other than Honorary members” **insert** “and Honorary Fellows”;

- (b) after “excluding Honorary members” *insert* “and Honorary Fellows”.
22. In Bye-law 29 as renumbered *delete* “Members” and *substitute* “Chartered Architectural Technologists”.
23. In Bye-law 30 as renumbered:
- (a) *delete* “his” and *substitute* “their”;
- (b) after “absence” *insert* “the President Elect/Immediate Past President or”;
- (c) *delete* “Vice President” and *substitute* “Vice-President”;
- (d) *delete* “Chairman” and *substitute* “Chair”;
- (e) *delete* “neither is” and *substitute* “none are”.
24. In Bye-laws 32, 33, 41, 46, 49 and 56(c) as renumbered *delete* “Chairman” and *substitute* “Chair” wherever it occurs.
25. In Bye-law 34 as renumbered:
- (a) in sub-paragraph (a) after “thereat” *insert* “:”;
- (b) in sub-paragraph (b):
- (i) *delete* “Members” and *substitute* “Chartered Architectural Technologists”;
- (ii) after “resolutions” *delete* “,” and *substitute* “:”;
- (c) in sub-paragraph (c) *delete* “chairmanship” and *substitute* “chairing”.
26. In Bye-law 36 as renumbered *delete* “Members” and *substitute* “Chartered Architectural Technologists”.
27. In Bye-law 40(d) as renumbered after “Board” *insert* “as necessary, for a specific purpose”.
28. In Bye-law 42 as renumbered *delete* “31” and *substitute* “40”.
29. *Delete* Bye-law 44 as renumbered and *substitute*:
- “44. A member of the Board shall cease to hold office as such:
- (a) if they resigns by notice in writing;
- (b) if they becomes prohibited from being a director of a company or trustee;
- (c) if they becomes bankrupt, makes a declaration of insolvency or suspends payment or makes any arrangement or composition with their creditors;
- ”

- (d) if they are is removed from office by a Resolution of the members in General Meeting;
- (e) if they fails without good reason to attend three consecutive Board meetings;
- (f) if they are is removed under Bye-law 45; or
- (g) if they ceases to be a member of the Institute.”.

30. In Bye-law 45 as renumbered:

- (a) **delete** “he is” and **substitute** “they are”;
- (b) **delete** “or is” and **substitute** “are”
- (c) after “provided in” **insert** “the”.

31. In the heading of Bye-law 46 as renumbered after “Functions” **delete** “,”.

32. In Bye-law 52(g) as renumbered:

- (a) **delete** “financial services” and **substitute** “current Financial Services legislation in place”;
- (b) **delete** “Act 1986 or a company or firm of repute which is an authorised or exempted person within the meaning of that Act otherwise than by virtue of section 45 (1)(j) of that Act”;
- (c) after “provided that” **insert** “.”;
- (d) **re-letter** “(a)” “(b)” “(c)” “(d)” as numbers “(i)” “(ii)” “(iii)” “(iv)”;
- (e) in (ii) as renumbered **delete** “him” and **substitute** “them”.

33. In Bye-law 56 as renumbered:

- (a) **delete** sub-paragraph (b) and **substitute**:

“(b) such number of Chartered Architectural Technologists or members specified by, and elected in accordance with the Regulations”.

- (b) in sub-paragraph (e) after “with” **insert** “the”.

34. In Bye-law 60 as renumbered:

- (a) **delete** “account” and **substitute** “accounts”;
- (b) in sub-paragraph (b) after “place;” **insert** “and”.

35. In Bye-law 64 as renumbered:

- (a) after “sending it” *insert* “in electronic form to their registered email address or”;
- (b) *delete* “him” and *substitute* “them” wherever it occurs;
- (c) *delete* “he has” and *substitute* “they have”;
- (d) *delete* “the address if any” and *substitute* “the address, if any,”.