

**ORDERS APPROVED AT THE PRIVY COUNCIL HELD BY THE  
QUEEN AT BUCKINGHAM PALACE ON 15TH FEBRUARY 2017**

**COUNSELLORS PRESENT**

**The Rt Hon David Lidington (Lord President)**

**The Rt Hon James Brokenshire**

**The Rt Hon David Jones**

**The Rt Hon David Mundell**

Privy Counsellors	<p>Five Orders recording that Diane Abbott MP, Richard Benyon MP, Sir Julian Flaux, The Rt Hon Nicolas Gibb MP and Emily Thornberry MP, were sworn Members of Her Majesty's Most Honourable Privy Council.</p> <p>An Order recording that The Rt Hon Sir Launcelot Henderson made affirmation as a Member of Her Majesty's Most Honourable Privy Council.</p>
Proclamations	<p>Four Proclamations:—</p> <ol style="list-style-type: none"><li>1. determining the specifications and designs for a new series of five hundred pound, one hundred pound, fifty pound, twenty-five pound, ten pound, one pound and fifty pence gold coins; and a new series of five hundred pound, ten pound, two pound, one pound, fifty pence, twenty pence, ten pence and five pence silver coins; and a new twenty-five pound platinum coin;</li><li>2. determining the specifications and designs for a new series of one hundred pound platinum coins; and a new series of ten pound silver coins;</li><li>3. determining the specifications and design for a new two pound silver coin;</li><li>4. determining the specifications and designs for fifty pence coins commemorating the life and work of Beatrix Potter;</li></ol> <p>and four Orders directing the Lord Chancellor to affix the Great Seal to the Proclamations.</p>

Charter Amendments	Order approving amendments to the Charter of Brunel University London.
British Broadcasting Corporation	Order appointing Sir David Cecil Clementi as Chair of the Board of the British Broadcasting Corporation.
Saint Helena Act 1833	<ol style="list-style-type: none"> <li>1. The Democratic Republic of the Congo (Sanctions) (Overseas Territories) (Amendment) Order 2017 (SI);</li> <li>2. The Emergency Powers (Overseas Territories) Order 2017 (SI);</li> <li>3. The Syria (Restrictive Measures) (Overseas Territories) (Amendment) Order 2017 (SI).</li> </ol>
Universities of Oxford and Cambridge Act 1923	<p>Five Orders approving Statutes of:—</p> <ol style="list-style-type: none"> <li>1. Brasenose College, Oxford;</li> <li>2. Corpus Christi College, Cambridge;</li> <li>3. Queens' College, Cambridge;</li> <li>4. University of Oxford;</li> <li>5. University of Oxford.</li> </ol>
Patents Act 1977	The Patents (Isle of Man) (Amendment) Order 2017 (SI).
Social Security (Miscellaneous Provisions) Act 1977	The Naval, Military and Air Forces Etc. (Disablement and Death) Service Pensions (Amendment) Order 2017 (SI).
Social Security Administration Act 1992	The Social Security (Reciprocal Agreements) Order 2017 (SI).

University of London Act 1994	Order approving a Statute of the University of London.
Education and Inspections Act 2006	The Inspectors of Education, Children's Services and Skills Order 2017 (SI).
Terrorist Asset-Freezing etc. Act 2010	The Terrorist Asset-Freezing etc. Act 2010 (Overseas Territories) (Amendment) Order 2017 (SI).
Scotland Act 2016	The Crown Estate Scotland (Interim Management) Order 2017 (SSI).
Jersey	<p>Three Orders approving the following Acts of the States of Jersey:—</p> <ol style="list-style-type: none"> <li>1. The Dormant Bank Accounts (Jersey) Law 2017;</li> <li>2. The Limited Liability Partnerships (Jersey) Law 2017;</li> <li>3. The United Nations Financial Sanctions (Jersey) Law 2017.</li> </ol>
Burial Act 1853 (Notice)	<p>Order giving notice of the discontinuance of burials in:—</p> <ol style="list-style-type: none"> <li>1. East the Water Cemetery, Bideford, Devon;</li> <li>2. St Peter and St Paul Churchyard, Eythorne, Kent;</li> <li>3. Plots 1, 2, 3 and B of St James' Churchyard, Brightmet, Lancashire;</li> <li>4. St Bartholomew's Churchyard, Cresswell, Northumberland;</li> <li>5. Old Churchyard, North Fawley, West Berkshire.</li> </ol>

<p>Burial Act 1853 (Final)</p>	<p>Order prohibiting further burials in:-</p> <ol style="list-style-type: none"> <li>1. the Churchyard of St Mary and St Martin and the cemetery at Spital Road, Blyth, Nottinghamshire;</li> <li>2. Biscot Churchyard, Luton, Bedfordshire;</li> <li>3. St Andrew's Churchyard, Kingsbury, London;</li> <li>4. St Mary the Virgin Church, Haddenham, Buckinghamshire;</li> <li>5. St John's Churchyard, Delabole, Cornwall;</li> <li>6. Towednack Parish Churchyard, St Ives, Cornwall;</li> <li>7. Holy Cross Felsted Churchyard, Essex;</li> <li>8. St Mary's Churchyard, Stansted Mountfitchet, Essex;</li> <li>9. St Edmund King and Martyr Churchyard, West Kingsdown, Kent;</li> <li>10. St George Church, Mickley, Northumberland.</li> </ol>
<p>Petitions</p>	<p>Order referring a Petition of The Edinburgh Academy, praying for the grant of a Supplementary Charter, to a Committee of the Privy Council.</p>



*At the Court at Buckingham Palace*

THE 15th DAY OF FEBRUARY 2017

PRESENT,

THE QUEEN'S MOST EXCELLENT MAJESTY  
IN COUNCIL

This day Diane Abbott was, by Her Majesty's command, sworn of Her Majesty's Most Honourable Privy Council and took her place at the Board accordingly.

*Richard Tilbrook*



*At the Court at Buckingham Palace*

THE 15th DAY OF FEBRUARY 2017

PRESENT,

THE QUEEN'S MOST EXCELLENT MAJESTY  
IN COUNCIL

This day Richard Benyon was, by Her Majesty's command, sworn of Her Majesty's Most Honourable Privy Council and took his place at the Board accordingly.

*Richard Tilbrook*



*At the Court at Buckingham Palace*

THE 15th DAY OF FEBRUARY 2017

PRESENT,

THE QUEEN'S MOST EXCELLENT MAJESTY  
IN COUNCIL

This day Sir Julian Flaux was, by Her Majesty's command, sworn of Her Majesty's Most Honourable Privy Council and took his place at the Board accordingly.

*Richard Tilbrook*



*At the Court at Buckingham Palace*

THE 15th DAY OF FEBRUARY 2017

PRESENT,

THE QUEEN'S MOST EXCELLENT MAJESTY  
IN COUNCIL

This day The Right Honourable Nicolas Gibb having been appointed, by Order, a Member of Her Majesty's Most Honourable Privy Council, was, by Her Majesty's command, sworn, and took his place at the Board accordingly.

*Richard Tilbrook*





*At the Court at Buckingham Palace*

THE 15th DAY OF FEBRUARY 2017

PRESENT,

THE QUEEN'S MOST EXCELLENT MAJESTY  
IN COUNCIL

This day Emily Thornberry was, by Her Majesty's command, sworn of Her Majesty's Most Honourable Privy Council and took her place at the Board accordingly.

*Richard Tilbrook*



*At the Court at Buckingham Palace*

THE 15th DAY OF FEBRUARY 2017

PRESENT,

THE QUEEN'S MOST EXCELLENT MAJESTY  
IN COUNCIL

This day The Right Honourable Sir Launcelot Henderson having been appointed, by Order, a Member of Her Majesty's Most Honourable Privy Council, was, by Her Majesty's command, admitted on affirmation, and took his place at the Board accordingly.

*Richard Tilbrook*



*At the Court at Buckingham Palace*

THE 15th DAY OF FEBRUARY 2017

PRESENT,

THE QUEEN'S MOST EXCELLENT MAJESTY  
IN COUNCIL

It is this day ordered by Her Majesty in Council that the Right Honourable the Lord High Chancellor of Great Britain do cause the Great Seal of the Realm to be affixed to the Proclamation of this day's date, determining the specifications and designs for a new series of five hundred pound, one hundred pound, fifty pound, twenty-five pound, ten pound, one pound and fifty pence gold coins; and a new series of five hundred pound, ten pound, two pound, one pound, fifty pence, twenty pence, ten pence and five pence silver coins; and a new twenty-five pound platinum coin.

*Richard Tilbrook*



*At the Court at Buckingham Palace*

THE 15th DAY OF FEBRUARY 2017

PRESENT,

THE QUEEN'S MOST EXCELLENT MAJESTY  
IN COUNCIL

It is this day ordered by Her Majesty in Council that the Right Honourable the Lord High Chancellor of Great Britain do cause the Great Seal of the Realm to be affixed to the Proclamation of this day's date, determining the specifications and designs for a new series of one hundred pound platinum coins; and a new series of ten pound silver coins.

*Richard Tilbrook*



*At the Court at Buckingham Palace*

THE 15th DAY OF FEBRUARY 2017

PRESENT,

THE QUEEN'S MOST EXCELLENT MAJESTY  
IN COUNCIL

It is this day ordered by Her Majesty in Council that the Right Honourable the Lord High Chancellor of Great Britain do cause the Great Seal of the Realm to be affixed to the Proclamation of this day's date, determining the specifications and design for a new two pound silver coin.

*Richard Tilbrook*



*At the Court at Buckingham Palace*

THE 15th DAY OF FEBRUARY 2017

PRESENT,

THE QUEEN'S MOST EXCELLENT MAJESTY  
IN COUNCIL

It is this day ordered by Her Majesty in Council that the Right Honourable the Lord High Chancellor of Great Britain do cause the Great Seal of the Realm to be affixed to the Proclamation of this day's date, determining the specifications and designs for fifty pence coins commemorating the life and work of Beatrix Potter.

*Richard Tilbrook*



*At the Court at Buckingham Palace*

THE 15th DAY OF FEBRUARY 2017

PRESENT,

THE QUEEN'S MOST EXCELLENT MAJESTY  
IN COUNCIL

Her Majesty in Council has approved the amendments to the Charter of Brunel University London as set out in the Schedule to this Order with effect from 1st March 2017.

*Richard Tilbrook*

---

*SCHEDULE*

AMENDMENTS TO THE CHARTER OF BRUNEL UNIVERSITY LONDON

1. In Article 7.2 after "Chair of Council" *insert* "and one, the Deputy Chair of Council".
2. In Article 7.3 *delete* "Vice-Chancellor" and *substitute* "Vice Chancellor".
3. *Delete* Articles 7.4 to 7.7 and *substitute*:
  - "7.4 at least one and no more than five members of the senior staff of the University as appointed to Council in accordance with the Ordinances, at least one of whom shall be a member of Senate;
  - 7.5 at least two and no more than four employees of the University appointed in accordance with the Ordinances; and
  - 7.6 at least one and no more than two members appointed by and from amongst the students of the University."

4. In Article 8.1 after "Article 8.6" *insert* "and Article 8.7".
5. In Article 8.2 *delete* "Vice-Chancellor" and *substitute* "Vice Chancellor".
6. In Article 8.3:
  - (a) *delete* "7.5" and *substitute* "7.4"; and
  - (b) *delete* the first "that," and *substitute* ", in the case of the member of Senate,".
7. In Article 8.4 *delete* "7.6" and *substitute* "7.5".
8. In Article 8.5 *delete* "7.7" and *substitute* "7.6".
9. After Article 8.6 *insert* new Article 8.7:

"8.7 The Deputy Chair of Council shall hold office for such period as the Council may determine and shall be eligible for reappointment, subject always to a maximum period of membership of Council of ten years, with four years as Deputy Chair."
10. In Article 10.3:
  - (a) *delete* "Vice Principal" and *substitute* "Deputy Vice Chancellor"; and
  - (b) *delete* "Vice-Chancellor" and *substitute* "Vice Chancellor".





*At the Court at Buckingham Palace*

THE 15th DAY OF FEBRUARY 2017

PRESENT,

THE QUEEN'S MOST EXCELLENT MAJESTY  
IN COUNCIL

WHEREAS the Royal Charter for the continuance of the British Broadcasting Corporation granted to the Corporation on 8th December 2016 provides that the BBC Board shall include a Chair and the four Nation Members; that they shall be appointed by Her Majesty, Her Heirs or Successors in Council; that the period of appointment must be specified in the terms of appointment, and that no period longer than four years may be so specified; that a serving non-executive member of the Board may at any time be re-appointed once by Order in Council for a period of no longer than four years; that this power may be exercised with effect from a date other than that on which the previous term would have expired:

NOW, THEREFORE, Her Majesty, by and with the advice of Her Privy Council, is pleased to order, and it is hereby ordered, as follows:

Sir David Cecil Clementi shall be, and is hereby, appointed as Chair of the Board of the British Broadcasting Corporation for the period beginning on 16th February 2017 and ending on 15th February 2021.

*Richard Tilbrook*



*At the Court at Buckingham Palace*

THE 15th DAY OF FEBRUARY 2017

PRESENT,

THE QUEEN'S MOST EXCELLENT MAJESTY  
IN COUNCIL

The Governing Body of the King's Hall and College of Brasenose, in the University of Oxford, in pursuance of paragraph 49 of the Schedule to the Universities of Oxford and Cambridge Act 1923 in relation to the Statutes, has prepared and laid before Her Majesty in Council a Statute for revising the existing Statutes of the College.

A copy of the Statute has been laid before Parliament for the prescribed period and neither House has resolved that it shall not be proceeded with.

Therefore, Her Majesty is pleased, by and with the advice of Her Privy Council, to approve the Statute, as set out in the Schedule.

*Richard Tilbrook*

---

*SCHEDULE*

**STATUTES**

**of the**

**KING'S HALL AND COLLEGE**

**OF BRASENOSE**

**IN OXFORD**

---

**MADE ON 28 APRIL, 1954**

**IN THE MANNER PROVIDED BY THE**

**UNIVERSITIES OF OXFORD**

**AND CAMBRIDGE ACT, 1923**

**WITH AMENDMENTS MADE BETWEEN THAT DATE**

**AND**

**MARCH 2016**

## PREAMBLE

\*This College was founded by William Smyth, Bishop of Lincoln, and Sir Richard Sutton, Knight, under a Charter of King Henry the Eighth, dated the 15th of January in the third year of his Reign, for objects set forth in the Preamble of the Statutes given by Sir Richard Sutton, dated the 1st day of February in the thirteenth year of the same Reign, as follows, viz.:

'In nomine sanctae et individuae Trinitatis, Patris, Filii, et Spiritus Sancti, ac beatissimae Dei Genetricis Mariae, Virginis Gloriosae, Sanctorumque Hugonis et Ceddae Confessorum, necnon Sancti Michaelis Archangeli. Nos Willielmus Smith, permissione divina Lincolnensis Episcopus, et Richardus Sutton, Armiger, de summi Creatoris ope confisi, qui vota cunctorum in eo fidentium cognoscit, dirigit, ac disponit, de bonis quae in hac vita, non nostris meritis sed de suae plenitudinis gratia, accepimus abundanter, unum perpetuum Collegium pauperum et indigentium scholarium, in Universitate Oxoniensi, in philosophia ac sacra theologia studere ac proficere debentium; *The King's Haule and Colledge of Brasenose in Oxford* vulgariter nuncupatum; ad laudem, gloriam et honorem omnipotentis Dei, gloriosae Virginis Mariae, Sanctorumque Hugonis et Ceddae Confessorum, Sancti Michaelis Archangeli, et omnium Sanctorum, et ad sustentationem et exaltationem fidei Christianae, Ecclesiae Sanctae profectum, et divini cultus augmentum, auctoritate regia fundamus, instituimus, et stabilimus, prout in chartis et literis Regis desuper confectis plenius continetur.'

## STATUTE I

### Constitution and Government

1. The name of the College as a body corporate is 'The Principal and Scholars of the King's Hall and College of Brasenose in Oxford'. In these Statutes it is referred to as 'the College'.
2. The object of the College is to advance education, learning, religion and research, for the public benefit, through the provision, support and conduct of a perpetual College in the University of Oxford.
3. The College shall be governed by a Governing Body comprising the Principal, Professorial Fellows, Tutorial Fellows and Official Fellows, and such other Fellows as have been elected to membership by the Governing Body, except that no Fellow shall be a member of the Governing Body who:
  - i) is a Visiting Fellow or Honorary Fellow, or
  - ii) is disqualified or ineligible by law.
4. The Governing Body shall have general control of the College and is responsible for its direction, its management and administration, and for the delivery of its objects.
5. The Governing Body may at any time and from time to time delegate any of its powers (except insofar as such delegation would be inconsistent with its duty under Clause 4 or such delegation is otherwise explicitly excluded by these Statutes) to a College Council or other committee. The Governing Body may at any time revoke any delegation of power.
6. In these Statutes and in any By-Laws made under them, unless the contrary intention appears, words importing the masculine gender shall include females.

## STATUTE II

### The Principal

1. The Principal shall be elected by the Governing Body.
2. The electors shall choose the person who is in their judgement most fit for the government of the College as a place of education, learning, religion and research. No person shall be incapable of being elected Principal by reason of not being or not having been a Fellow.
3. (1) Whenever the office of Principal falls vacant, the Vice-Principal or if the Vice-Principal is for any reason unable to act, the senior member of the Governing Body who is able to act, shall as soon as may be affix a notice to the door of the Chapel declaring the vacancy and the date on which it occurred. He or she shall also send a copy of the notice to the Visitor and to every Fellow individually.  
  
(2) The election of a new Principal shall be held on a day and at an hour to be determined on a motion made by any member of the Governing Body at a subsequent Stated General Meeting in Full Term, seven clear days' notice having been given that such motion will be made.

The day of the election shall be that of a subsequent Stated General Meeting not more than eighteen calendar months after the day on which the vacancy occurred.

(3) The Fellow who presided at the Stated General Meeting at which the day and hour of the election were determined, or if that Fellow is for any reason unable to act, the senior Fellow who was present at the meeting and is able to act, shall on the same day affix to the door of the Chapel a notice announcing the said day and hour and shall also send written notice thereof to the Visitor and to each elector who was absent from the Meeting.

4. (1) Subject to the provisions of this clause the electors may pre-elect a Principal before a vacancy in the office of Principal occurs. The Principal about to vacate office shall take no part in a pre-election.

(2) Following the incumbent Principal's declaration of intention to vacate office, any elector, after giving not less than twenty-one clear days' notice, may move at any Stated General Meeting in Full Term that a pre-election shall be held

(3) If such motion is accepted the pre-election shall be held on a day and at an hour to be determined on a motion made by any member of the Governing Body at a subsequent Stated General Meeting in Full Term, seven clear days' notice having been given that such motion will be made. The day of the pre-election shall be that of a subsequent Stated General Meeting not more than eight calendar months after the date of the Stated General Meeting mentioned in sub-clause (2) of this clause.

(4) The Fellow who presided at the Stated General Meeting at which the day and hour of the pre-election were determined, or if that Fellow is for any reason unable to act, the senior Fellow who was present at the meeting and is able to act, shall on the same day affix to the door of the Chapel a notice announcing the said day and hour, and shall also send written notice thereof to the Visitor and to each elector who was absent from the Meeting.

5. The Visitor may, on a petition by a majority of the electors made at a Stated General Meeting in Full Term, extend the period hereinbefore limited for the election or pre-election of a Principal, notwithstanding that it may already have expired.

6. The votes at the election or pre-election shall be given in writing to the Vice-Principal and to the senior Fellow present not being Vice-Principal, or if the Vice-Principal is for any reason unable to act, to the two senior Fellows present, and the Principal shall be elected by an absolute majority of all the Fellows present and voting.

If on the first voting no candidate obtains an absolute majority, the Vice-Principal, or in his or her absence the senior Fellow present, shall announce the number of votes given for each candidate and shall adjourn the meeting till the next day, not being a Sunday, after which adjournment the votes shall again be taken, and if no candidate obtains an absolute majority that person shall be declared to be elected for whom the largest number of votes has been given; and in case of equality between two or more candidates the Vice-Principal, if he or she is not one of those who have received an equal number of votes, shall have a casting vote. If the Vice-Principal be absent or be one of those who have received an equal number of votes, the casting vote shall rest with the senior Fellow present who is not one of those who have received

an equal number of votes.

7. As soon as may be after the election or pre-election one of the Fellows, deputed for the purpose, shall deliver to the Visitor a letter under the College seal announcing the result of the election or pre-election.

8. Having received the letter announcing the result of the election or pre-election the Visitor shall, according to the ancient custom of the College, permit the College to admit the person so elected or pre-elected to the office of Principal. As soon as may conveniently be after both the occurrence of a vacancy in the office of Principal and the receipt of the Visitor's order for his or her admission, or in default of such order after the expiration of at least five days from the date of the letter to the Visitor announcing the result of the election or pre-election, when permission shall be taken as granted, the Principal-elect shall make a solemn declaration in the presence of the Fellows to the effect that he or she will faithfully perform and observe the Statutes and By-laws of the College in force for the time being and shall thereupon become Principal of the College.

9. The Principal shall be required to reside in such a place as the Governing Body shall agree to be consistent with the due performance of his or her duties:

Provided that, in case of the Principal's sickness or for any other reasonable cause, the Governing Body may dispense with this requirement for such a period as may seem to it to be called for by the circumstances of the case.

10. (1) The Principal shall receive such stipend, allowances and services as the Governing Body shall from time to time determine (subject to approval by a committee constituted under Statute VII.10), and shall be entitled to occupy free of rent and, rates such lodgings or premises as may be assigned to him or her by the Governing Body.

(2) The provisions of sub-clauses (2) and (3) of Statute III.10 shall apply *mutatis mutandis* to the Principal.

(3) The regulations currently in force for the provision of Insurance and Pensions for Fellows of the College shall apply to the Principal unless other provision is made, with his or her consent, to the satisfaction of the Governing Body.

11. The Principal shall be Head of the College and shall exercise a general supervision over all the affairs of the College and the well-being of its members; and over the education and discipline of its junior members. He or she shall see that the Statutes and By-Laws of the College are observed and that all members or employees of the College perform the duties pertaining to their respective offices or positions.

### STATUTE III

#### The Fellows

1. There shall be the following categories of Fellows:

(1) Professorial Fellows, who shall hold Statutory Professorships in the University or equivalent entitled posts, as specified in the relevant register of entitled posts;

(2) Tutorial Fellows, who shall hold a teaching or research post in the University and also hold the College Office of Tutor;

(3) Official Fellows, who shall hold such College Offices as the Governing Body shall determine.

(4) Senior Research Fellows, who shall be persons who have done valuable work in letters, science, or education, or have attained special distinction in some branch of knowledge, and who shall undertake to pursue literary or scientific work in the College, or in the University, or elsewhere with the permission of the Governing Body or the University.

(5) Junior Research Fellows, who shall be persons likely in the opinion of the Governing Body to conduct valuable advanced study or research in some branch of Letters or Science.

(6) Emeritus Fellows, who shall be persons who have held the Principalship or who, having held Professorial, Official or Senior Research Fellowships in the College, have vacated them on retirement or have at whatever age vacated them after a period of service to the College, whether as Fellows or otherwise. The qualifying period of service shall be determined by a By-Law subject to approval by a committee constituted in accordance with Statute VII.10.

(7) Supernumerary Fellows, who shall be (i) persons who have vacated Fellowships in the College without qualifying for election to Emeritus Fellowships or (ii) persons who hold teaching, research or administrative appointments in the University qualifying them for membership of Congregation, or (iii) persons who are, in the judgement of the Governing Body, likely to make a valuable contribution to the academic functions of the College, or (iv) persons who hold such College Offices as the Governing Body shall determine.

(8) Visiting Fellows.

(9) Honorary Fellows, being distinguished persons who are or have been members of the College or persons who have rendered signal service to it.

2. The number of Fellowships in the College shall not be restricted.

3. (1) Except when this Statute otherwise expressly provides, the Governing Body shall fill all Fellowships by election.

(2) (a) The holders of any Professorships which may from time to time be allocated to the College by the Council of the University, shall by virtue of their offices be Professorial Fellows of the College:

Provided always that the number of Professorships allocated to the College by the Council of the University shall not exceed the proportion to other Fellowships prescribed in the Statutes of the University made by the Commissioners under the powers of the Universities of Oxford and Cambridge Act 1923, or prescribed by those Statutes as modified by any subsequent amendment



to which the College has given its assent.

(b) All other Professorial Fellows shall be elected by the Governing Body and, subject as hereinafter provided, shall continue to hold their Fellowships until they resign or otherwise vacate their qualifying offices.

(3) (a) Every Tutorial Fellow shall be elected on the understanding that his or her duties include the prosecution of research.

(b) Every Tutorial Fellow shall vacate his or her Fellowship if he or she ceases to hold a qualification entitling him or her to be a Tutorial Fellow under clause 1(2) of this Statute.

(c) At some time not later than the end of the first year after the election of a Tutorial Fellow the Governing Body shall determine whether he or she be confirmed in his or her Fellowship or not. If a majority of the Governing Body determines that the Fellowship should not be confirmed, his or her Fellowship shall be vacated.

(4) (a) Before proceeding to an election to an Official Fellowship in virtue of a qualification which is a teaching office the Governing Body shall consult the Board of the appropriate Faculty or the appropriate Board of Studies.

(b) Every Official Fellow shall vacate his or her Fellowship unless he or she holds a qualification entitling him or her to be an Official Fellow under clause 1(3) of this Statute.

(c) At some time not later than the end of the first year after the election of an Official Fellow the Governing Body shall determine whether he or she be confirmed in his or her Fellowship or not. If a majority of the Governing Body determines that the Fellowship should not be confirmed his or her Fellowship shall be vacated.

(5) Every Senior Research Fellow shall be elected for such term not exceeding seven years and upon such conditions as the Governing Body determines, and shall be eligible for re-election by the votes of not less than two-thirds of the members of the Governing Body present and voting for such further term or terms each not exceeding seven years as they shall determine.

(6) (a) Every Junior Research Fellow shall be elected upon the condition of his or her undertaking to engage in advanced study or research approved from time to time by the Governing Body and after he or she has satisfied the Governing Body of his or her capacity for such advanced study or research either (i) by examination or (ii) by submitting to it original work done by him or her or (iii) by other evidence.

(b) Every Junior Research Fellow shall hold his or her Fellowship for three years and shall not be re-eligible.

(7) Every Emeritus Fellow and every Supernumerary Fellow shall be elected for such term and upon such conditions as the Governing Body shall decide and shall be eligible for re-election.

(8) Every Visiting Fellow shall be elected for a period not exceeding one year but the Governing Body may permit him or her to retain the Fellowship for one further period so that however the tenure of the Fellowship shall in the aggregate not exceed two years.

(9) Every Honorary Fellow shall be elected at a Stated General Meeting. Persons so elected shall not be members of the Governing Body. The Governing Body shall from time to time determine the conditions of eligibility to, and tenure of, Honorary Fellowships, and the mode of election thereto.

4. (1) The Governing Body shall allocate to each Tutorial Fellow, Official Fellow, Senior Research Fellow, Junior Research Fellow, and Supernumerary Fellow such stipend and emoluments, if any, as it shall from time to time determine.

(2) Emeritus Fellows shall not receive any stipend as Fellows, but may enjoy such other privileges and advantages as the Governing Body may determine.

(3) Visiting Fellows shall receive such emoluments or enjoy such privileges and advantages as the Governing Body may from time to time determine.

(4) The Governing Body may also make a special grant of money to a Fellow from the Corporate Revenues of the College as a contribution to meet the whole or part of any unusual expenses involved by the work on which he or she is engaged.

(5) (a) A Fellow of the College may voluntarily surrender the whole or part of the stipend allocated to him or her without thereby ceasing to be a Fellow or losing his or her claim to any statutory privileges.

(b) Any Fellow who has made such a surrender may at any time resume such right by giving notice in writing to the Principal not less than three calendar months before any Stated General Meeting of the Governing Body. The notice so given shall be reported to the Stated General Meeting, and shall take effect from the date of that meeting.

5. Honorary Fellows shall not receive any stipend as Fellows, but may enjoy such other privileges and advantages as the Governing Body may determine.

6. No person shall be eligible to a Tutorial Fellowship, Senior Research Fellowship or Junior Research Fellowship unless he or she has either passed all the examinations required for the Degree of Bachelor of Arts of the University or, in the judgement of the Governing Body, holds an equivalent qualification;

And every such Fellow who at the time of his or her election is a Bachelor of Arts or is entitled to supplicate for that Degree shall be required to proceed as soon as may be to the Degree of Master of Arts or some higher Degree in the University if he or she does not already hold such a Degree.

7. The precedence of Fellows being members of the Governing Body in the College shall be determined according to the priority of their original election or admission to a Fellowship:

Provided that if a Fellow has ceased at any time to be a Fellow of the College, and has subsequently been elected to a Fellowship, his or her precedence shall date from his or her election or admission to such last-mentioned Fellowship, unless the Governing Body otherwise determines.

8. Any Fellow who accepts the Principalship shall thereupon vacate his or her Fellowship. No Fellowship (other than an Honorary or Emeritus Fellowship) shall be tenable with the Headship of another College within the University or with a Fellowship at such a College other than an unpaid Fellowship which does not qualify the holder for membership of that College's Governing Body.

9. If a Fellow other than a Professor whose chair is attached to the College by the Statutes of the College or a Statute or Decree of the University shall contumaciously persist in disobeying any of the Statutes or By-laws of the College in force for the time being, or shall accept or retain any office or employment which is incompatible with the full performance of his or her duties to the College or the fulfilment of the purpose of his or her Fellowship, or shall be guilty of grave immorality or misconduct, he or she may be deprived of his or her Fellowship after due inquiry, on a motion of the Governing Body made by the votes of not less than two-thirds of those present at a Stated General Meeting in Full Term. Provided that subject to the provisions of clause 7(1) of Statute XVI nothing in this clause shall apply to the removal of any member of the academic staff to whom Statute XVI applies.

10. (1) The Governing Body may if it thinks fit provide a residence to a Tutorial or Official Fellow.

(2) The Governing Body may instead of providing such residence assist such a Fellow to acquire and/or to improve his or her own residence or to pay off an existing mortgage on such residence in whole or in part by way of loan upon such terms and at such interest if any as the Governing Body may think fit.

(3) For the purposes of the preceding sub-clause the Governing Body shall make By-Laws providing for a maximum amount of any such loan, the interest if any to be paid thereon, the instalments and the period within which repayment is to be made, and any other matters which to the Governing Body may seem appropriate. The said By-Laws and any amendments therein shall be submitted to the committee required under Statute VII.10 for approval.

11. The Governing Body may, in case of serious but temporary illness or for any other cause which may in its judgement form a reasonable ground for such indulgence, grant to a Fellow such temporary leave of absence or other dispensation from the obligations of his or her Fellowship as may seem to it consistent with the interests of the College.

12. The Governing Body shall make By-Laws allowing Fellows who are Tutors or Lecturers of the College to claim as of right leave of absence at intervals of not more than seven years, and may for special reasons grant leave of absence at its discretion to any Fellow on such terms as it may on each occasion determine.

## STATUTE IV

### The Officers of the College

1. There shall be among the College Officers a Vice-Principal, who shall always rank next in precedence to the Principal, one or more Bursars, one or more Deans, a Chaplain, a Librarian, and such number of Tutors as the Governing Body may from time to time determine.
2. The Officers of the College shall be elected by the Governing Body.
3. No person shall be eligible for the office of Vice-Principal or Tutor who is not a Fellow of the College. The election of the Vice-Principal may not be delegated by the Governing Body
4. During the period of a vacancy in the office of Principal, and during the absence of the Principal, the Vice-Principal, or any other Fellow of the College who may be authorized by any Statute or By-law or by the Governing Body to act in place of the Principal, shall, so far as may be necessary, and except as herein otherwise provided, perform all the functions and duties of the Principal and exercise all his or her powers.
5. The Governing Body shall regulate as it thinks fit the number and duties of the Officers of the College, and the time for which they shall hold office, and, notwithstanding the provisions of clause 1 of this Statute, may abolish Offices which it thinks obsolete, useless, or inexpedient, and may institute such new Offices as it deems necessary for the better management of the affairs of the College and the instruction and discipline of its members It may assign to the Offices such reasonable stipends or emoluments as it thinks proper, such stipends and emoluments to be approved by a committee required under Statute VII.10.
6. The Governing Body may, at a Stated General Meeting after due inquiry and subject to the provisions of Statute XII, clause 5, remove any Officer of the College for incapacity, neglect of duty, or other sufficient cause.

Provided that subject to the provisions of clause 7(1) of Statute XVI nothing in this clause shall apply to the removal of any member of the academic staff to whom Statute XVI applies.

7. The Principalship shall not be deemed a College Office for the purpose of this Statute, but shall be regulated by Statute II and, where applicable, Statute XVI.

## STATUTE V

### Scholarships and Exhibitions

1. There shall be in the College such Scholarships and Exhibitions as the Governing Body shall from time to time determine.
2. Subject to the provisions of these Statutes the Governing Body shall from time to time make such regulations as it shall think fit with respect to the designation, tenure and emoluments of Scholarships and Exhibitions, the mode of election to them and such other matters pertaining to them as the Governing Body shall consider to be appropriate.

3. A Scholarship or Exhibition awarded to a member of the College who has attended one of the Schools specified in the Schedule appended to this clause shall bear the title which is indicated against that School in the same Schedule and shall be paid out of the fund which is likewise indicated.

**Schedule**

<b><u>School</u></b>	<b><u>Title</u></b>	<b><u>Fund</u></b>
Manchester Grammar School	Somerset Iver	Somerset Iver
St. John's School, Marlborough	Somerset Thornhill	Somerset Thornhill
Hereford Cathedral School	Somerset Thornhill	Somerset Thornhill
St. John's School, Leatherhead	Collins	T. F. Collins
Tonbridge School Harrow School	Fisher Heberden	Fisher Harrow
Repton School	Lance Lewis	Lance Lewis Memorial
Haileybury College	Ware	J.H.Ware
Queen Elizabeth's School, Middleton, Lancs	Nowell	Nowell

4. If the Governing Body declares itself dissatisfied with a Scholar or Exhibitioner it may at any time for just cause deprive him or her of his or her Scholarship or Exhibition or suspend or remove his or her emoluments in whole or in part.

**STATUTE VI**

**Application of Surplus Income of Trusts**

1. This Statute shall apply to each of the Trusts, Endowments, Foundations and Schemes set out in the Schedule appended hereto (hereinafter referred to as a Trust) and to such other Trusts, Endowments, Foundations and Schemes as may be added to the Schedule from time to time.
2. The Governing Body may from time to time use for the general educational purposes of the College any surplus income of the Trusts.
3. In the foregoing clause surplus income means income unexpended in any year after making full provision for the Trusts for that year (whether wholly by income from the Trusts or partly by income from the Trusts and partly by other means).

## SCHEDULE

Somerset Trust (Thornhill)  
Somerset Trust (Iver)  
Clayton Bequest  
T.F. Collins Scholarships  
Colquitt Exhibitions  
Fisher Trust  
Heath Harrison Scholarships  
Harrow Scholarship  
Heberden Organ Scholarship  
Arthur Jupp Exhibition  
Lance Lewis Memorial Scholarship  
J.H. Ware Exhibition  
John Watson Scholarship  
Francis Humphreys Scholarship  
Wordsworth Trust  
Bridgeman Trust  
Arthur Jupp Grave Maintenance Fund  
The benefactions given by Queen Elizabeth I  
and Dr. Alexander Nowell, Dean of St. Paul's,  
for the foundation of Scholarships  
The benefaction given by Ann Walker for the foundation of  
Scholarships

The benefaction given by Dr. Samuel Radcliffe for the foundation of  
Scholarships, together with his benefaction to the College for the  
Librarian or *custos jocalium*, and for the deadhouse

The three several yearly sums of £4 each given by John,  
Lord Mordaunt, to maintain three Scholars, together with the  
emoluments of the Scholarships founded by Richard Reed.

## STATUTE VII

### The Government of the College

1. The Governing Body shall ensure that tuition or supervision is provided for junior members of the College.
2. The Governing Body shall make regulations for the admission of junior members of the College and for the residence, instruction, discipline, and attendance on Divine Worship of junior members of the College (subject to the provisions of the Universities Tests Act, 1871), and may enforce such regulations by such penalties as it thinks fit.
3. Every member of the College, not being a Fellow, shall be deemed to be a junior member as long as he or she is recognized by the Governing Body as pursuing or being under engagement to pursue studies under its direction whether within the University or elsewhere.

4. The Governing Body shall make provision, as required by the Universities Tests Act, 1871, for the performance of Divine Service, according to the Liturgy of the Church of England, in the College Chapel, and for this purpose may pay out of the Corporate Revenues a reasonable sum for the conduct and performance of such Service, and may make use of any funds now applicable to the maintenance of Divine Service in the said Chapel.

5. There shall be at least two Stated General Meetings of the Governing Body in every year on such days as the Governing Body shall appoint, and the Governing Body shall also determine the numbers of Fellows who must be present for the Meetings to be quorate. Any Stated General Meeting may be adjourned by resolution of the meeting to a day specified in the resolution. The Governing Body may from time to time make such rules not inconsistent with these Statutes as it deems expedient for regulating the proceedings of College meetings, and for determining what business shall be transacted thereat, and for fixing, if it thinks fit, the notice to be given before holding any meeting or before bringing forward any question.

6. The Principal may at any time, and shall upon the requisition in writing of any three Fellows, summon a General Meeting (not being a Stated General Meeting) of the Governing Body.

7. The Seal of the College shall not be affixed to any Act or document except as the Governing Body shall authorise and a record shall be kept of every sealing.

8. Voting at Meetings of the Governing Body shall be subject to the following regulations:

(a) Every member shall have one vote, except that in the case of an equality of votes the Principal, or in his or her absence the Vice-Principal, may also give a second or casting vote;

(b) All questions arising at meetings of the Governing Body shall, except where these Statutes require the concurrence of a specified fraction of the members of the Governing Body present and voting, be determined by a majority of the votes of those present and voting.

9. The Governing Body shall appoint such committees as it shall from time to time find necessary for the due conduct of its business.

10. The Governing Body shall appoint one or more committees whose membership has a majority with no financial interest in the decisions of the College.

a) The duty of any such committee will be to act, in a disinterested manner and a manner that is consistent with the objects of the College, in the matters referred to it by the Governing Body. Any such committee will only be quorate if at least two members are voting and the majority of members voting have no financial interest in the decisions of the college.

b) The Governing Body will refer the following matters to the committee or one of the committees constituted under this Statute:

i) All matters affecting the conditions of employment, emoluments, and benefits in kind of the Principal and Fellows of the Governing Body.

- ii) Any other matter specifically required under these Statutes to be referred to such a committee.
- c) The Governing Body may refer any matter to such a committee either for decision or advice.
- d) The constitution and remit of any committee appointed under this Statute will be subject to the approval of the Visitor.
- e) The College may pay the reasonable expenses incurred by the committee members and offer overnight accommodation and meals if necessary. The College may also, subject to the approval of the Visitor, pay a small honorarium. Members of the committee who are or were previously members of the College may also be offered a number of meals in College equal to other equivalent members of College.
- f) Any ruling by a committee appointed under this Statute to determine a matter referred to it by the Governing Body for decision under sub-clause (b) shall be binding on the Governing Body, the Fellows and the Principal.
- g) The Governing Body may seek advice from any committee created under this Statute on any matter, but such advice shall not be binding on the Governing Body, the Fellows or the Principal.

Approval by the Visitor, for the purposes of this Statute, shall be in writing, or if no response by the Visitor has been received within 30 days, shall be assumed

11. It will be the duty of any committee created under Statute VII.10, when specifically required by these Statutes, to judge the propriety of the actions of the Governing Body. If the committee judges that a serious failure in governance has occurred, then the committee is authorised under these Statutes to report the matter to the Visitor, or to the College's regulating authority, or to both, as it sees fit.

12. Subject to the provisions of these Statutes, the Governing Body shall from time to time make such regulations as it may deem necessary or expedient respecting the mode of conducting the elections of Fellows, the residence of Fellows, the distribution of the rooms, the use of the Hall, Library and other common rooms or buildings of the College, the penalties for offences of members of the College not being such as to require deprivation, the service of the College, progresses and other matters relative to the supervision and management of the property of the College; and generally respecting all other matters not expressly provided for by these Statutes. The power to make or repeal such By-Laws may not be delegated by the Governing Body.

13. Every person elected or admitted to a Fellowship or to the office of Vice-Principal or Bursar, shall at the time of his or her election or admission make a declaration in a form determined by the Governing Body, to the effect that he or she will faithfully perform the duties of such Fellowship or Office, and obey the Statutes and By-laws of the College in force for the time being so far as they may concern him; and the electors to the Principalship and to Fellowships shall before electing make a declaration, in a form determined by the Governing Body, to the effect that they will elect the person best qualified in their judgement for such place or office.



## STATUTE VIII

### Superannuation

1. The Governing Body shall apply the Universities Superannuation Scheme to the Principal, Fellows and other persons to whom the Scheme is applicable and who elect to join the Scheme and may make such By-Laws as it may from time to time think fit for the administration of the Scheme.

## STATUTE IX

### Powers of Investment and Borrowing

1. The Governing Body may at its discretion invest all funds and endowments of the College which are not required for immediate use and are not held on any specific trust upon or in such securities, shares, stocks, funds or other investments, including land, in any part of the world and whether involving liability or not as the said Governing Body shall at its discretion think fit, so that the Governing Body shall be empowered to invest and transpose the investment of such funds in the same unrestricted manner as if it were the beneficial owner thereof.

2. The Governing Body shall make provision in a By-Law for the obtaining in the formulation of its investment policy, of the advice of a member of a Merchant Bank or similar institution, or a Stockbroker, or some other suitably experienced person.

3. The investment of moneys held by the College on Trust shall be subject to the provisions of the Order of the King in Council made on the 25th day of November 1949 for Brasenose College, Oxford,<sup>1</sup> under the Universities and Colleges (Trusts) Act, 1943, and of any amendments thereto.

4. The Governing Body may apply a total return approach to its investments which means that it may appropriate for expenditure for the purposes of a fund to which this Statute applies so much of the fair value of the particular fund as is prudent in all the circumstances having regard to the total return achieved and reasonably to be expected in the long term of the funds of the College to which this Clause applies.

This Clause shall apply to the following funds, namely

(a) all funds and endowments of the College which are not held on any specific trust

(b) any endowment benefaction or trust for purposes connected with the College (1) which was created by an instrument which came into operation not less than sixty years before 1st January 2000 or (2) of which the College is a Trustee or Governing Body and has consented to the provisions of this clause.

---

<sup>1</sup> Appended to these Statutes

In this Clause:

“fair value” means the amount at which an asset could be exchanged in an arm’s length transaction between informed and willing parties, other than in a forced or liquidation sale.

“total return” means return in terms of both income, whether received or accrued, and capital appreciation, whether realised or unrealised.

5. The College may borrow or raise by loan any money required for any purpose of the College on such terms as it in its absolute discretion shall think fit. Such borrowing or loans may be secured on any property of the College or may be unsecured.

## STATUTE X

### Disposal of Revenue

1. The application of the revenues of the College under the provisions and to the purposes of these Statutes shall be subject to any Statute or Statutes made for the University under the powers of the Universities of Oxford and Cambridge Act, 1877, and the Universities of Oxford and Cambridge Act, 1923, for enabling or requiring the Colleges to make contributions out of their revenues to University purposes and to the payment of the charges imposed thereby.

2. (1) Income to which this clause applies may be applied in or towards the payment of any charges for University purposes imposed on the College by any Statute or Statutes made for the University from time to time under the powers of the Universities of Oxford and Cambridge Act, 1877, and the Universities of Oxford and Cambridge Act, 1923, to the extent to which any such charges are so imposed in respect of such income.

(2) This clause applies to income arising from any endowment, benefaction or trust, and applicable to the maintenance of any Fellowship Scholarship or Exhibition within the College, or to any other purpose for the benefit of the College or of the Principal or any other member of the College, in every case where the endowment, benefaction or trust

(a) was created by an instrument which came into operation not less than 60 years before the 1st day of December 1937, or

(b) is included among the endowments, benefactions, or trusts specified in the Schedule appended to this clause, the trustees or governing bodies whereof have consented to the provisions of this clause.

## THE SCHEDULE

The John Wordsworth Prize, 1887.

The Rev. Albert Watson's Benefaction for the Library, 1899.

Sir. Heath Harrison's Benefaction for Exhibitions, 1907 and 1925.

Mrs. Henry Pelham's Benefaction for the Library, 1909.

Dr. Charles Buller Heberden's Benefaction for a Harrow Scholarship, 1916.

The Rev. Canon Horace Evelyn Clayton's Bequest for an Exhibition, 1916.

Mr. David Leopold Lewis's Benefaction for a Lance Lewis Memorial

Scholarship, 1917.

Dr. Charles Buller Heberden's Bequest for an Organ Scholarship, 1921.

Mr. John Ambrose Jupp's Benefaction for an Arthur Jupp Exhibition, 1927.

Mrs. S.H. Reynold's Benefaction for a Prize, 1932.

Mrs. J.H. Ware's Benefaction for an Exhibition, 1933.

The W.T.S. Stallybrass Memorial Fund for Exhibitions or Scholarships, 1952.

3. If at any time it appears to the Visitor that the revenues of the College have become more than sufficient to provide for its expenditure, the Visitor may, if he or she thinks fit, make an order directing that any part of the surplus revenue shall be set apart and applied to purposes relative either to the College or to the University, according to a scheme submitted or to be submitted to him or her by the Governing Body and approved by him or her. After an order so made by the Visitor any sums thereby directed to be set apart shall be applied in conformity with a scheme submitted to and approved by the Visitor as aforesaid, and under an order of the Visitor confirming the same, and not otherwise.

4. The expenditure of the College shall, in the foregoing clause, be deemed to include as well the payment of charges for University purposes imposed by Statutes made for the University as aforesaid as the application of revenue to the purposes of these Statutes, reasonable and customary expenditure (not inconsistent with them) for College purposes, extra-ordinary expenditure (when required) on estates, and any reasonable donations for any purpose relative to the University and conducive to the advancement of learning, science or education, or for any educational or charitable objects, or connected with the duties of the College as the holders of property.

5. Before any scheme is confirmed by the Visitor the Governing Body shall communicate it to the Vice-Chancellor for the information of the Council of the University of the University; and the Visitor shall consider any representations which the Council of the University may judge it expedient in the interests of the University to make with reference to such scheme.

6. An order made by the Visitor confirming a scheme submitted to him or her by the Governing Body shall continue in force until a new scheme varying it or in substitution for it has been submitted and confirmed in like manner.

7. The Governing Body or any three members of it may at any time make a representation to the Visitor requesting him or her to exercise, if he or she thinks fit, the powers of this Statute. But this provision shall not be deemed to affect the Visitor's right to exercise such powers *proprio motu*.

8. Subject to the right of the Visitor to exercise the powers hereby given to him, any surplus of the revenues of the College shall from time to time be applied by the Governing Body at its discretion to any purposes relative to the College and not inconsistent with these Statutes, or (subject to the Statutes of the University in force for the time being) to any purposes relative to the University and conducive to the advancement of learning, science, or education.

## **STATUTE XI**

### **Accounts and Audit**

1. The Governing Body shall in every year cause the Bursar to prepare and deliver to the University for publication such information relating to the accounts of the College as may be prescribed by any statute of the University in force for the time being.
2. The Governing Body shall in every year cause the Bursar to prepare a budget for the expenditure in the year to come.
3. The power to approve the College Accounts and Budget may not be delegated by the Governing Body.

## **STATUTE XII**

### **The Visitor**

1. The Visitor of the College, and also of the Scholarships upon the Foundation of Sarah, Duchess of Somerset, is the Bishop of Lincoln for the time being; or, if he or she is under an incapacity or is absent in foreign parts, the Vicar-General of the diocese; or, if the See is vacant, the guardian of the spiritualities thereof.
2. If in any case it appears to the Visitor that owing to any cause the revenues of the College are insufficient to provide for the charges created by these Statutes and to defray the rest of its expenditure, he or she may, on a petition presented to him or her by order of the Governing Body at a General Meeting held after notice of the business to be transacted thereat, direct that any vacant Scholarship shall, either permanently or during any limited period, be kept vacant or that the charges created by these Statutes shall be rateably diminished, either permanently or for a limited period:

Provided that no such diminution shall be made in any charges specifically imposed by these Statutes for University purpose unless thirty days' notice thereof has been previously given to the Vice-Chancellor of the University.

3. The Governing Body shall appoint a committee under Statute VII.10 once in every ten years (or more often if and whenever it deems it expedient for enforcing the due observance of the Statutes current for the time being to do so) to visit the College, and to consider whether the governance of the College is in good order and whether the Statutes in force for the time being are duly observed.

The Committee may ask the College for reasonable expenses to carry out this visitation.

The Committee shall produce a report for consideration by the Visitor. The Visitor may on receipt of this report require the Governing Body to answer in writing touching any matter.

4. Whenever any question arises on which the Governing Body are unable to agree, depending wholly or in part on the construction of any of the Statutes of the College, the Governing Body,

or the Principal, or any three of the Fellows, may submit the same to the Visitor; and the Visitor shall declare what is the true construction of such Statute or Statutes with reference to the case submitted to him or her.

5. The Principal or any Fellow, if he or she conceives himself or herself aggrieved by any act or decision of the Governing Body, may appeal against such act or decision or sentence to the Visitor, who shall instruct the College to create a committee constituted under S VII.10, who shall then adjudicate on such appeal, and disallow and annul such act or decision, and reverse or vary such sentence as it may deem just.

6. The Visitor may either *proprio motu* or on the complaint of the Principal or any of the Fellows, disallow and annul any By-Law or resolution of the Governing Body which is, in the Visitor's judgement, repugnant to any of the Statutes of the College in force for the time being.

7. Any decision given by the Visitor or Statute VII.10 committee under these Statutes shall be binding on the Governing Body and upon the Principal and every Fellow of the College and upon every person affected by the Statutes of the College.

8. In accordance with the provision of the Education Reform Act 1988, nothing in these Statutes shall enable or require the Visitor or Statute VII.10 committee –

(a) to hear any appeal or determine any dispute relating to a member of the academic staff to whom Statute XVI applies which concerns the member's appointment or employment or the termination of that appointment or employment; or

(b) to disallow or annul any By-Law made under or having effect for the purposes of Statute XVI.

### STATUTE XIII

#### Provisions relative to the University

1. If at any time it appears to the Council of the University that any provision of these Statutes, or of any other Statutes of the College in force for the time being, respecting the accounts of the College, or the audit or publication thereof, or the exercise of the borrowing powers of the College, or any other provision of such Statutes, by the non-observance of which any interest of the University is liable to be prejudicially affected, is not duly observed, the Council of the University may submit a representation to the Visitor, and the Visitor shall, upon receiving such representation, inquire into the matter, and, after considering any representation made by the Governing Body, make such order therein as he or she shall deem just for enforcing the due observance of the said Statutes in the matter to which the representation shall relate.

The Council of the University may in like manner make a representation to the Visitor if it appears that regard is not had by the Governing Body in electing its Research Fellows to the requirements of the different branches of study pursued in the University.

2. Before any representation is made under clause 1 of this Statute the Vice-Chancellor shall communicate the matter of the proposed representation to the Principal for the information of the

Governing Body, and when a representation is made shall forthwith send him or her a copy of it for communication to the Governing Body.

#### STATUTE XIV

##### Rooms and Common Meals

1. The Governing Body may, if it thinks fit, assign rooms in College, on whatever conditions it may determine, to any Fellow who declares that he or she intends to make use of such rooms for residence or for work approved by the Governing Body.
2. The Governing Body may, if it thinks fit, set apart and allow such moderate sums of money from the Corporate Revenues of the College as may from time to time be required for the provision of a common College luncheon and a common College dinner to be served either in Hall or in some other public room of the College. Of these common meals every member of the Governing Body and every Visiting Fellow shall be entitled to partake without charge, and the Governing Body may allow any Fellow who is not a member of the Governing Body, and any Honorary Fellow and any other person, not being a Fellow, to partake of either or both of these common meals without charge as often and on such conditions as it may determine.

#### STATUTE XV

##### Special and Temporary Provisions

1. In administering the benefactions of Elizabeth Morley given in 1516 and of John Cox given in 1520 the Governing Body may, in lieu of the appointment of Fellows as Priests to discharge the ecclesiastical duties directed by the Benefactors of the Churches of St. Margaret's Westminster and Kirtlington respectively, pay the statutable stipends to the Incumbents of St. Margaret's Westminster and Kirtlington respectively.
2. The rents and other profits accruing from the benefaction of William Grimbaldson, given in 1725, shall be applied to the maintenance and improvement of the College Library, and the Governing body may pay out of such rents and profits a reasonable stipend to the Librarian, and defray the cost of repairs and other expenses incident to the proper maintenance of the Library.
3. The various payments directed to be made by Richard Sutton and John Port, William Porter and Edward Darbie, Joyce Frankland, John Claymond, Humphrey Ogle, Matthew Smith and Sir John Port, Richard Harper, James Binks alias Stoddard, George Palin, John Barneston and William Hutchins, Hugh Henley and Thomas Church, Thomas Yate, Thomas Weston, and Sir John Cheshire, shall be henceforth discontinued, and the amount of such payments shall be consolidated with, and treated as part of the Corporate Revenues of the College except as hereinbefore otherwise provided.
4. All payments directed by the Founders and by various Benefactors to be made to the Principal, Fellows, and others present at Morning Prayer in the College Chapel on certain specified days shall henceforth be discontinued, and the amounts of such payments shall be consolidated with and treated as part of, the Corporate Revenues of the College, except the payment directed by Sarah, Duchess of Somerset, to be made on 17th February which shall be

consolidated with, and treated as part of, the revenues of the Somerset Iver Foundation.

5. The sum of £20 a year formerly paid in respect of the benefaction of Sir Francis Bridgeman for the delivery of a Latin speech in Chapel once a year shall be paid into a fund which shall be used to provide prizes for essays or dissertations to be written by members of the College *in statu pupillari* on subjects to be arranged by the Governing Body.

6. There shall be no payment or reimbursement by the College in respect of Income Tax on any stipend or salary payable under these Statutes.

## STATUTE XVI

### Academic Staff

[See separate document : approved at a Special Meeting of the Governing Body : 10 November 1999]

## STATUTE XVII

### Repeal

Save in so far as is expressly provided in these Statutes, the existing Statutes of the College are hereby repealed without prejudice to any right acquired, liability incurred, or thing done thereunder, or to any repeal effected thereby.

## STATUTE XVIII

### Power to alter Statutes

1. The Governing Body may alter these Statutes, or any part thereof from time to time at any General Meeting specially summoned for that purpose by the votes of not less than two thirds of those present and voting on the question, pursuant to the provisions of the Universities of Oxford and Cambridge Act, 1923, Section 7.

These Statutes are made wholly for Brasenose College within the meaning of the Universities of Oxford and Cambridge Act, 1877, Section 30, as set out in the Schedule to the Universities of Oxford and Cambridge Act, 1923.

2. The power to alter these statutes may not be delegated by the Governing Body.

\* \* \* \*

## Appendix

### Trust Pool Scheme

Made under Section 3(5), Universities and Colleges (Trusts) Act 1943 on 1st September 1949 and approved by His Majesty in Council on 25th November 1949 and varied by a supplemental scheme made on 15th July 1983 and approved by Her Majesty in Council on 13th February 1985.

- 1. Application of Scheme.** This Scheme applies to the trusts shortly specified in the First Schedule hereto (Clause 15) being trusts all administered by the College itself.
- 2. Property included in Scheme: the Fund.** All the property held by the College (or by the Minister of Agriculture and Fisheries on its behalf) on or after 31st December, 1947, on the said specified trusts shall be administered by the College as a single Fund (which with all additions thereto is hereinafter called the Fund) except that the assets specified in the Second Schedule hereto (Clause 16) shall be excluded from the Fund and the Scheme. The property included (or represented by assets included) in the Fund (as such property existed on 31st December, 1947) is specified in the Third Schedule hereto (Clause 17) and the said second and third Schedules show to which of the trusts specified in the First Schedule hereto the said assets and property were respectively attributable at the end of the year 1947. In the general or comprehensive Accounts of the College the Fund shall be identified by the name of The Trusts Fund or any other distinctive name which the College may from time to time select as suitable.
- 3. Transfer by the Minister of Agriculture and Fisheries.** [omitted]
- 4. Initial Valuation: shares in the Fund.** The constituents of the Fund shall be valued as on 31st December, 1947, (i) as to stock exchange investments at the mid-market prices thereof certified by the Chartered Accountant being the Auditor for the time being of the Accounts of the College (ii) as to mortgage debts at their face value, and (iii) as to real and leasehold property (including rent charges secured on land or on tithe redemption Stock) at the value thereof estimated and certified by Chartered Surveyors nominated by the College. The total value of the Fund thus ascertained shall be treated as divided into the number of equal shares required for the following allocation and there shall be allocated to each of the said specified trusts so many equal shares of the Fund as there are sums of £10 in the value (ascertained as aforesaid) of the property attributable in that trust and included in the Fund (any ultimate fraction of £10 being disregarded if less than £5 or being treated as a sum of £10 if it is not less than £5).
- 5. Yearly Valuation.** The College shall in each year cause the Fund to be revalued as on 31st July and its value (with the values of the shares belonging to the respective trusts concerned) to be recorded and such revaluation shall be made in the manner prescribed for the initial valuation by the last foregoing clause. Any reserve shall be included in the Fund as thus revalued or as valued under any other clause of this Scheme.
- 6. Distribution of income.** Subject to the provisions hereinafter contained the net income of the Fund (and of any reserve) shall be allocated to and periodically distributed among the trusts concerned in proportion to the shares of the Fund for the time being belonging to such trusts respectively and any income placed to a reserve account shall be treated as belonging to the trusts concerned in the like proportion.



**7. Advances of Capital.** In the case of any trust by the terms of which capital is authorised to be advanced advances by withdrawal of capital from the Fund may be made for any purpose authorised by such terms up to the value of the shares of the Fund for the time being belonging to such trust (or the less amount authorised by the said terms) and for the purpose of any such advance the values of the Fund and of the shares thereof at the date of the advance shall be treated as being those ascertained under clause 4 or clause 5 of this Scheme as on the 31st July next before that date, except that any addition to or withdrawal from the fund made since such 31st July shall be taken into account and that in any case in which the College shall consider a new valuation to be required in fairness (by reason of recent change of general values or any other special circumstances) the Fund shall be valued as at the date of the advance in the same manner as is prescribed by clause 4 of this Scheme. In each case the shares of the fund belonging to all the trusts concerned shall be readjusted in due course in accordance with the result of the said values or valuation and the amount of the advance but so that the unit of each share shall be £10 and ultimate fractions of £10 shall be dealt with as mentioned in the said clause 4. The provisions of this clause shall apply in the same way to the withdrawal for any trust of money representing income belonging to such trust which may have been accumulated or left by way of addition to the Fund.

**8. Reserve Account.** The College in its discretion may at or for any time or times when it shall consider such a course to be prudent and advisable in the circumstances retain and invest and place to a reserve account (for the purpose of eliminating or reducing fluctuations of income) any part or parts of the net income of the Fund (and of any reserve) not exceeding 5 per cent of such net income. And the College in its discretion may at any time or times resort to and realise and apply any such reserves or any part or parts thereof for supplementing the actual income derived from the Fund by the trusts concerned and if the College shall be required to pay any contribution for University purposes in respect of the income placed to the reserve account the said contribution shall be paid out of the said reserve itself.

**9. Reimbursement of certain expenses.** The College may also retain for itself in or towards reimbursement of the expenses incurred by it in the administration of the Fund any yearly sum not exceeding 4 per cent of the gross income for the time being of the Fund (and of any reserve).

**10. Investment.** The College may at its discretion invest all funds and endowments of the Trusts which are not required for immediate use upon or in such securities, shares, stocks, funds or other investments, including land, in any part of the world and whether involving liability or not as the College shall at its discretion think fit, so that the College shall be empowered to invest and transpose the investment of such funds in the same unrestricted manner as if it were the beneficial owner thereof.

The College may appropriate for expenditure for the purposes of a fund to which this Clause applies so much of the fair value of the particular fund as is prudent in all the circumstances having regard to the total return achieved and reasonably to be expected in the long term of the trust pool funds to which this Clause applies.

In this Clause:

“fair value” means the amount at which an asset could be exchanged in an arm’s length transaction between informed and willing parties, other than in a forced or liquidation sale.

“total return” means return in terms of both income, whether received or accrued, and capital appreciation, whether realised or unrealised.

The College shall make provision in a By-Law for the obtaining in the formulation of its investment policy, of the advice of a member of a Merchant Bank or similar institution, or a Stockbroker, or some other suitably experienced person.

**11. Extension of Scheme: additions to the Fund.** The College in its discretion may at any time extend this Scheme to any trust or trusts administered by or for purposes connected with the College (and capable of being included in the Scheme under Section 2(1)(i) of the said Universities and Colleges (Trusts) Act 1943) or to any further property or money (or any accumulated income) which may belong to any trust already included in the Scheme but in each case so that no property (other than cash) not authorised as an investment by clause 10 of this Scheme shall be added to the Fund. And on and for the purpose of any such extension as aforesaid the value of the Fund shall be decided and the shares thereof adjusted in accordance with the principle of clause 7 of this Scheme.

**12. Payment of costs.** All costs of valuation under clause 5 or clause 7 or clause 11 of this Scheme and any other costs or expenses incurred from time to time in connection with the Fund or in or for the negotiation preparation completion or carrying out of this Scheme (and not otherwise provided for) shall be paid out of the capital or income of the Fund and may in the discretion of the College be paid wholly or partially out of income though usually or normally attributable to capital.

**13. Commencement date.** [omitted]

**14. The College's power to act and delegate.** The College shall for all the purposes of this Scheme act by its Governing Body or otherwise as authorised or directed by its Statutes for the time being and shall have full power to delegate any duties or discretions imposed or given hereby.

## THE FIRST SCHEDULE

### 15. Schedule I (Clause I)

#### LIST OF TRUSTS ADMINISTERED BY THE COLLEGE

Morley (1515)  
Cox (1518)  
Fisher (1562)  
Nowell (1565)  
Cartwright (1665)  
Radcliffe (1648)  
Walker (1675)  
Mordaunt (1571) and Reed (1676)  
Somerset (Thornhill and Thornhill Manor) (1686)  
Somerset (Iver) (1686)  
Grimbaldson (1725)  
Jackson Benefaction (1725)  
Parker's Charity (1778)  
Lingard (1833)  
Poor of Didcot (1841)  
Colquitt (1842)  
Joseph Hodgkinson for Rector of Didcot (1851)  
John Watson Scholarship (1875)  
Wordsworth (1887)  
Albert Watson Benefaction (1899)  
Heath Harrison Exhibition (1907 and 1925)  
Pelham Benefaction (1909)  
Harrow Scholarship (1916)  
Clayton Benefaction (1916)  
Lance Lewis Memorial Scholarship (1917)  
Heberden Organ Scholarship (1921)  
Arthur Jupp Exhibition (1927)  
Arthur Jupp: Grave Maintenance Fund (1927)  
Reynolds Prize (1932)  
John Hubert Ware Exhibition (1933)  
N. ff. Eckersley Bequest (1935)  
T. F. Collins Bequest (1939)  
Profumo Benefaction (1940)  
Margaret Thomas and D. G. Donald Jones Prize (1943)  
[The Second and Third Schedules are omitted]

## DECLARATIONS

1. *To be made before the election of a Principal or Fellow.*

Principal (or Vice-Principal): The Statutes of this College require that, before proceeding to the election now about to be made, we shall each promise to elect into the place to be filled only a person duly qualified *or* (if there be more persons under consideration than one) the person best qualified in our judgement for the place. I so promise.

Other Electors: I so promise.

2. *To be made by the Principal on admission.*

I, A.B., Principal-elect of the King's Hall and College of Brasenose in Oxford, solemnly declare that I will to the best of my ability faithfully perform the duties of my office, and observe the Statutes and By-laws of the College in force for the time being.

3. *To be made by persons elected to Fellowships or to the office of Vice-Principal or of Bursar.*

I, A.B., elected to an Official Fellowship\* under the Statutes of the College now in force, declare that I will faithfully perform the duties of Official Fellow\* and obey the Statutes and By-laws of the College in force for the time being so far as they may concern me.

\*Where 'Official Fellowship' and 'Official Fellow' are irrelevant the appropriate terms are to be used instead.



*At the Court at Buckingham Palace*

THE 15th DAY OF FEBRUARY 2017

PRESENT,

THE QUEEN'S MOST EXCELLENT MAJESTY  
IN COUNCIL

The Governing Body of Corpus Christi College, in the University of Cambridge, has made a Statute amending Statute 24, in accordance with the Universities of Oxford and Cambridge Act 1923, and in the form set out in the Schedule to this Order.

The Statute has been submitted to Her Majesty in Council, and the provisions of the Act relating to publication in the London Gazette and laying before both Houses of Parliament have been complied with.

No petition or address has been presented against the Statute.

Now, therefore, Her Majesty, having taken the Statute into consideration, is pleased, by and with the advice of Her Privy Council, to approve it.

*Richard Tilbrook*

---

*SCHEDULE*

Statute to alter and amend the Statutes of Corpus Christi College, in the University of Cambridge, which amending Statute, having been duly made at a meeting of the Governing Body of the said College specially summoned for the purpose and held on the ninth day of May 2016, and passed at such meeting by the votes of more than two-thirds of the number of persons present and voting, and notice of the proposed amending Statute having been given to the University, is now submitted for the approval of Her Majesty in Council.

We, the Master and Fellows of Corpus Christi College in the University of Cambridge, do hereby in pursuance of the power given to us by the 7<sup>th</sup> Section of the Universities of Oxford and Cambridge Act 1923, alter and amend the Statutes made under that Act in relation to our said College:

1) By amending Statute 18, on the election of the Master, substituting "Fellows in Classes A, B and C of Statute 31" in place of "Governing Body" or "members of the Governing Body", so that the new Statute 18 reads:

18. The Fellows in Classes A, B and C of Statute 31 shall choose as Master the person in their judgement best qualified to preside over the College as a place of education, religion, learning, and research.

2) by deleting Statutes 19 and 20, on the election of the Master, and substituting a revised text, in one Statute, so that the new Statute 19 reads:

19. When it is known that the Mastership is about to be vacated, whether by the Master giving notice to the Governing Body of his resignation on a specified date or by reason of his impending superannuation, or if the Mastership falls vacant for any other reason, the senior member of the Governing Body then resident shall call a meeting of the Fellows in Classes A, B, C, and D of Statute 31 and they shall appoint a Presiding Fellow who shall preside over the election of a Master and shall summon and preside over any meetings of the Fellows connected with that election. An election may be made not more than fifteen months before the date of the vacancy. Such election shall take effect from the date on which the Mastership becomes vacant, or on a date determined by the Governing Body at the time of the election.

3) By amending Statute 21, on the election of the Master, and renumbering it as Statute 20, in the same sense as the amendment (1) to Statute 18 above, so that the new Statute 20 reads:

20. The election and admission of the Master shall take place in such a manner as may from time to time be determined by Ordinances, provided that at least a majority of Fellows in Classes A, B and C of Statute 31 shall vote for the person to be elected. No election shall be invalid by reason only of the meeting at which such decision was made not having been convened by the right person, or of any other inadvertent irregularity, provided that, in the event of an irregularity in the election, the Visitor shall have the power to order a fresh election, if he think fit, on the appeal of not less than five Fellows made within fourteen days of the election. In the event of the Fellows in Classes A, B and C of Statute 31 failing to elect within a year from the vacancy the Visitor may appoint at his discretion.

4) By renumbering Statutes 22 and 23, on the Duties of the Master, and Statute 24, on the Master's Deputy, as Statutes 21 and 22, and 23, respectively, so that they read:

#### **Duties of the Master**

21. It shall be the duty of the Master to preside at meetings of the Governing Body and to pay special attention to everything relating to the welfare of the College, over the affairs of which he shall exercise a general superintendence. He shall have power in all cases not provided for by these Statutes or by Ordinance to make such provision for the good government and discipline of the College as he shall think fit.

22. The Master shall not be absent from the College on more than one hundred and fifty days in any calendar year, nor for more than one-third in all of any one Term, without leave or grave cause to be approved at a Meeting of the Governing Body.

### **Master's Deputy**

**23.** When and so often as the Master is absent from the College for any long time, and always if during Term he shall be absent for more than seven days continuously, he shall appoint one of the members of the Governing Body, according to his discretion, to act as his deputy during his absence. He shall also appoint one of the members of the Governing Body to act as his deputy during a temporary illness. Failing the appointment of a deputy by the Master, or during a vacancy in the Mastership, the Governing Body shall proceed to appoint one of their number as a deputy. During his term as deputy so appointed, such member of the Governing Body shall exercise and perform all the functions and duties and shall have all the powers and authorities of the Master but shall receive no portion of the Master's emoluments.

**5)** By amending Statute 25, on the Term of Appointment of the Master, and renumbering it as Statute 24, so that the new Statute 24 reads:

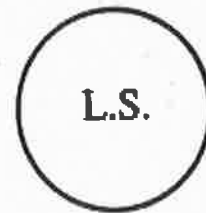
### **Term of Appointment of the Master**

**24.** The term of office of the Master, which shall not exceed ten years and shall end on 1 August, shall be determined by the Fellows in Classes A, B and C of Statute 31 at the time of his election. No person shall serve more than one term of office as Master.

STUART LAING,  
*Master*

SUSAN AINGER-BROWN  
*Fellow, Treasurer and Second Bursar*

*19 July 2016*





*At the Court at Buckingham Palace*

THE 15th DAY OF FEBRUARY 2017

PRESENT,

THE QUEEN'S MOST EXCELLENT MAJESTY  
IN COUNCIL

The Governing Body of Queens' College, in the University of Cambridge, has made a Statute amending the College Statutes in accordance with the Universities of Oxford and Cambridge Act 1923, and in the form set out in the Schedule to this Order:

The Statute has been submitted to Her Majesty in Council, and the provisions of the Act relating to publication in the London Gazette and laying before both Houses of Parliament have been complied with:

No petition or address has been presented against the Statute:

Now, therefore, Her Majesty, having taken the Statute into consideration, is pleased, by and with the advice of Her Privy Council, to approve it.

*Richard Tilbrook*

---

STATUTE *referred to in the foregoing Order in Council*

Statutes of Queens' College

*In nomine Summæ et Individuæ Trinitatis, Patris et Filii et Spiritus Sancti, et in memoriam Sanctorum Margaretæ et Bernardi, in quorum nominibus Collegium hoc dedicatur, statuimus primo et ordinamus quod idem Collegium Collegium Reginale perpetuis temporibus futuris nuncupetur.*

(The opening sentence of the Elizabethan statutes of 1559, under which the College was governed until 1860).



### 1. *Of the Foundation of the College*

The Foundation of the College shall consist of a President, the Fellows and such Scholars as are admitted under Statute 28 paragraph 4.

### 2. *Of the Visitor*

1. The Visitor shall be elected by the Governing Body.
2. When the date of the resignation of the Visitor is known or the office of Visitor becomes vacant, the Visitor shall be elected according to the procedures for the election of the President under Statute 6 except that what is required in that event to be done by the Vice-President or senior member of the Governing Body shall at the election of the Visitor be done by the President.
3. If at any time the Governing Body decides by a three-fourths majority of the Governing Body, that the Visitor is incapable of performing the duties of the Visitor, the President shall declare the office of Visitor to be vacant and shall proceed to the election of a new Visitor.
4. If the performance of a duty of the Visitor is required while the office of Visitor is vacant, the Governing Body shall, by two-thirds majority of the Governing Body, inclusive of those who are on leave of absence from the College, appoint a person, who shall not be a member of the Governing Body, to perform that duty. Members of the Governing Body who are on leave of absence from the College may, *in absentia*, cast their votes on a proposal to appoint such a person. If, under the rules of natural justice, the Governing Body is unable to make an appointment, the Master of Pembroke College Oxford shall appoint such a person.

### 3. *Of the Constitution of the Governing Body*

The Governing Body shall be the President and the Fellows under Classes A and B of Statute 11.

### 4. *Of the Powers of the Governing Body*

1. The Governing Body shall exercise all powers given under these Statutes except in so far as the Statutes otherwise direct or expressly permit.
2. The Governing Body shall have the administration of all the property, income, assets and liabilities of the College.
3. The Governing Body shall have the power to make College Orders. Subject to express provision in any of these Statutes, College Orders are decisions, directives or other binding acts which the Governing Body declares to be of continuing and special importance in the good government and management of the College, and in maintaining and improving the studies, discipline and student support of members of the College *in statu pupillari*. No such orders shall be inconsistent with any of these

Statutes. The Governing Body may from time to time amend or repeal a College Order but shall only do so by College Order.

4. The Governing Body shall make provision for the admission of persons not on the Foundation to become members of the College. No person shall be admitted a member of the College *in statu pupillari* who is not qualified to be matriculated.

5. The Governing Body may from time to time appoint a committee for any such matter as in the opinion of the Governing Body may be better dealt with by means of a committee, and may delegate to any committee so appointed, with or without restrictions and conditions, the exercise of any functions proper to that committee provided that,

(a) such delegation shall not relieve the Governing Body of responsibility for the matter delegated;

(b) the Governing Body shall have the right of access to all papers retained by such a committee;

(c) such delegation shall not extend to the election of the President and Fellows and the appointment or confirmation in office of the Senior Tutor, Senior Bursar and other Bursars.

#### *5. Of Meetings and Procedure of the Governing Body*

1. There shall be as provided in this Statute meetings of the Governing Body called College Meetings, including in each year not less than three General College Meetings. Notice of College Meetings shall be given in writing by the President to the members of the Governing Body.

2. The Governing Body shall fix from time to time the days for General College Meetings, provided that the interval between any two consecutive General College Meetings do not exceed six calendar months. Fourteen days' notice at least shall be given by the President to each member of the Governing Body of the date fixed for a General College Meeting.

It shall be the duty of every member of the Governing Body to attend the General College Meetings.

3. The President may call a College Meeting other than a General College Meeting whenever the President shall think fit.

The President shall upon the requisition in writing of any three members of the Governing Body summon a Special College Meeting within seven days after the receipt of such requisition.

4. The quorum necessary for the transaction of business at a College Meeting other than a Special College Meeting shall be a majority of the members of the Governing Body exclusive of those who are on leave of absence from the College.

The quorum necessary for the transaction of business at a Special College

Meeting shall be two-thirds of the members of the Governing Body exclusive of those who are on leave of absence from the College.

5. The President, or in his absence the Vice-President, shall preside at all College Meetings. If neither the President nor the Vice-President is present at a College Meeting, the senior member of the Governing Body present shall preside.

6. Except where these Statutes otherwise provide, decisions at College Meetings shall be taken by a simple majority of the members present and eligible to vote. In case of equality of votes, the person presiding at the College Meeting shall have an additional or casting vote.

7. Where any Statute provides that a decision on a proposal requires a majority of the Governing Body, the proposal shall not be adopted unless a majority of those present and eligible to vote cast their votes in favour of the proposal.

Where any Statute provides that a decision on a proposal requires a two-thirds majority, except as otherwise provided in Statutes 2 and 6, the proposal shall not be adopted unless at least two-thirds of those present and eligible to vote cast their votes in favour of the proposal.

Where any Statute provides that a decision on a proposal requires a three-fourths majority of the Governing Body, the proposal shall not be adopted unless at least three-fourths of those present and eligible to vote cast their votes in favour of the proposal.

8. All College Orders made under paragraph 3 of Statute 4 shall be classified as such by the Governing Body and shall be systematically recorded together with other such College Orders in a permanent and generally accessible form.

9. No vote may be cast at a College Meeting except by a member of the Governing Body actually present.

#### *6. Of the Election of the President*

1. When the date of the retirement or resignation of the President is known the Vice-President shall summon a meeting of the Governing Body to be held as soon as is reasonably practicable but not more than twenty-four months before the date on which the retirement or resignation is to take effect.

At least fourteen days' notice in writing of this meeting shall be sent to each member of the Governing Body.

At this meeting, at which the President shall not be present, the Governing Body shall, if a two-thirds majority of the Governing Body, inclusive of those who are on leave of absence from the College, are in favour of doing so, decide to pre-elect to the office of President and shall fix a date for the pre-election. The procedure for election of a President under paragraph 3 of this Statute shall apply in

the case of a pre-election. A President who has been pre-elected shall be admitted to office in accordance with paragraph 5 of this Statute as soon as is practicable after the office has been vacated.

2. When the office of President becomes vacant and a successor has not been pre-elected the senior member of the Governing Body then in Cambridge shall call all the members of the Governing Body to meet as soon as is reasonably practicable after the occurrence of the vacancy. A majority of the members present at this meeting shall fix a date not sooner than seven days or later than nine calendar months thereafter for a meeting of the Governing Body to elect a President.

3. At the meeting to elect the President the date of which has been fixed in accordance with paragraph 2 of this Statute, members of the Governing Body who are on leave of absence from the College and are therefore unable to attend may cast their votes *in absentia*. The Vice-President shall make provision in advance for the casting of such votes and shall record them after the other votes recorded at the meeting.

The Vice-President on the same day on which the date for election has been fixed shall give written notice thereof to all the members of the Governing Body. Whether they receive the said notice or not, the election shall be proceeded with on the day fixed as aforesaid, provided that not less than two-thirds of the Governing Body are present. At the time fixed for the election the Vice-President shall read to the assembled body the following injunction:

*“Injungo vobis ut hominem magis idoneum vestro iudicio, omni partialitate remota, in praesidentem hujus collegii eligatis; qui sit homo providus, discretus, competenter literatus, in spiritualibus et temporalibus circumspexus, honestate morum praeclarus, conversationis laudabilis, atque famae redolentis, qui et melius sciverit atque poterit negotia collegii promovere.”*

After which the Vice-President, and all the members present, one by one, according to seniority, shall record their votes in writing, in this form:

*“Ego N. eligo N. ad officium praesidentis hujus collegii.”*

When all the votes have been recorded, the Vice-President shall read the votes aloud, and distinctly, in the hearing of all present. And a properly qualified person on whom two-thirds of the Governing Body, inclusive of those who are on leave of absence from the College, have agreed shall be held elected. The Vice-President shall forthwith declare the election in this form:

*“Auctoritate mihi commissa, ego N., socius hujus collegii, nomine meo et nomine omnium sociorum meorum (sive majoris partis), electum pronuncio N. in praesidentem hujus collegii.”*

If a two-thirds majority of the Governing Body, inclusive of those who are on

leave of absence from the College, do not agree on one person the meeting shall be adjourned after fixing a date for the adjourned meeting not less than seven days from the original date. Written notice of this adjourned meeting shall be sent to all members of the Governing Body not present at the original meeting. Further adjournments may take place as necessary. At an adjourned meeting the procedure for election shall be the same as that at the original meeting.

4. If no election is made before twelve months have elapsed since the office of President became vacant, the appointment of a President for that vacancy shall devolve on the Visitor.

5. The President-elect shall attend the College Chapel in the presence of the Governing Body on a day to be appointed by them, and shall then make the following promise:

*“Do fidem quod officium praesidentis pro tempore meo fideliter geram; statuta, ordinationes, et laudabiles consuetudines hujus collegii, quantum in me est, illaesa observabo; eademque statuta fideliter exequar, vel exequi procurabo.”*

When the President elect has made this promise the senior Fellow present shall admit the President-elect to the office of President in these words:

*“Auctoritate mihi commissa admitto te in praesidentem hujus collegii.”*

The President shall then be installed in the President's seat in the Chapel by the senior Fellow present, who shall hand to the President a copy of these Statutes.

#### *7. Of the Stipend and Residence of the President*

1. The Stipend of the President shall be determined from time to time by the Governing Body.
2. The President shall reside in the College during two-thirds of each term.
3. The President shall be entitled to reside in the President's Lodge free of rent, rates and taxes.

#### *8. Of the Duty and Authority of the President*

It shall be the duty of the President to ensure that the Statutes of the College and the College Orders are duly observed, and the President shall impartially enforce or cause to be enforced the said Statutes. In an emergency, not provided for by these Statutes or by College Order, the President shall have power to take such action as the welfare of the College may require.

#### *9. Of the Retirement or Resignation of the President*

1. The President shall not continue in office beyond the end of the academic year in which the President attains the age of 75.
2. Except as hereinafter provided the President shall retire on whichever date is the latest of the following:
  - (a) the end of the academic year in which the President attains the age of 65;
  - (b) the end of the academic year in which the President attains the age of 67always provided that the President holds a University Office;
  - (c) the end of the academic year in which falls the fifth anniversary of the admission of the President to the office of President.
3. Subject to the provisions of paragraphs 1 and 2 of this Statute, the President shall be appointed until the end of the academic year in which falls the tenth anniversary of the admission of the President to the office of President.
4. Not less than twelve months nor more than twenty-four months before the term of the office of the President will end in accordance with paragraphs 2 and 3 of this Statute, the Vice-President shall summon a meeting of the members of the Governing Body other than the President, to consider whether it is desirable in the interest of the College to continue the President in office or to proceed to an election in accordance with Statute 6. The Governing Body at that meeting may, by a two-thirds majority of the Governing Body exclusive of the President and inclusive of those who are on leave of absence from the College, continue the President in Office for such period or periods as they may think fit, subject always to paragraph 1 of this Statute. Members of the Governing Body who are on leave of absence from the College and are therefore unable to attend may cast their votes *in absentia*. The Vice-President shall make provision in advance for the casting of such votes.
5. If at any time, on the application of the Governing Body, it shall be proved to the satisfaction of the Visitor that the President has become incapable of performing the duties of the President's office, the Visitor shall thereupon authorise the Governing Body to appoint one of the Fellows to act in the place of the President. This appointment shall be made at a General College Meeting. And the Governing Body shall assign to the Fellow so appointed such part, not exceeding one-third, of the annual stipend of the President as they shall think fit.
6. The Fellow who shall, in accordance with the last preceding provision, be appointed to act in the place of the President shall be called the Pro-President. The Pro-President shall discharge the functions of the President, and shall receive that part of the annual stipend of the President which shall be assigned to the Pro-President; and so long as the Pro-President shall hold the office of Pro-President, the Pro-President shall do all things which in these Statutes are appointed to be done by the President, and the Pro-President shall be bound by paragraph 2 of Statute 7.
7. If the President shall at any time within a period of three years after the appointment of a Pro-President again become capable of performing the President's duties, the Visitor shall on the application of the Governing Body have power to

reinstate the President in office and functions, and in receipt of the whole of the President's emoluments.

8. If after such a period of three years the President remains incapable of performing the duties of the President's office, the President shall *ipso facto* cease to be President, and the Governing Body shall proceed to the election of a new President under Statute 6.

#### 10. *Of the Vice-President*

The President shall appoint, in writing, from among the members of the Governing Body that Fellow whom the President shall think most fit, to be Vice-President, who, in the absence or illness of the President, shall take the place of the President in all things. The Vice-President shall continue to hold office so long as the Governing Body shall think fit, or, in the event of the retirement, resignation, removal, or death of the President who appointed the Vice-President, until the admission of the new President. In the absence or illness of the Vice-President, the senior member of the Governing Body then in Cambridge shall act instead of the Vice-President.

#### 11. *Of Classes of Fellowship*

1. There shall be the following classes of Fellowship:

- A. Official Fellowship.
- B. Professorial Fellowship.
- C. Bye-Fellowship.
- D. Research Fellowship.
- E. Life Fellowship.

2. *Class A. Official Fellowship.* A Fellowship of this class shall be held only by a person who at the same time holds one or more of the following qualifying offices:

(a) the College offices of Tutor, Senior Tutor, Senior Bursar, Dean of Chapel, Dean of College, Bursar, Fellow Librarian, Chaplain, College Lecturer, College Professor and such other offices as the Governing Body may from time to time determine, by a two-thirds majority of the Governing Body, to be qualifying offices;

(b) offices specified from time to time in accordance with the Statutes and Ordinances of the University as university administrative or teaching offices, other than offices which qualify the holder for election to a Professorial Fellowship.

There shall be not fewer than six Fellowships of this class unless the Visitor consents to a smaller number, and subject to this the maximum number of Fellowships allowed in this class shall be fixed from time to time by the Governing Body by a two-thirds majority of the Governing Body. The tenure of a Fellowship of this class shall cease when the holder ceases to hold an office qualifying for the tenure of such Fellowship.

3. *Class B. Professorial Fellowship.* A Fellowship of this class shall be held

only by a person holding a professorship in the University or such other office as the Governing Body may specify as qualifying its holder for a Fellowship for the purpose of this Statute.

The maximum number of Fellowships in this class shall be fixed from time to time by a two-thirds majority of the Governing Body.

The tenure of a Fellowship of this class shall cease when the holder ceases to hold a professorship or other appointment in the University qualifying its holder for a Fellowship of this class.

4. *Class C. Bye-Fellowship.* A Fellowship of this class shall be held on conditions of college teaching or other college work. A Fellowship of this class shall be tenable for an initial period of three years. The Governing Body shall have power to re-elect a holder for a further period or periods. The number of Fellowships in this class shall be fixed from time to time by the Governing Body by a two-thirds majority of the Governing Body.

5. *Class D. Research Fellowship.* A Fellowship of this class shall be held on condition that the holder engages in research. A Fellowship of this class shall be tenable for three years. The number of Fellowships in this class shall be fixed from time to time by the Governing Body by a two-thirds majority of the Governing Body.

6. *Class E. Life Fellowship.* The following shall become Life Fellows:  
(a) the President on retirement or resignation from the office of President;  
(b) a Fellow who has ceased to hold an Official or Professorial Fellowship after having been a Fellow for twenty years in either of these classes or for twenty years partly in one class and partly in the other.

In any particular case by a two-thirds majority of the Governing Body, the Governing Body may elect to a Life Fellowship a Fellow who has ceased to hold an Official or Professorial Fellowship after a tenure of less than twenty years.

A Life Fellow shall not be entitled to hold any office or do any act required by these Statutes to be held or done by a Fellow.

## 12. *Of the Election of Fellows*

1. From among the persons qualified to hold Fellowships the Governing Body shall elect those persons whom the Governing Body consider best fitted to be Fellows of the College as a place of education, religion, learning and research.

2. When the Governing Body has decided to elect a Fellow they shall fix a date for the election.

3. The President shall send to every member of the Governing Body written notice of the date fixed by the Governing Body in accordance with paragraph 2 of this Statute for an election. This notice shall be sent at least fourteen days before the day



on which the election is to be held.

On the day of the election if a majority of the Governing Body are present the election shall proceed in the following manner.

All members of the Governing Body present shall record their votes in writing in the following form:

*“Ego N. eligo N. in socium hujus collegii.”*

When the votes have been thus recorded, the President shall read the votes aloud, and distinctly, in the hearing of all present. And a person on whom a majority of the Governing Body have agreed shall be held elected, and the President shall forthwith declare the election in this form:

*“Ego N. Praesidens hujus collegii electum pronuncio N. in socium hujus collegii.”*

The Fellow-elect shall attend the College Chapel in the presence of the Governing Body on a day to be appointed by them, and shall then receive from the President a copy of the College Statutes and make the following promise:

*“Do fidem quod statuta et laudabiles consuetudines hujus collegii, quantum ad me pertinent, illaesa observabo; et juvabo collegium in sanis consiliis et auxiliis ad quemcunque statum in futurum pervenero; et hoc laborabo pro posse meo quamdiu socius fuero.”*

When the Fellow-elect has made this promise, the Fellow-elect shall kneel before the President, who, holding the Fellow-elect's hands between the President's, shall admit the Fellow-elect in these words:

*“Auctoritate mihi commissa admitto te in socium hujus collegii.”*

4. The Governing Body may, in any special case in which the interests of the College so require, make it at the time of election a condition of the tenure of a Fellowship that the Fellow shall, if called upon so to do within one year from the date of his election, accept some specified College office and hold it for such time as the Governing Body shall require. On any breach of such condition the tenure of the Fellowship shall cease.

5. Notwithstanding any other provision of these Statutes, no Fellow shall retain a Fellowship after election to the office of Visitor, and no Fellow, other than an Honorary Fellow, shall retain a Fellowship after admission to the office of President or to a Fellowship (other than an Honorary Fellowship) or Headship of any other College in the University of Cambridge or in the University of Oxford.

### *13. Of the Duties and Rights of Fellows*

1. The Governing Body shall have the power to require the holder of any Fellowship under Class A, C, or D of Statute 11 as a condition of tenure of the Fellowship to do College teaching or other College work within the limits permitted by any University regulations applicable to the holder.

2. Fellows under Class A, C, and D of Statute 11 shall be entitled to rooms in College free of rent, rates, and taxes, and to commons in Hall as may be determined by College Order.

3. Fellows under Class B of Statute 11 shall be entitled to commons in Hall as may be determined by College Order, and, if the Governing Body so decides, to rooms in College free of rent, rates, and taxes.

4. Fellows under Class E of Statute 11 may be given such privileges in relation to commons in Hall as the Governing Body may decide. The Governing Body, if they consider that it is in the interests of the College, may by a two-thirds majority of the whole Governing Body allow such a Fellow to occupy rooms in College on payment of rent.

#### *14. Of the Emoluments of Fellows*

1. Fellowships under Classes A, B and E of Statute 11 shall be non-stipendiary.

2. Fellowships under Classes C and D of Statute 11 shall be stipendiary unless:  
(a) the Governing Body in electing to any such Fellowship determine that it shall be non-stipendiary; or  
(b) the holder of such a Fellowship signifies in writing to the President the wish to become a non-stipendiary Fellow.

3. The Governing Body shall have power at any time during the tenure of a non-stipendiary Fellowship under Class C or D to determine that the holder shall become a stipendiary Fellow.

4. The stipend of a stipendiary Fellow under Class C or D of Statute 11 shall be determined by the Governing Body after taking account of the other emoluments of the holder.

#### *15. Of Honorary Fellows*

1. The Governing Body at a College Meeting, held after notice has been given that the matter is to be raised, may by a three-fourths majority of the Governing Body elect as Honorary Fellows any persons who are of conspicuous merit, or who have achieved outstanding distinction in public service, or who have done exemplary service to the College or to the University.

2. The Governing Body may by a like majority terminate the tenure of an

Honorary Fellowship.

3. An Honorary Fellow shall not by virtue of such Fellowship possess any voice or authority in the College, nor be entitled to any emolument. With these exceptions, the Governing Body may grant an Honorary Fellow such privileges as they think fit.

#### *16. Of the Removal of Fellows*

1. If at any time a Fellow shall have been convicted by a court of competent jurisdiction of any serious crime, the President shall as soon as is reasonably possible call a College Meeting. If the fact of conviction be established, and a majority of the whole Governing Body think fit, the President shall pronounce the tenure of the Fellowship to be at an end; on which pronouncement the tenure of the Fellowship shall cease.

2. If at any time any five members of the Governing Body charge any Fellow before the President with disgraceful conduct rendering the Fellow unfit in their judgment to be a Fellow, the President shall as soon as reasonably possible call the members of the Governing Body other than the accused and the Fellows preferring such charge to a College Meeting. The members of the Governing Body so assembled shall inquire into the matter, and shall hear both the accused person and the accusers. If the meeting decides by a two-thirds majority of the Governing Body (less the accused and accusers) that the charge is established, the accused and the accusers not being present at the time of the voting, the President shall, if the meeting by the said majority so determines, pronounce the tenure of the Fellowship of the accused person to be at an end; on which pronouncement the tenure of the Fellowship shall cease.

3. Nothing in this Statute shall apply to members of the academic staff to whom Statute 37 applies.

#### *17. Of the College Offices*

1. The College Offices shall be those governed by Statutes 19, 20, 21, 22, 23, 24, 25, 26, and 27 and such other offices as the Governing Body may from time to time determine.

2. The following College Offices may be held only by members of the Governing Body: Senior Tutor, Tutor, Senior Bursar, Dean of Chapel, Dean of College, Chaplain, College Lecturer, College Professor.

3. The holders of College Offices shall receive such stipends as the Governing Body may from time to time determine by College Order.

4. The Governing Body shall have the power to require the holder of any College Office to do College teaching within the limits permitted by any University regulations applicable to the holder in addition to the duties applicable to the College Office.

5. A deputyship to any office that may be held only by members of the Governing

Body may also be held only by members of the Governing Body.

#### *18. Of Retirement and Pensions*

1. The Governing Body shall by College Order determine the retirement of College Officers to coincide with the retirement of University Officers under the Statutes of the University of Cambridge.
2. The Governing Body shall take such steps as may be necessary for the participation of the College in whatever superannuation scheme or schemes the Governing Body may from time to time deem appropriate.

#### *19. Of the Bursars*

1. The Governing Body shall appoint a Senior Bursar.
2. The Senior Bursar shall be appointed for an initial period of three years, and on the expiration of such period the Governing Body shall have power to confirm the Senior Bursar in office for such period or periods as they may think fit.
3. The Senior Bursar shall be responsible for the financial business of the College.
4. The Governing Body may appoint a Bursar or Bursars, up to a number that the Governing Body shall determine by College Order, to conduct such college business in relation to the fabric and to such activities of the College as the Governing Body by College Order may determine. The appointment of a Bursar shall be for an initial period of three years, and on the expiration of such period the Governing Body shall have power to confirm the Bursar in office for such period or periods as they may think fit.

#### *20. Of the Steward*

1. The Governing Body may appoint a Steward.
2. The appointment of a Steward shall be for an initial period of three years, and on the expiration of such period the Governing Body shall have power to confirm the Steward in office for such period or periods as they may think fit.
3. The Steward shall perform such duties in relation to the social and communal life of the Fellowship as the Governing Body may determine from time to time by College Order.

#### *21. Of the Dean of Chapel, the Chaplain, Divine Service, and Religious Instruction*

1. The Governing Body shall appoint either a Dean of Chapel or a Chaplain, but may appoint both, who shall be in Priest's Orders of the Church of England or of a Church in communion with the Church of England.
2. The appointment of a Dean of Chapel or a Chaplain shall be for an initial

period of three years, and on the expiration of such period, the Governing Body shall have power to confirm the Dean of Chapel or Chaplain in office for such period or periods as they may think fit.

3. The Dean of Chapel or Chaplain shall in consultation with the President arrange for the College Services.

4. The Dean of Chapel or Chaplain, or, if both are in office, the Dean of Chapel assisted by the Chaplain, shall be responsible for the conduct of services daily (at least during Full Term) morning and evening normally according to the Rites of the Church of England or with such additions or omissions as shall be approved by the Governing Body.

5. The Dean of Chapel or Chaplain, or, if both are in office, the Dean of Chapel assisted by the Chaplain, shall give religious instruction as occasion offers to members of the College *in statu pupillari*.

6. The Dean of Chapel and Chaplain shall carry out such other duties as the Governing Body shall determine from time to time by College Order.

#### 22. *Of the Fellow Librarian*

The Governing Body shall appoint a Fellow as the Fellow Librarian who shall have the charge of the College Library, according to such College Orders as may from time to time be made.

#### 23. *Of the Senior Tutor*

1. The Governing Body shall appoint a Senior Tutor.

2. The Senior Tutor shall be appointed for an initial period of three years, and on the expiration of such period the Governing Body shall have power to confirm the Senior Tutor in office for such period or periods as they may think fit.

3. The Senior Tutor shall be responsible for the College's educational provision, including student admissions and student support.

4. The Senior Tutor shall be responsible for overseeing the procedures for dealing with neglect of studies by any member of the College *in statu pupillari*, as the Governing Body shall determine from time to time by College Order.

5. The Senior Tutor shall have superintendence of the work of the Tutorial Office and of the Admissions Office and of expenditure from the Education Account or its equivalent.

6. The Senior Tutor shall be responsible for all matters pertaining to the standing within the University of members of the College *in statu pupillari*.

#### 24. *Of the Dean of College*

1. The Governing Body shall appoint a Dean of College.
2. The Dean of College shall be appointed for an initial period of three years, and on the expiration of such period the Governing Body shall have power to confirm the Dean of College in office for such period or periods as they may think fit.
3. The Dean of College shall be responsible for the maintenance of order and discipline of members of the College *in statu pupillari*.
4. If any member of the College *in statu pupillari* commits a breach of discipline, the Dean of College may impose such sanction or sanctions, including financial sanctions, upon that member as the breach may appear to warrant. On appeal to the Governing Body by a member upon whom the Dean of College has decided to impose a sanction, the Governing Body, exclusive of the Dean of College, may decide that no sanction, the same sanction as that imposed, or a lesser or greater sanction than that imposed, by the Dean of College, shall be imposed upon that member.

#### 25. *Of the Tutors*

1. The Tutors, in collaboration with the Senior Tutor, shall be responsible for the educational well-being of the College and for the learning environment it provides. A Tutor may be required to perform such duties in relation to the admission or student support of members of the College *in statu pupillari*, or other such duties, as the Governing Body shall determine from time to time by College Order.
2. The number of Tutors shall be determined from time to time by the Governing Body.
3. Each Tutor shall be nominated by the President, and any person so nominated shall be submitted to the Governing Body for election to the office of Tutor for an initial period of three years, and on the expiration of such period the Governing Body shall have power to confirm the Tutor so elected in office for such period or periods as they may think fit.

#### 26. *Of the Praelector*

1. The Praelector shall be nominated by the President, and any person so nominated shall be submitted to the Governing Body for election to the office of Praelector for an initial period of three years, and on the expiration of such period the Governing Body shall have power to confirm the Praelector so elected in office for such period or periods as they may see fit.
2. The Praelector shall be responsible for presenting in the College Chapel the President-elect for admission to the office of President, Fellows-elect for admission to the Fellowship and Scholars-elect for admission to the Foundation of the College. The Praelector shall also be responsible for presenting to the University candidates for

matriculation and candidates for Degrees.

### *27. Of the College Lecturers or College Professors*

1. The office of College Lecturer or College Professor shall only be held by members of the Governing Body.
2. A College Lecturer or College Professor shall be appointed by the Governing Body for an initial period of three years, after which the College Lecturer or College Professor shall, if confirmed in office, continue for such period or periods as the Governing Body may determine.
3. The duties of College Lecturers or College Professors shall be as determined from time to time by the Governing Body.

### *28. Of Bursaries, Prizes and Scholarships, and of Foundation Scholars*

1. The Governing Body shall have power to elect to Prizes and Scholarships students of the College who have distinguished themselves in the examinations of the University or of the College.
2. The Governing Body shall have power to award Bursaries, Prizes and Scholarships on such conditions or for such periods as may be determined by the Governing Body, subject always to the conditions contained in any trust which is legally binding on the College.
3. There shall be an account or accounts into which payments shall be made to cover the cost of any Bursaries, Prizes and Scholarships.
4. The Governing Body may elect to the Foundation of the College any Scholar who has shown special distinction. A Scholar so elected shall be formally admitted to the Foundation.

### *29. Of Studentships*

1. The Governing Body shall have power to establish Studentships in the College for the encouragement of study and research in any branch of learning.
2. The funds shall be provided from such sources and the Studentships shall be awarded and held on such conditions and be of such value as the Governing Body shall in each case determine.

### *30. Of the Accounts*

1. It shall be the duty of the Senior Bursar to prepare a statement of College accounts (including Trust Funds) for approval by the Governing Body. These accounts shall be presented to the University in the manner and at the time prescribed by the Statutes of the University. The Senior Bursar shall prepare any such further

accounts as the Governing Body may from time to time determine.

2. The accounts shall be audited annually by a professional auditor, appointed by the Governing Body, but not being a member thereof, who, after the audit, shall present a report to the Governing Body.

3. The audited accounts shall be inspected by a committee appointed annually by the Governing Body for the purpose, who shall, with the Senior Bursar, report to the Governing Body on the state of the College's finances and make recommendations on any consequent action required of the Governing Body.

### 31. *Of Investments*

1. Investment objectives shall be fixed from time to time by a two-thirds majority of the Governing Body.

2. The moneys of the College received by the Senior Bursar on account of the College shall be kept in some bank or banks approved for the purpose by the Governing Body, or shall be invested in such manner as shall be determined by College Order.

3. The Governing Body may invest in property, securities or any other investment asset. In this Statute 'property' includes land whether freehold or leasehold and 'securities' includes loans, funds, bonds, notes, annuities, debentures, debenture stock, shares and stock (whether ordinary or of any other class) and shares not fully paid and Dominion, British Overseas Territory or foreign securities and other securities of all sorts; and any securities may be acquired notwithstanding that they are redeemable at any time or that the purchase price exceeds the redemption value.

4. The foregoing paragraph shall not extend to the investment of funds held under trusts of which the College is not sole trustee and which were created within the period of sixty years immediately prior to the coming into operation of this paragraph.

5. The Governing Body shall appoint an Investments Committee to oversee the investments of the College and keep them under periodic review. The Governing Body may appoint as members of the Investments Committee persons who are not members of the Governing Body.

6. The Senior Bursar shall, in consultation with the Investments Committee, present an annual report on investments to the Governing Body.

### 32. *Of Contribution to the University*

The College shall pay annually to the University the sum authorised to be levied from the College by the Statutes of the University. For this purpose the Trust Funds may severally bear their proportionate share.



### *33. Of the Common Seal*

1. The Common Seal shall be kept in some secure place in the College, and shall not be removed therefrom, unless at any time a majority of the members of the Governing Body then in Cambridge so direct.
2. The seal shall not be affixed to any document except in the presence of three members at least of the Governing Body, one of whom shall be from a group of Fellows nominated for the purpose by the Governing Body. What goes forth under the Common Seal shall be entered into a book kept for the purpose and disclosed to the Governing Body at the next General College Meeting.

### *34. Of the Property of the College*

1. The Charters and other muniments of the College shall be kept in such secure place as shall be decided by the Governing Body from time to time and shall not be taken thence unless a majority of the members of the Governing Body then in Cambridge so direct. There shall be kept by the President and the Senior Bursar inventories of the Plate belonging to the College, whether the same be in the College Buttery or in the President's Lodge; and there shall be an audit of the said Plate once a year by the President, Senior Bursar and another Official Fellow, or any two of them.
2. No article of Plate shall be disposed of without the approval of the Governing Body.

### *35. On the Sale of Advowsons*

Any moneys which have been realised from the sale of Advowsons shall not be applied to any other than theological purposes.

### *36. Of the Commemoration of Benefactors*

Annually, on a day to be fixed by College Order, there shall be in the Chapel a Commemoration of the Benefactors of the College.

### *37. Of Academic Staff*

1. The Governing Body shall by College Order make provision for terms and conditions of employment of members of the academic staff that relate to redundancy, discipline, removal from office, including the removal of the President from office and removal for incapacity on medical grounds, and for appeals and grievance procedures, as required by the law of the land.
2. The Governing Body shall, in the College Order required in paragraph 1 of this Statute, determine who are members of the academic staff for the purposes of this Statute.

3. Any College Order made under this Statute shall be construed to give effect to the following guiding principles:

(a) the principle that members of the academic staff of the College have freedom within the law to question and test received wisdom, and to put forward new ideas and controversial or unpopular opinions, without placing themselves in jeopardy of losing their jobs or privileges;

(b) the principle that the College provide education, promote learning, and engage in research efficiently and economically;

(c) the principles of justice and fairness.

#### *38. Of the Interpretation of the Statutes*

1. No words in any Statute shall import a connotation of gender.

2. If any doubt shall arise with respect to the intent and meaning of any of these Statutes, the Governing Body shall declare by College Order the true intent and meaning thereof; provided that any person affected by such declaration may appeal to the Visitor.

#### *39. Of Appeals to the Visitor*

1. In all causes, questions, or disputes arising out of these Statutes there shall be an appeal to the Visitor. The appeal shall be by way of petition. If unable to hear the petition under the rules of natural justice, the Visitor shall appoint a Pro-Visitor to hear it. The Visitor (or Pro-Visitor) may, in giving the decision, make an order with respect to costs.

2. In accordance with the provisions of the Education Reform Act 1988, nothing in these Statutes shall enable or require the Visitor -

(a) to hear any appeal or determine any dispute relating to a member of the academic staff to whom Statute 37 applies which concerns the member's appointment or employment or the termination of that appointment or employment; or

(b) to disallow or annul any College Order made under or having effect for the purposes of Statute 37.

3. In accordance with the provisions of the Higher Education Act 2004, nothing in these Statutes shall enable or require the Visitor -

(a) to hear any appeal or determine any dispute arising from a student complaint; or

(b) to disallow or annul any College Order made under or having effect for the purpose of complying with the national scheme for the review of student complaints.

#### *40. Of the Preservation of Existing Interests*

These Statutes and their alteration under Statute 42 shall operate without prejudice to any interest possessed by any person by virtue of having, before any Statute comes into operation, become a Member of the College, been elected or appointed to any office or emolument in the College, or acquired a vested right to be

elected or appointed thereto.

*41. Of the Repeal of Former Statutes*

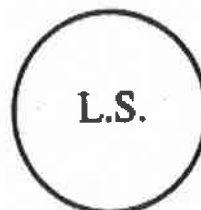
1. These Statutes shall come into force on the first day of January 2017.
2. From and after the time when these Statutes shall take effect all the Statutes of the College in force before that time shall be repealed, save and except in so far as is necessary to preserve any interests and conditions of tenure of any person under Statute 40.
3. The repeal of such former Statutes shall not be taken to revive any provisions repealed by such former Statutes.

*42. Of Changes of Statute*

These Statutes shall be subject to alteration from time to time by a Statute made by the College in accordance with Section 7 of the Universities of Oxford and Cambridge Act, 1923. Such a Statute shall come into force on the day on which it is approved by the Privy Council.

Given under our Common Seal this seventeenth day of  
June two thousand and sixteen

J.L. Eatwell, *President*  
J. Spence, *Senior Bursar*  
J.W.F. Allison, *Fellow*  
(*Chairman, Statutes Committee*)  
M.J. Milgate, *Fellow*  
R.A.W. Rex, *Fellow*  
M. Edmonds, *Fellow*  
(*Members, Statutes Committee*)





*At the Court at Buckingham Palace*

THE 15th DAY OF FEBRUARY 2017

PRESENT,

THE QUEEN'S MOST EXCELLENT MAJESTY  
IN COUNCIL

The University of Oxford has made a Statute, revising the existing Statutes, in accordance with the Universities of Oxford and Cambridge Act 1923, and in the form set out in the Schedule to this Order.

The Statute has been submitted to Her Majesty in Council, and the provisions of the Act relating to publication in the London Gazette and laying before both Houses of Parliament have been complied with.

No petition or address has been presented against the Statute.

Now, therefore, Her Majesty, having taken the Statute into consideration, is pleased, by and with the advice of Her Privy Council, to approve it.

*Richard Tilbrook*

---

*SCHEDULE*

UNIVERSITY OF OXFORD

STATUTE APPROVED BY CONGREGATION ON

TUESDAY, 26 April 2016

*WHEREAS it is expedient to change the existing provisions governing the Abbott Fund, NOW THE UNIVERSITY OF OXFORD, in exercise of the powers in that behalf conferred upon it by the Universities of Oxford and Cambridge Act, 1923, and of all other powers enabling it, ENACTS, subject to the approval of Her Majesty in Council, AS FOLLOWS.*

In the Schedule to the Statutes, amend Part 1 as follows (new text underlined, deleted text struck through):

**'Part 1: Abbott Fund**

1.1. The assets from time to time representing Mr John Abbott's bequest, accepted by the University in 1871, shall constitute a fund known as the Abbott Fund.

1.2. The fund shall be administered by a board of management of which the constitution shall be determined by Council.

1.3. The board shall from time to time apply the net income of the fund in making awards, to be known as Abbott's Bursaries, for the support of members of the University ~~who are children (including orphan children) of the clergy of the Church of England, and who are:~~

(1) reading for

(a) a first degree, or

(b) the Degree of Bachelor of Medicine or an equivalent degree, or

(c) a second honour school,

of the University; and

(2) standing in need of financial assistance to enable them to obtain the full benefit of a university education.

1.4. The board shall, subject to the approval of Council, determine from time to time the conditions of award of the bursaries, and the value and tenure of each, and the eligibility of candidates, ~~subject to the following conditions:~~

~~(1) provided always that the bursaries shall be awarded in such a way as to give encouragement to learning, and~~

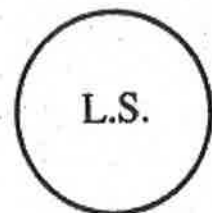
~~(2) if two or more candidates show equal proficiency, preference shall be given to candidates who establish that they were born in the area of the former West Riding of Yorkshire.'~~

The Common Seal of the Chancellor, Masters, and  
Scholars of the University of Oxford was hereunto affixed  
on 20 June 2016

in the presence of:

Ms F Burchett

Assistant Registrar (Governance and Compliance)





*At the Court at Buckingham Palace*

THE 15th DAY OF FEBRUARY 2017

PRESENT,

THE QUEEN'S MOST EXCELLENT MAJESTY  
IN COUNCIL

The University of Oxford has made a Statute, revising the existing Statutes, in accordance with the Universities of Oxford and Cambridge Act 1923, and in the form set out in the Schedule to this Order.

The Statute has been submitted to Her Majesty in Council, and the provisions of the Act relating to publication in the London Gazette and laying before both Houses of Parliament have been complied with.

No petition or address has been presented against the Statute.

Now, therefore, Her Majesty, having taken the Statute into consideration, is pleased, by and with the advice of Her Privy Council, to approve it.

*Richard Tilbrook*

---

*SCHEDULE*

UNIVERSITY OF OXFORD

STATUTE APPROVED BY CONGREGATION ON

TUESDAY, 31 May 2016

*WHEREAS it is expedient to repeal and replace Statute XII concerning Academic Staff and the Visitation Board and amend Statute XI concerning University Discipline and Statute XIV concerning the employment of academic and support staff by the University, NOW THE UNIVERSITY OF OXFORD, in exercise of the powers in that behalf conferred upon it by the Universities of Oxford and Cambridge Act, 1923, and of all other powers enabling it, ENACTS, (Statute XII being subject to the approval of Her Majesty in Council) AS FOLLOWS.*

1 Repeal existing Statute XII concerning Academic Staff and the Visitation Board and substitute with new Statute XII as follows:

**'Statute XII**

**Part A: Construction, Application, and Interpretation**

1. This statute and any regulation made under this statute shall be construed in every case to give effect to the following guiding principles, that is to say:

(1) to ensure that members of the academic staff have freedom within the law to question and test received wisdom and to put forward new ideas and controversial or unpopular opinions, including their opinions about the University, without institutional censorship and without placing themselves in jeopardy of losing their jobs or privileges, and as further provided for in section 4 below;

(2) to enable the University to provide education, promote learning, and engage in research efficiently and economically;

(3) to apply the principles of justice and fairness; and

(4) to promote equality and diversity among all the University's staff.

2. No provision in this statute shall enable any member of the academic staff to be dismissed unless the reason for the dismissal may in the circumstances (including the size and administrative resources of the University) reasonably be treated as a sufficient reason for dismissal.

3. (1) This statute shall apply:

(a) to professors, readers, and associate professors or lecturers;

(b) to any employee of the University who is a member of the Universities Superannuation Scheme or who would be a member if he or she had not been exempted under the provisions of Statute XIV; and

(c) to the Vice-Chancellor to the extent and in the manner set out in Part G.

(2) In this statute any reference to "a member of the academic staff" is a reference to a person to whom this statute applies.

4. Statement of Freedoms

(1) Members of the academic staff, in accordance with the UNESCO 1997 Recommendation concerning academic freedom, shall have the freedoms listed below which comprise "academic freedom" for the purposes of this statute and are accorded protection in Parts C and D through the Visitation Board:

(a) all members of the academic staff shall have all the freedoms of expression set out in section 1 (1) regardless of whether those freedoms are exercised within or outside the context of University employment;

(b) all members of the academic staff shall have the freedom to participate in professional bodies or representative bodies of their choice in accordance with the law and the University's recognition agreements with trade unions in force from time to time; and

(c) all members of the academic staff who are required to engage in academic teaching or research either by their written contracts or by established and agreed practice, shall have particular freedoms pertaining to academic teaching and research in the context of their University employment, namely that, provided that they fulfil their contractual duties and honour any applicable agreements with research funding bodies, they shall be free without fear of any professional or personal reprisal or disadvantage, to:

(i) carry out research on subjects of their choosing, and publish and disseminate the results of that research as they wish and in whatever form they wish without any interference or any suppression;

(ii) conduct teaching in a manner that they consider appropriate according to the standards and norms of the relevant department or faculty.

(2) The University requires that, in all circumstances, members of staff will exercise their right to academic freedom only within the law.

(3) All members of the University must observe University policy concerning behaviour at work and the conduct of their duties.

5. In this statute "dismiss" and "dismissal" mean dismissal of a member of the academic staff from their employment under a contract with the University and shall be construed in accordance with Part X of the Employment Rights Act 1996 as amended or re-enacted from time to time, save that this statute shall not apply to the termination of a contract of employment by the resignation of a member of the academic staff in circumstances in which he or she claims to be entitled to terminate the contract without giving notice by reason of the University's conduct.

6. (1) For the purposes of this statute "good cause" in relation to the dismissal of a member of the academic staff under Part D, being in any case a reason which is related to conduct or to capability or qualifications for performing work of the kind which the member of the academic staff concerned was appointed or employed to do, means:

(a) conviction for an offence which is such as to render the person convicted unfit for the performance of the duties of the employment as a member of the academic staff; or

(b) conduct of an immoral, scandalous, or disgraceful nature incompatible with the duties of the employment; or



(c) conduct constituting failure or persistent refusal or neglect or inability to perform the duties or comply with the conditions of employment; or

(d) physical or mental incapacity.

(2) In this section:

(a) "capability", in relation to such a member, means capability assessed by reference to skill, aptitude, health, or any other physical or mental quality; and

(b) "qualifications", in relation to such a member, means any degree, diploma or other academic, technical, or professional qualification relevant to the position held by that member.

7. For the purposes of this statute dismissal shall be taken to be a dismissal by reason of redundancy under Part B if it is attributable wholly or mainly to:

(1) the fact that the University has ceased, or intends to cease, to carry on the activity for the purposes of which the person concerned was appointed or employed by the University, or has ceased, or intends to cease, to carry on that activity in the place in which the person concerned worked; or

(2) the fact that the requirements of that activity for members of the academic staff to carry out work of a particular kind, or to carry out work of a particular kind in that place, have ceased or diminished or are expected to cease or diminish.

8. (1) Parts B and D shall not apply to a dismissal by reason of the termination of:

(a) a fixed-term contract of employment upon and by reason of the expiry of such term on its agreed date of expiry;

(b) a contract of employment during or at the end of a probationary period or, in the case of academic staff, at the end of an Initial Period of Office by reason of capability; and

(c) an office except where that office represents the sole contract of substantive employment with the University.

(2) The procedure for considering and deciding upon dismissal in the circumstances described in sub-section (1) shall be as provided for by the University's personnel procedures as published from time to time.

9. (1) In any case of conflict, the provisions of this statute shall prevail over those of any other of the statutes and over those of the regulations, and the provisions of any regulation made under this statute shall prevail over those of any other regulation.

(2) Nothing in any appointment made, or contract entered into, shall be construed as overriding or excluding any provision made by this statute concerning the dismissal of a

member of the academic staff by reason of redundancy or for good cause.

(3) In any case where an officer of the University or any other person is designated to perform any duties or exercise any powers under this statute, and that officer or other person is involved in the matter in question, an alternate may be appointed to act in his or her place under procedures prescribed by regulations made under this statute.

(4) Nothing in any other of the statutes or in any regulation made under them shall authorise or require any officer of the University to sit as a member of any committee, tribunal, or body appointed under this statute or to be present when any such committee, tribunal, or body is meeting to arrive at its decision or for the purpose of discussing any point of procedure.

(5) This statute shall be without prejudice to any power given by the statutes of any college to the governing body of that college to deprive a member of the academic staff who is a fellow of the college of his or her fellowship or of any part of the emoluments which he or she is entitled to receive as fellow for any cause (including redundancy) for which any other fellow of the college would be liable to be so deprived.

(6) In this statute references to lettered Parts and to numbered sections and sub-sections are references to Parts, sections, and sub-sections so lettered or numbered in this statute.

## **Part B: Redundancy**

10. This Part enables a Redundancy Panel, to be constituted in accordance with regulations governing the membership of panels convened under Parts B, D and H of this Statute, to dismiss any member of the academic staff by reason of redundancy.

11.(1) Nothing in this Part shall prejudice, alter, or affect any rights, powers, or duties of the University or apply in relation to a person unless:

(a) his or her appointment is made, or his or her contract of employment is entered into, on or after 20 November 1987; or

(b) he or she is promoted on or after that date.

(2) For the purposes of this section in relation to a person, a reference to an appointment made or a contract entered into on or after 20 November 1987 or to promotion on or after that date shall be construed in accordance with sub-sections (3) to (6) of section 204 of the Education Reform Act 1988.

12. This Part applies only where a decision has been taken that it is desirable that there should be a reduction in the members of the academic staff

(a) of the University as a whole; or

(b) of any division, faculty, school, department, or other similar area of the University by way of redundancy.

13. A decision under section 12 shall be referred to a Redundancy Panel selected by lot by the Registrar in accordance with regulations as set out in section 10, to consider proposals for such reductions as may be referred to it from time to time. The appointment of a Redundancy Panel shall require a prior decision of Congregation except in those instances involving employees on open-ended contracts where the need for redundancy arises through the withdrawal of external funding.

14.(1) Where a Divisional Board or equivalent University authority for a department, institution, or body proposes a reduction in the academic staff in a department, institution, or body, the proposal shall first be dealt with under the University's personnel procedures as published from time to time, up to and including consideration of alternatives to compulsory redundancy.

(2) Where following consideration under section 14 (1), it is not considered possible to achieve the proposed reduction in the members of the academic staff without dismissal(s) of such staff, the Divisional Board, or equivalent University authority shall refer a formal proposal for dismissal of members of the academic staff to the Director of Human Resources, in accordance with regulations for the procedure to be followed by a Redundancy Panel.

(3) The Director of Human Resources shall refer a proposal under section 14 (2) to the Registrar who, having sought and obtained the agreement of Congregation as required under section 13, shall appoint a Redundancy Panel according to the provisions of section 10 to consider such proposal in accordance with regulations for the procedure to be followed by a Redundancy Panel.

(4) In cases where a prior decision of Congregation under section 13 is not required, if a Redundancy Panel appointed to consider a particular redundancy proposal forms a majority view that for any reason it would be inappropriate to proceed without the approval of Congregation, the Panel should advise Council to that effect and await such approval before proceeding further.

(5) A Redundancy Panel appointed under section 14 (3) shall:

(a) scrutinise the proposals in accordance with regulations for the procedure to be followed by a Redundancy Panel;

(b) select and recommend the requisite members of the academic staff (if any) for dismissal by reason of redundancy; and

(c) report its recommendations to the relevant Divisional Board or equivalent University authority.

(6) A Redundancy Panel shall comprise five members of Congregation elected and selected under regulations governing membership of panels convened under Parts B, D and H of this statute.

15.(1) Where the Redundancy Panel has selected and recommended the dismissal of a member of the academic staff under section 14 (5) (b), it may authorise an officer of the University as its delegate to dismiss any member of the academic staff so selected.

(2) Each member of the academic staff selected shall be given separate notice of the selection approved by the Redundancy Panel.

(3) Each separate notice shall sufficiently identify the circumstances which have satisfied the Redundancy Panel that the intended dismissal is reasonable and in particular shall include:

(a) a summary of the action taken by the Redundancy Panel and Congregation, under this Part;

(b) an account of the selection processes used by the Redundancy Panel;

(c) a reference to the rights of the person notified to appeal against the notice and to the time within which any such appeal is to be lodged under Part H; and

(d) a statement as to when the intended dismissal is to take effect.

#### **Part C: Visitation Board**

16. The Visitation Board shall consist of a chair and four members.

17.(1) The High Steward shall appoint the chair who shall serve for two years and may be reappointed.

(2) The chair shall be a person who is not a member of Congregation and is a barrister or solicitor of at least five years' standing or a person who has judicial experience.

(3) If the chair is for any reason unable to act on any occasion the High Steward or (in his or her absence) the Vice-Chancellor shall appoint a deputy chair to act in the place of the chair for that occasion.

(4) Any deputy chair must possess the same qualifications as those set out in sub-section (2) above.

(5) If a vacancy arises through the chair dying or resigning or becoming a member of Congregation before the completion of his or her period of office the person next appointed shall hold office for the remainder of the period of office of the person replaced.

18. The four other members of the board shall be selected from a panel of twelve persons who shall be members of Congregation required to engage in academic teaching and/or research either by their written contracts of employment or by established and agreed practice and who shall be elected by Congregation under arrangements which shall be prescribed from time to time by Council by regulation.

19. The board shall consider:

(1) any reference made by the Vice-Chancellor:

(a) under Part D concerning any person specified in section 3 (1) (a) or 3 (1) (b); and

(b) where the Vice-Chancellor or a Review Panel has decided that there is a reasonable prospect that determination of the reference will or may involve an issue of academic freedom as provided for under Part D; and

(2) any other matter which falls within its jurisdiction as prescribed by statute or regulation from time to time.

20.(1) Sections 31–34 of Part D shall apply to the procedure of the board following a reference made by the Vice-Chancellor under that Part.

(2) The procedure in respect of other matters shall be as prescribed in the relevant statute or regulation.

#### **Part D: Discipline and Dismissal**

21. For members of the academic staff to whom this Part applies:

(1) Minor faults shall be dealt with informally.

(2) Capability or performance issues shall be dealt with in the first instance in accordance with the University's personnel procedures as published from time to time.

(3) Where the matter is more serious but falls short of constituting possible good cause for dismissal, the following procedure shall be used:

(a) A member of the academic staff shall be entitled to be accompanied by a colleague in the University or a trade union representative at any meeting that could result in a formal warning being given or confirmed (including on appeal), or some other disciplinary action being taken, when the member has made a reasonable request to be accompanied at such a meeting.

##### *Stage 1 – Oral Warning*

(b) If conduct or performance does not meet acceptable standards the member of the academic staff will normally be given a formal oral warning by the head of department (which for the purposes of this statute means the head of the relevant department or other institution of the University or, in the absence of such an entity, the chair of the relevant divisional board or similar University body). The member will be advised of the reason for the warning, that it is the first stage of the disciplinary procedure, and of the right of appeal under this section. A brief note of the oral warning will be kept but it will be spent after twelve months, subject to satisfactory conduct and performance.

### *Stage 2 – Written Warning*

(c) If the misconduct or unsatisfactory performance is serious, or if further misconduct occurs or unsatisfactory performance continues, a written warning will be given to the member of the academic staff by the head of department. This will give details of the complaint, the improvement required, and the time scale. It will warn that a complaint may be made to the Registrar alleging good cause for dismissal if there is no satisfactory improvement and will advise of the right of appeal under this section. A copy of this written warning will be kept by the head of department, but it will be disregarded for disciplinary purposes after two years subject to satisfactory conduct and performance.

### *Stage 3 – Appeals*

(d) A member of the academic staff who wishes to appeal against a disciplinary warning shall inform the Registrar within two weeks. A Pro-Vice-Chancellor shall hear all such appeals and his or her decision shall be final.

22.(1) If there has been no satisfactory improvement following a written warning given under Stage 2 of the procedure in section 21, or in any case where it is alleged that the conduct, capability, or performance of a member of the academic staff may constitute good cause for dismissal, the head of department or other appropriate person may refer a complaint to the Registrar.

(2) Where the good cause for dismissal referred to in sub-section (1) is physical or mental incapacity, this section and the subsequent sections of this Part, and any regulations made under it, shall be read as if the word “complaint” were replaced with the word “application”.

23. Any complaint which is referred to the Registrar under section 22 shall include a description of the conduct, capability, or performance which is relied upon and an explanation of why it is alleged to constitute good cause for dismissal.

24. The Registrar shall refer any complaint made under section 22 and in accordance with section 23 to the Vice-Chancellor.

25.(1) To enable the Vice-Chancellor to deal fairly with any complaint referred to him or her under this Part, such investigations or inquiries (if any) shall be instituted as appear to the Vice-Chancellor to be necessary.

(2) If it appears to the Vice-Chancellor that a complaint referred to him or her under this Part relates to conduct or performance which does not meet acceptable standards but for which no written warning has been given under section 21 or which relates to a particular alleged infringement of statutes or regulations for which a standard penalty is normally imposed in the University or within the division, faculty, school, department, or other relevant area, or is trivial or invalid, he or she may dismiss it summarily, or decide not to proceed further under this Part.

(3) If the Vice-Chancellor does not dispose of a complaint under sub-section (2), he or she shall treat the complaint as disclosing a sufficient reason for proceeding further under this Part and, if he or she sees fit, the Vice-Chancellor may suspend the member on full pay pending a final decision, such power of suspension being exercisable either at this stage or at any time prior to the final decision.

26. Where the Vice-Chancellor proceeds further under this Part:

(1) If it appears to the Vice-Chancellor that there is a reasonable prospect that the determination of the complaint will or may involve an issue of academic freedom, he or she shall write to the member of the academic staff proposing that the complaint be determined by the Visitation Board, unless the member of the academic staff concerned decides to have the complaint determined by a Staff Employment Review Panel (to be constituted in accordance with section 35).

(2) If it appears to the Vice-Chancellor that there is no reasonable prospect that the determination of the complaint will or may involve an issue of academic freedom, he or she shall write to the member of the academic staff proposing that the complaint be determined by a Staff Employment Review Panel, and notifying the member of the right to appeal such a proposal to a Review Panel (to be constituted in accordance with section 28).

27. When the Vice-Chancellor sends a written proposal under section 26 he or she shall also send a copy of the complaint, and invite the member of the academic staff concerned to comment in writing within twenty-eight days on the:

(a) matters raised in the complaint; and

(b) proposal for determination of the complaint, including whether or not the member considers there to be a reasonable prospect that the determination of the complaint will or may involve an issue of academic freedom.

28.(1) The Vice-Chancellor shall refer an appeal by a member of the academic staff against a proposal that a complaint be determined by the Staff Employment Review Panel to the Registrar who shall select by lot a Review Panel for that purpose.

(2) A Review Panel shall be comprised of two elected members of Council who are required to engage in academic teaching and/or research either by their written contracts of employment or by established and agreed practice, and who are selected by lot.

(3) The procedure to be followed by the Review Panel shall be as described in regulations made under this section and shall provide that the member of academic staff shall have the right to make representations at an oral hearing and to be accompanied by a colleague in the University or trade union representative.

(4) As soon as reasonably practicable after the oral hearing, the Review Panel shall decide whether or not there is a reasonable prospect that the determination of the complaint will or may involve an issue of academic freedom and shall send its decision in writing to the Vice-Chancellor and to the member of the academic staff concerned. In the event that the

Review Panel cannot reach a unanimous decision, it shall uphold the appeal.

(5) The decision of the Review Panel shall be final.

29.(1) Following receipt of the member's comments (if any) under section 27 and any decision of the Review Panel under section 28, the Vice-Chancellor shall consider the matter in the light of all the material then available and may:

(a) dismiss the complaint; or

(b) refer it for consideration under section 21; or

(c) deal with it informally, if it appears to the Vice-Chancellor appropriate to do so and if the member of the academic staff agrees in writing that the matter should be dealt with by the Vice-Chancellor in that way; or

(d) refer the complaint for determination by the Visitation Board or a Staff Employment Review Panel in accordance with sections 26–28, to determine in each case whether the conduct, capability or performance of the member of the academic staff concerned constitutes good cause for dismissal or otherwise constitutes a serious complaint relating to the member's appointment or employment.

(2) If no comment is received within twenty-eight days, the Vice-Chancellor may proceed under sub-section (1) as if the member concerned had denied the substance and validity of the complaint in its entirety.

#### *Visitation Board*

30. The Visitation Board shall determine any complaint referred to it by the Vice-Chancellor under section 29 (1) (d) where:

(a) the Vice-Chancellor had proposed under section 26 (1) that the Visitation Board should hear the complaint, and the member of the academic staff concerned did not decide that the complaint be determined by a Staff Employment Review Panel; or

(b) a Review Panel acting under section 28 (4) has upheld an appeal against referral to a Staff Employment Review Panel.

31. Where a complaint has been referred to the Visitation Board for determination, under this Part, the Registrar or other suitable person appointed by the Vice-Chancellor shall:

(a) set out in writing the case for dismissal which shall: (i) specify any allegation(s) or circumstance(s) relied upon in relation to the conduct, capability, or performance of the member of the academic staff concerned; (ii) explain the basis on which they are said to constitute good cause for dismissal or otherwise constitutes a serious complaint relating to the member's appointment or employment; and (iii) include any documents relied on in support of the case for dismissal;



(b) send a copy of the case for dismissal to the board and to the member of the academic staff concerned; and

(c) make any necessary administrative arrangements for the attendance of witnesses, the production of documents, and generally for the proper presentation before the board of the case for dismissal.

32. The Visitation Board shall be constituted in accordance with Part C of this statute; provided that no member of the board who has been involved in or associated with the making of the complaint or any part of it, or who has been involved in any preliminary hearing or investigation, shall take part in the hearing of the complaint.

33. The procedure to be followed in respect of the preparation, hearing, and determination of a case for dismissal by the Visitation Board under this Part shall be as described in regulations made under this section in such a way as to ensure:

(a) that the member of the academic staff concerned is entitled to be represented by another person, whether such person is legally qualified or not, in connection with and at any hearing by the board;

(b) that a case for dismissal shall not be determined without an oral hearing at which the member of the academic staff concerned and any person appointed to represent that person are entitled to be present;

(c) that witnesses may be called, both on behalf of the member of the academic staff concerned and by the person presenting the case for dismissal, and may be questioned concerning any relevant evidence;

(d) that during preparation for the hearing and the hearing itself, the member of the academic staff has the right in strict confidence to discuss the situation with and obtain advice and moral support from colleagues in the University and outside it, personal friends and family;

(e) where the case for dismissal relies on physical or mental incapacity or lack of capability assessed by reference to health or any other physical or mental quality, or in any other case deemed appropriate by the board, that the board may be provided with expert medical advice and that the member concerned may be required to undergo medical examination at the University's expense; and

(f) that full and sufficient provision is made:

(i) for postponements, adjournments, dismissal of the case if it is not pursued, and remission of the case for dismissal to the Vice-Chancellor for further consideration and for the correction of accidental errors; and

(ii) for the case for dismissal to be heard and determined by the board as soon as is reasonably practicable.

34.(1) The Visitation Board shall send its decision on any case for dismissal referred to it (together with a statement of its findings of fact and the reasons for its decision, and its recommendations, if any, as to the appropriate sanction) to the Vice-Chancellor, the member of the academic staff concerned, and the person presenting the case for dismissal.

(2) When sending its decision in accordance with sub-section (1), the Board shall provide written notification to the member of staff concerned of the applicable time limit for an appeal and of the right to appeal:

(a) where the Board recommends dismissal, to the Appeal Court under Part H; or

(b) where the Board recommends a lesser sanction than dismissal, to a Pro-Vice-Chancellor.

#### *Staff Employment Review Panel*

35. Where a complaint is referred to a Staff Employment Review Panel by the Vice-Chancellor under section 29 (1) (d), the Registrar shall select by lot five members of Congregation in accordance with regulations governing the membership of panels convened under Parts B, D and H of this statute, to comprise a Staff Employment Review Panel for that purpose under a procedure to be described in regulations made under this section.

36. The preparation, hearing, and determination of a case for dismissal by a Staff Employment Review Panel and an appeal to a University Appeal Panel against a decision of a Staff Employment Review Panel shall be described in regulations made under this section in such a way as to ensure:

(a) that the member of the academic staff concerned is entitled to be accompanied or represented by a colleague in the University or trade union representative or, if given the nature of the case the Registrar so agrees, by a legally qualified person;

(b) that a case for dismissal and an appeal shall not be determined without an oral hearing at which the member of the academic staff concerned and the person appointed under section 36

(a) to accompany or represent him or her are entitled to be present;

(c) that at a hearing before the Staff Employment Review Panel witnesses may be called, both on behalf of the member of the academic staff concerned and by the person presenting the case for dismissal, and may be questioned concerning any relevant evidence;

(d) that during preparation for the hearing and the hearing itself, the member of the academic staff has the right in strict confidence to discuss the situation with and obtain advice and moral support from colleagues in the University and outside it, personal friends and family;

(e) where the case for dismissal relies on physical or mental incapacity or lack of capability assessed by reference to health or any other physical or mental quality, or in any other case deemed appropriate by a Staff Employment Review Panel or University Appeal Panel, that the panel may be provided with expert medical advice and that the member concerned may be

required to undergo medical examination at the University's expense; and

(f) that full and sufficient provision is made:

(i) for postponements, adjournments, dismissal of the case if it is not pursued, and remission of the case for dismissal from a Staff Employment Review Panel to the Vice-Chancellor for further consideration and for the correction of accidental errors; and

(ii) for the case for dismissal and an appeal to be heard and determined by a panel as soon as is reasonably practicable.

37. A Staff Employment Review Panel shall send its decision on any case for dismissal referred to it (together with a statement of its findings of fact and the reasons for its decision, and its recommendations, if any, as to the appropriate sanction) to the Vice-Chancellor, the member of the academic staff concerned, and the person presenting the case for dismissal.

38. The Staff Employment Review Panel shall provide written notification to the member of staff concerned of the applicable time limit for an appeal and of the right to appeal:

(a) where the Staff Employment Review Panel recommends dismissal, to a University Appeal Panel under Part H; and

(b) where the Staff Employment Review Panel recommends a lesser sanction than dismissal, to a Pro-Vice-Chancellor.

#### *Actions following hearings*

39.(1) (a) Where any case for dismissal is upheld and the Visitation Board or Staff Employment Review Panel finds good cause and recommends dismissal, but in no other case, the appropriate officer shall decide whether or not to dismiss the person concerned.

(b) If the appropriate officer decides to accept the recommendation, he or she may dismiss that person forthwith or with such notice as may be provided for under the contract of employment.

(2) In any case where a complaint referred under section 29 (1) (d) is upheld, other than a case where the appropriate officer has decided under sub-section (1) to dismiss the person concerned, the action available to the appropriate officer (not comprising a greater sanction than that recommended by the Board or Panel) may be:

(a) to discuss the issues raised with the person concerned; or

(b) to advise the person concerned about his or her future conduct; or

(c) to warn the person concerned; or

(d) to suspend the person concerned with or without pay for such period as the appropriate officer shall think fair and reasonable but not exceeding three months after the Board's or Panel's decision; or

(e) to take such further or other action under the contract of employment or terms of appointment of the person concerned as appears fair and reasonable in all the circumstances of the case; or

(f) any combination of any of the above.

40.(1) The Vice-Chancellor shall be the appropriate officer to exercise the powers conferred by section 39, but he or she may appoint a delegate to exercise those powers, and any reference to the appropriate officer includes a reference to any such delegate.

(2) Any action taken by the appropriate officer shall be confirmed in writing.

#### **Part E:**

This Part previously contained provisions for the consideration of applications concerning medical incapacity, which are now subsumed into Part D (sections 22 (2), 33 (d), and 36 (d) refer).

#### **Part F: Grievance Procedures**

41. The aim of this Part is to settle or redress individual grievances promptly, fairly, and so far as possible, informally and within the division, faculty, school, department, or other relevant area by methods acceptable to all parties.

42. The grievances to which this Part applies are ones by members of the academic staff concerning their appointments or employment where those grievances relate:

(1) to matters affecting themselves as individuals; or

(2) to matters affecting their personal dealings or relationships with other staff of the University, not being matters for which express provision is made elsewhere in this statute.

43.(1) A member of the academic staff should raise any concerns relating to the matters described in section 42 with his or her manager for informal resolution in the first instance. If the member's concern involves his or her manager directly, he or she may raise the matter with the head of department (as defined in section 21 (3)) for informal resolution.

(2) If other remedies within the division, faculty, school, department, or other relevant area have been exhausted, the member of the academic staff may raise the matter with the head of department.

(3) If the member of the academic staff is dissatisfied with the result of an approach under sub-section (2) or if the grievance directly concerns the head of department, the member may raise the matter with the head of the division.

(4) Where a grievance has been raised with a head of department under sub-sections (1) or (2) or division under sub-section (3), he or she shall consider the possibility of resolving the grievance informally and make such arrangements as he or she considers appropriate for that purpose.

(5) Where a grievance has not been resolved under sub-section (4), the head of department or division shall consider the grievance and decide whether it is well-found.

(6) The procedure for the consideration and determination of a grievance under sub-section (5) shall be as described in regulations made under this section in such a way as to ensure:

(a) that the grievance shall not be determined without a meeting which the aggrieved person shall be entitled to attend and to be accompanied by a colleague in the University or a trade union representative; and

(b) that the grievance shall be determined as soon as is reasonably practicable.

(7) The head of department or division shall send his or her decision on whether the grievance is or is not well-found, and if it is well-found any proposals for the redress of the grievance, to the aggrieved person, and notify him or her of the right to appeal the decision under section 44.

44.(1) If the member of the academic staff is dissatisfied with the decision in respect of the grievance, he or she may apply in writing to the Vice-Chancellor for an appeal.

(2) An appeal under sub-section (1) shall be sent within fourteen days of the date on which the decision under section 43 (7) was sent to the member of the academic staff.

(a) If it appears to the Vice-Chancellor that the matter has been finally determined under Part D or H, or that the grievance is trivial or invalid, he or she may dismiss it summarily or take no action upon it.

(b) If it so appears to the Vice-Chancellor, he or she shall inform the member accordingly.

(3) If the Vice-Chancellor is satisfied that the subject matter of the grievance could properly be considered with (or form the whole or any part of):

(a) a complaint under Part D, or

(b) an appeal under Part H,

he or she shall defer action upon it under this Part until the relevant complaint, determination, or appeal has been heard or the time for instituting it has passed, and he or she shall notify the member accordingly.

(4) If the Vice-Chancellor does not reject the grievance appeal under sub-section (2), and if he or she does not defer action upon it under sub-section (3), the Vice-Chancellor shall

consider the possibility of resolving the grievance appeal informally and shall make such arrangements as he or she considers appropriate for that purpose.

45. If the grievance has not been disposed of informally under section 44 (4), the Vice-Chancellor shall refer the matter to the Grievance Committee for consideration.

46. There shall be a Grievance Committee appointed by Council, which shall comprise:

(1) a chair; and

(2) two members of Congregation, at least one of whom shall be a member of staff who is required to engage in academic teaching and/or research either by his or her written contract of employment or by established and agreed practice.

47. The procedure in connection with the consideration and determination of grievances shall be determined in regulations in such a way as to ensure that the aggrieved person, and any person against whom the grievance lies, shall have the right to be heard at a hearing and to be accompanied by a colleague in the University or a trade union representative.

48. The committee shall inform Council whether the grievance is or is not well-founded, and if it is well-founded the committee shall make such proposals to Council for the redress of the grievance as it sees fit, and Council shall take such action as it deems fit.

#### **Part G: Removal of the Vice-Chancellor from Office**

49. The Chancellor may be requested to remove the Vice-Chancellor from office for good cause in accordance with the procedure described in this Part:

(1) A complaint seeking the removal from office of the Vice-Chancellor for good cause may be made by not less than eight members of Council to the Chancellor.

(2) If it appears to the Chancellor, on the available material, that the complaint raises a prima facie case and that this could, if proved, constitute good cause for removal from office, he or she shall require Council to appoint a tribunal to hear and determine the matter.

(3) If it appears to the Chancellor that a complaint made under sub-section (1) does not raise a prima facie case or is trivial or invalid, he or she may recommend to Council that no further action be taken upon it.

(4) When Council has appointed a tribunal under sub-section (2), the Chancellor shall instruct the Registrar to appoint a solicitor or other suitable person to formulate a case for dismissal and to present, or arrange for the presentation of, that case before the tribunal; and it shall be the duty of the person formulating the case for dismissal:

(a) to forward the case for dismissal to the tribunal and to the Vice-Chancellor, together with the other documents specified in that case; and

(b) to make any necessary administrative arrangements for the summoning of witnesses, the production of documents, and generally for the proper presentation before the tribunal of the case against the Vice-Chancellor.

(5) A tribunal appointed by Council shall comprise:

(a) a person not employed by the University holding, or having held, judicial office or being a barrister or solicitor of at least ten years' standing, who shall act as chair; and

(b) two members of Congregation who shall be selected by Council, and at least one of whom shall be a member of the academic staff.

(6) The tribunal shall have access to legal advice as required.

(7) Where the good cause for dismissal referred to in this section is physical or mental incapacity, this Part shall be read as if the word "complaint" were replaced with the word "application". In such a case, the tribunal may be provided with expert medical advice and the Vice-Chancellor may be required to undergo medical examination at the University's expense.

(8) A case for dismissal referred to the tribunal shall be dealt with in accordance with the procedure prescribed in section 33, provided:

(a) that the Chancellor shall perform any duty, and exercise any power, there assigned to the Vice-Chancellor; and

(b) that the only recommendation that the tribunal may make is whether or not the Vice-Chancellor should be removed from office.

(9) The tribunal shall send its reasoned decision on any case for dismissal referred to it, together with a statement of its findings of fact regarding that case and its recommendation on the question of removal from office, to the Chancellor and to the Vice-Chancellor, drawing attention to the period of time within which any appeal under Part H should be made.

(10) (a) Where a case for dismissal has been upheld by the tribunal and not dismissed on appeal, the Chancellor shall decide whether or not to remove the Vice-Chancellor from office.

(b) If the Chancellor decides to accept the recommendation for removal, he or she may remove the Vice-Chancellor from office forthwith.

50. Where a complaint is to be referred to a tribunal under section 49, the Chancellor may suspend the Vice-Chancellor from his or her duties and may exclude the Vice-Chancellor from the precincts of the University or any part of those precincts without loss of salary.

## **Part H: Appeals**

51. This Part establishes procedures for hearing and determining appeals by members of the academic staff who are dismissed or under notice of dismissal or who are otherwise disciplined.

52. (1) This Part applies:

(a) to any appeal against a decision of a Redundancy Panel (or of a delegate of that body) to dismiss in the exercise of its powers under Part B;

(b) to any appeal arising in any proceedings, or out of any decision reached, under Part D other than appeals against disciplinary warnings under section 21 or section 38 (b);

(c) to any appeal against dismissal otherwise than in pursuance of Part B, D or G;

(d) to any appeal against a disciplinary decision otherwise than in pursuance of Part D;  
and

(e) to any appeal against a decision reached by a tribunal under Part G;

and “appeal” and “appellant” shall be construed accordingly.

(2) An appeal against any decision to which this Part applies shall be heard by a University Appeal Panel, constituted in accordance with regulations governing the membership of panels convened under Parts B, D and H of this statute, and conducted in accordance with procedures contained in regulations for the Staff Employment Review Panel and University Appeal Panel, save that:

(a) any appeal against a decision of the Visitation Board under section 34 to recommend dismissal shall be heard by the Appeal Court; and

(b) any appeal against a decision reached by a tribunal under Part G shall be heard by the Appeal Court.

(3) No appeal shall lie against any finding of fact of the Visitation Board under section 34 (1) or of the Staff Employment Review Panel under section 37 save where, with the consent of the person or persons hearing the appeal, new evidence is called on behalf of the appellant at that hearing.

(4) No appeal shall lie against a decision of Congregation under section 12 (2) or 14 (4).

### *The Appeal Court*

53.(1) The parties to an appeal to the Appeal Court under this Part shall be the appellant, the Registrar, or a solicitor or other suitable person appointed by the Vice-Chancellor, and any other person added as a party at the direction of the Appeal Court.



(2) A member of the academic staff shall institute an appeal to the Appeal Court under this Part by serving on the Registrar, within the time allowed under section 54, notice in writing setting out the grounds of the appeal.

54.(1) A notice of appeal to the Appeal Court under this Part shall be served within twenty-eight days of the date on which the document recording the decision appealed from was sent to the appellant or such longer period, if any, as the Appeal Court may determine under subsection (3).

(2) The Registrar shall bring any notice of appeal received under section 54 (1) (and the date when it was served) to the attention of Council and shall inform the appellant that he or she has done so.

(3) Where the notice of appeal was served on the Registrar outside the twenty-eight-day period the Appeal Court shall not permit the appeal to proceed unless it considers that justice and fairness so require in the circumstances of the case.

55.(1) Where an appeal to the Appeal Court is instituted under this Part, it shall be heard and determined by the Appeal Court constituted under Statute XI.

(2) The provisions of section 19 of Statute XI (appointment and functions of assessors) shall apply to appeals made to the Appeal Court under this Part.

56. (1) The procedure to be followed in respect of the preparation, consolidation, hearing, and determination of appeals to the Appeal Court under this Part shall be that set out in regulations made under this section and shall ensure:

(a) that an appellant is entitled to be represented by another person, whether such person is legally qualified or not, in connection with and at any hearing of the appeal;

(b) that an appeal shall not be determined without an oral hearing at which the appellant and any person appointed to represent the appellant are entitled to be present and, with the consent of the person or persons hearing the appeal, to call witnesses;

(c) that full and sufficient provision is made for postponements, adjournments, dismissal of the appeal if it is not pursued, and the correction of accidental errors; and

(d) that any appeal shall be heard and determined as soon as is reasonably practicable.

(2) The Appeal Court may allow or dismiss an appeal in whole or in part and, in particular, may:

(a) remit an appeal arising under Part D for rehearing or reconsideration by the Visitatorial Board as the Appeal Court may direct; or

(b) remit an appeal by the Vice-Chancellor arising under Part G for rehearing or reconsideration by the same or by a differently constituted tribunal to be appointed under that Part; or

(c) substitute any lesser alternative sanction that would under Part D have been open to the appropriate officer following a finding by the Visitation Board on the original case for dismissal.

57. The Appeal Court shall send a reasoned decision, including any decision reached in exercise of its powers under section 56 (2) (a), (b), or (c), on any appeal together with a statement of any findings of fact different from those of the Visitation Board under Part D, or of the tribunal appointed under Part G, as the case may be, to the Vice-Chancellor (or, where the Vice-Chancellor is a party to the appeal, to the Chancellor) and to the parties to the appeal.'

2 In Statute XI, concerning University Discipline, delete existing section 18 (1) and substitute as follows (new text underlined, deleted text struck through):

'18. (1) The function of the Appeal Court shall be to hear and determine, in accordance with procedure set out in regulations made under section 20 of this statute:

(a) appeals ~~from~~against a decision of the Visitation Board under section 34 of Statute XII to recommend dismissal;

(b) ~~all other appeals made under Part H of Statute X~~any appeal against a decision reached by a tribunal under Part G;

(c) appeals from the Vice-Chancellor against a decision on a dispute over the interpretation or application of a statute or regulation made under section 5 of Statute XVII;

(d) other appeals which are designated to be made to the Appeal Court in regulations made by Council.'

3 In Statute XIV, concerning the employment of academic and support staff by the University, delete existing section 15 and substitute as follows (new text underlined, deleted text struck through):

'Every employee of the University within section 3 (1) (a) or (b) of Statute XII ~~who is subject to the jurisdiction of the Visitation Board under the provisions of Statute XH~~, other than the holder of a professorship to which a canonry is annexed who is exempt from membership of the appropriate pension scheme referred to in section 12 of this statute, shall retire not later than the date applicable to that employee as laid down by Council by regulation.'

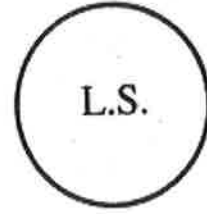
4 Ibid, delete existing section 16 (1) and substitute as follows (new text underlined, deleted text struck through):

'16. (1) Any employee of the University who is not within section 3 (1) (a) or (b) of Statute XII ~~subject to the jurisdiction of the Visitation Board under the provisions of Statute XH~~ shall, in the event of dismissal in a case in which the dismissal arises from disciplinary action, have a right of appeal to a panel consisting of two members of the Personnel Committee of Council appointed by the chairman of that committee (or his or her deputy) and one member of Council, not being a member of the Personnel Committee, appointed by the Vice-Chancellor.'

**The Common Seal of the Chancellor, Masters,  
and Scholars of the University of Oxford was  
hereunto affixed on 21 July 2016**

**in the presence of:**

**Mrs F Burchett  
Assistant Registrar (Governance and  
Compliance)**





*At the Court at Buckingham Palace*

THE 15th DAY OF FEBRUARY 2017

PRESENT,

THE QUEEN'S MOST EXCELLENT MAJESTY  
IN COUNCIL

The University of London has, under the provisions of the University of London Act 1994, on the 27th day of May 2015 and 15th day of July 2015 made a statute for altering its statutes, as set out in the Schedule to this Order:

The statute has been submitted to Her Majesty in Council for approval, and notice of its having been so submitted has been published in the London Gazette:

Her Majesty, having taken the alterations made to the statutes into consideration, is pleased, by and with the advice of Her Privy Council, to approve them.

*Richard Tilbrook*

---

*SCHEDULE*

ALTERATIONS TO THE STATUTES OF THE UNIVERSITY OF LONDON

**Delete** Statutes 1.3.6 to 1.3.8 and **substitute**:

- “1.3.6 “Chief Executive University of London International Programmes” means the person who is the Head of the University of London International Programmes;
- 1.3.7 “Head of College” means the person who is under its instrument of government the chief academic and administrative officer or executive head of that College;
- 1.3.8 “Deputy Vice-Chancellor” means the person in the role and with the responsibilities defined in Ordinance 13;
- 1.3.9 Words in the singular include the plural and vice versa.”.



*At the Court at Buckingham Palace*

THE 15th DAY OF FEBRUARY 2017

PRESENT,

THE QUEEN'S MOST EXCELLENT MAJESTY  
IN COUNCIL

The following report from the Committee of Council for the Affairs of Jersey and Guernsey was today read at the Board:

“In accordance with Your Majesty’s General Order of Reference of 22nd February 1952 the Committee have considered a letter from the Deputy Greffier of the States of Jersey transmitting an Act passed on 28th June 2016 entitled the Dormant Bank Accounts (Jersey) Law 2017:

“The Committee have considered the Act and have agreed to report that it may be advisable for Your Majesty to approve and ratify it.”

Her Majesty, having taken the report into consideration, was pleased, by and with the advice of Her Privy Council, to approve and ratify the Act (a copy of which is annexed to this Order) and to order that it, together with this Order, shall be entered on the Register of the Island of Jersey and observed accordingly. Her Majesty’s Officers in the Island, and all others whom it may concern, are therefore to take notice of Her Majesty’s Order and to proceed accordingly.

*Richard Tilbrook*



*At the Court at Buckingham Palace*

THE 15th DAY OF FEBRUARY 2017

PRESENT,

THE QUEEN'S MOST EXCELLENT MAJESTY  
IN COUNCIL

The following report from the Committee of Council for the Affairs of Jersey and Guernsey was today read at the Board:

“In accordance with Your Majesty’s General Order of Reference of 22nd February 1952 the Committee have considered a letter from the Deputy Greffier of the States of Jersey transmitting an Act passed on 1st November 2016 entitled the Limited Liability Partnerships (Jersey) Law 2017:

“The Committee have considered the Act and have agreed to report that it may be advisable for Your Majesty to approve and ratify it.”

Her Majesty, having taken the report into consideration, was pleased, by and with the advice of Her Privy Council, to approve and ratify the Act (a copy of which is annexed to this Order) and to order that it, together with this Order, shall be entered on the Register of the Island of Jersey and observed accordingly. Her Majesty’s Officers in the Island, and all others whom it may concern, are therefore to take notice of Her Majesty’s Order and to proceed accordingly.

*Richard Tilbrook*



*At the Court at Buckingham Palace*

THE 15th DAY OF FEBRUARY 2017

PRESENT,

THE QUEEN'S MOST EXCELLENT MAJESTY  
IN COUNCIL

The following report from the Committee of Council for the Affairs of Jersey and Guernsey was today read at the Board:

“In accordance with Your Majesty’s General Order of Reference of 22nd February 1952 the Committee have considered a letter from the Greffier of the States of Jersey transmitting an Act passed on 29th November 2016 entitled the United Nations Financial Sanctions (Jersey) Law 2017:

“The Committee have considered the Act and have agreed to report that it may be advisable for Your Majesty to approve and ratify it.”

Her Majesty, having taken the report into consideration, was pleased, by and with the advice of Her Privy Council, to approve and ratify the Act (a copy of which is annexed to this Order) and to order that it, together with this Order, shall be entered on the Register of the Island of Jersey and observed accordingly. Her Majesty’s Officers in the Island, and all others whom it may concern, are therefore to take notice of Her Majesty’s Order and to proceed accordingly.

*Richard Tilbrook*



*At the Court at Buckingham Palace*

THE 15th DAY OF FEBRUARY 2017

PRESENT,

THE QUEEN'S MOST EXCELLENT MAJESTY  
IN COUNCIL

The Secretary of State for Justice, after giving ten days' notice of her intention to do so, has, under the Burial Act 1853 as amended, made representations to Her Majesty in Council that, subject to the exception below, burials should be discontinued in:-

- 1) East the Water Cemetery, Bideford, Devon (as shown hatched on the plan annexed hereto);
- 2) St Peter and St Paul Churchyard, Eythorne, Kent (as shown hatched on the plan annexed hereto);
- 3) Plots 1, 2, 3 and B of St James' Churchyard, Breightmet, Lancashire (as shown hatched on the plan annexed hereto);
- 4) St Bartholomew's Churchyard, Cresswell, Northumberland (as shown hatched on the plan annexed hereto);
- 5) Old Churchyard, North Fawley, West Berkshire (as shown hatched on the plan annexed hereto).

The exceptions are that:-

- (a) in the places numbered above, in any vault or walled grave in the churchyard, burial may be allowed but every coffin in such vault or grave must be separately enclosed by stonework or brick work properly cemented;
- (b) in the places numbered 2, 3, 4 and 5 above, in any existing earthen grave in the churchyard, the burial may be allowed of the body of any member of the family of the person or persons previously buried in that grave, but no part of the coffin containing the body shall be less than one metre below the level of the surface of the ground adjoining the grave; and



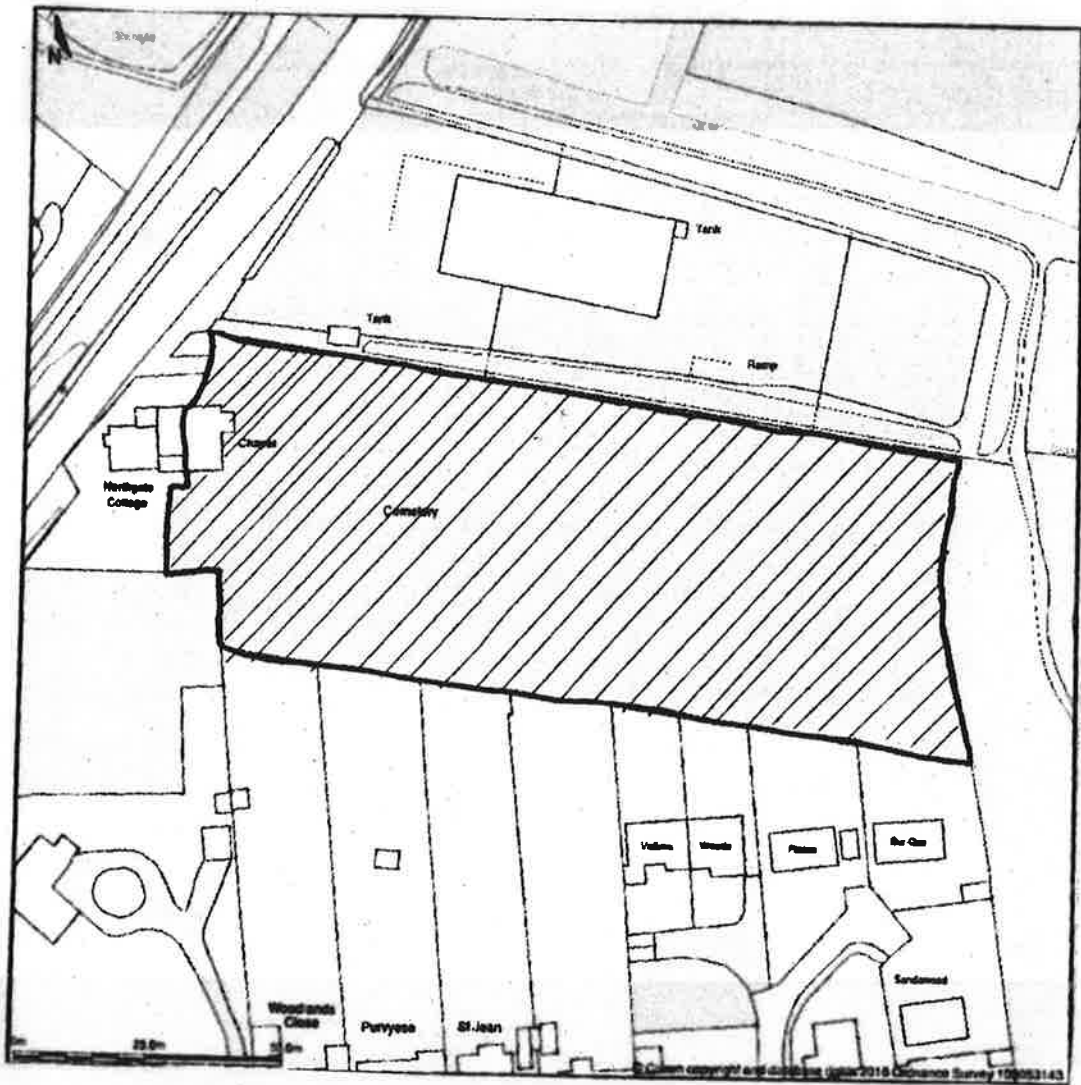
- (c) in the places numbered 2, 3, 4 and 5 above, in any grave space in which no interment has previously taken place, the burial may be allowed of any person for whom, or any member of the family for which that grave space has been reserved and appropriated, with the exclusive right of burial there, but no part of the coffin containing the body shall be less than one metre below the level of the surface of the ground adjoining the grave.

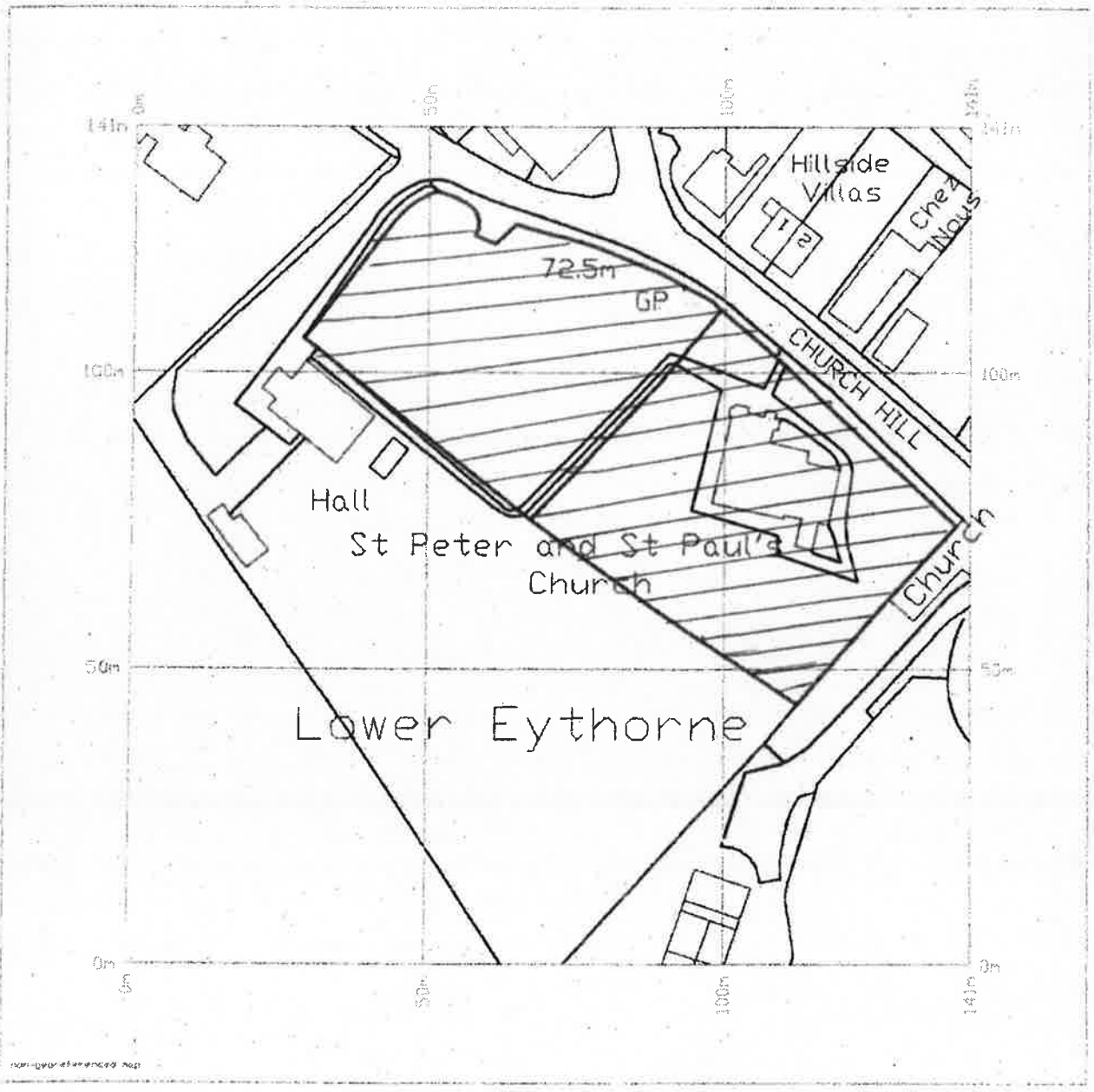
Her Majesty in Council is pleased to give Notice of these representations and to order that they be taken into consideration by a Committee of the Privy Council on 29th March 2017.

And Her Majesty is further pleased to direct that this Order should be published in the London Gazette, and that copies of it should be fixed on the doors of the Churches or Chapels of the above mentioned places, or displayed conspicuously inside them, for one month before 29th March 2017.

*Richard Tilbrook*

# East the Water Cemetery, Bideford, Exeter



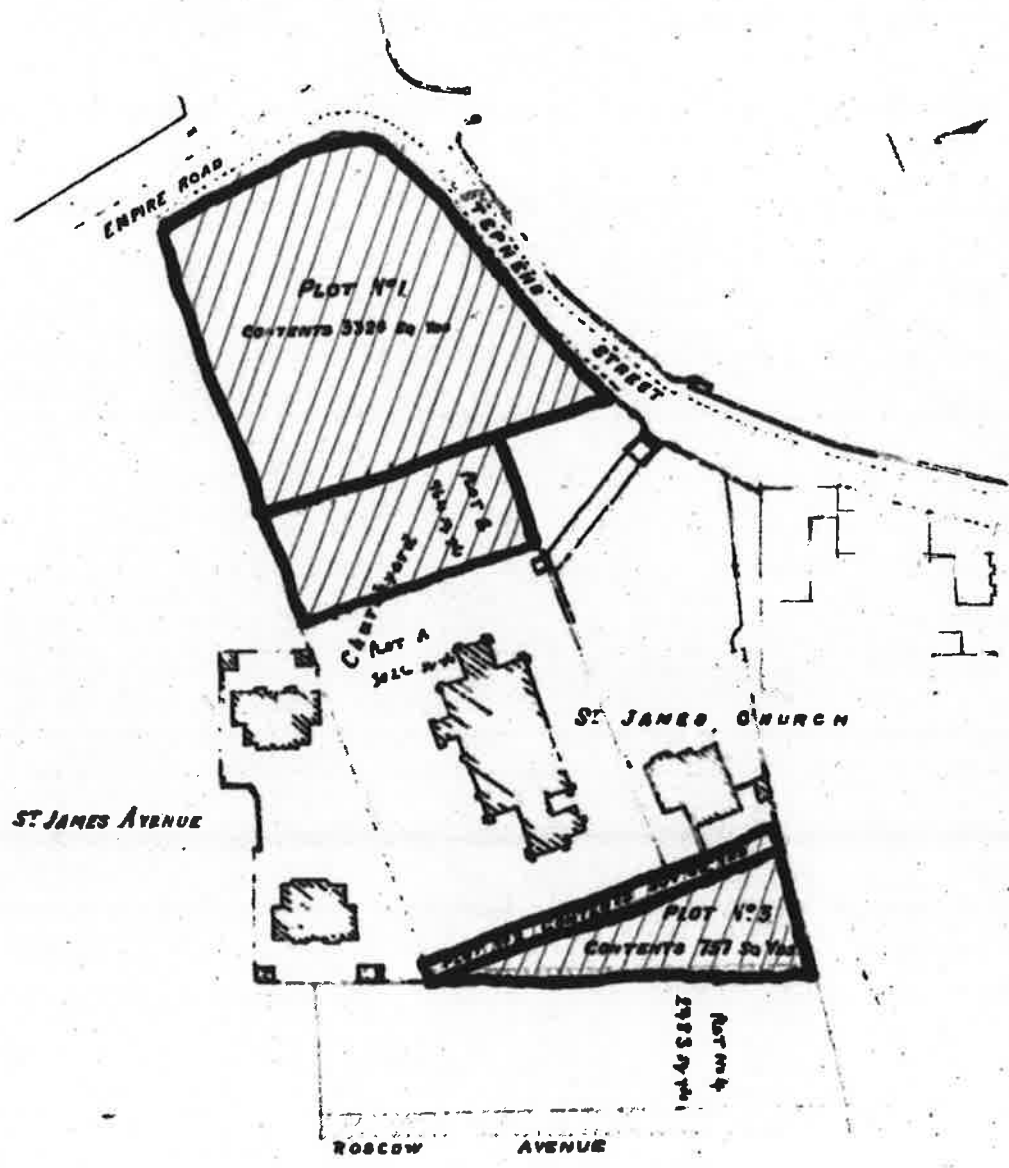


Produced on 07 December 2015 from the Ordnance Survey National Geographic Database and incorporating surveyed revision available at this date.

Reproduction in whole or part is prohibited without the prior permission of Ordnance Survey (Crown copyright 2015). Supplied by earth and trading as UKP and maps.com a licensed Ordnance Survey partner (100054135).

Data recorded for 1 year, to date 07 December 2015. Unique plan reference: 21465800/0185.

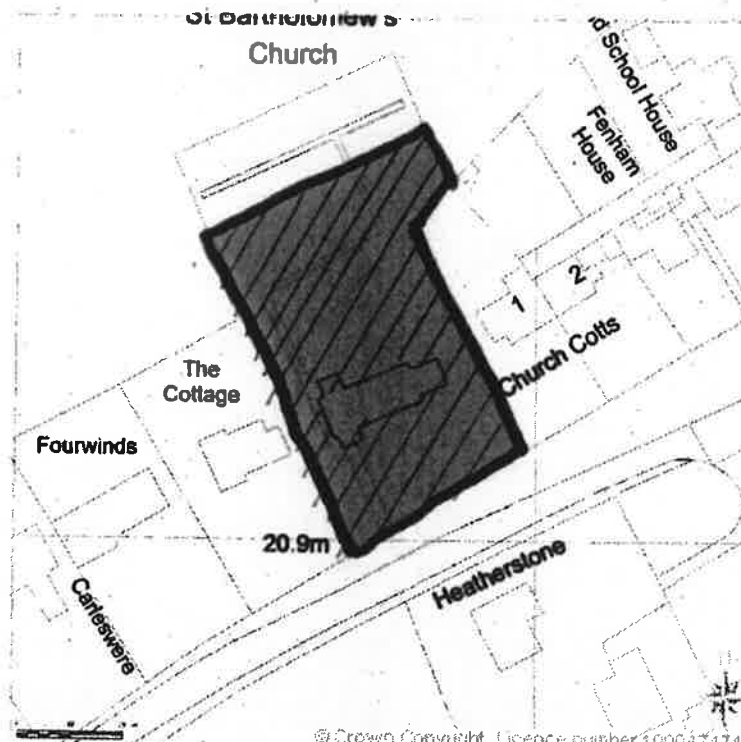
PLAN REFERRED TO



Scale of yards



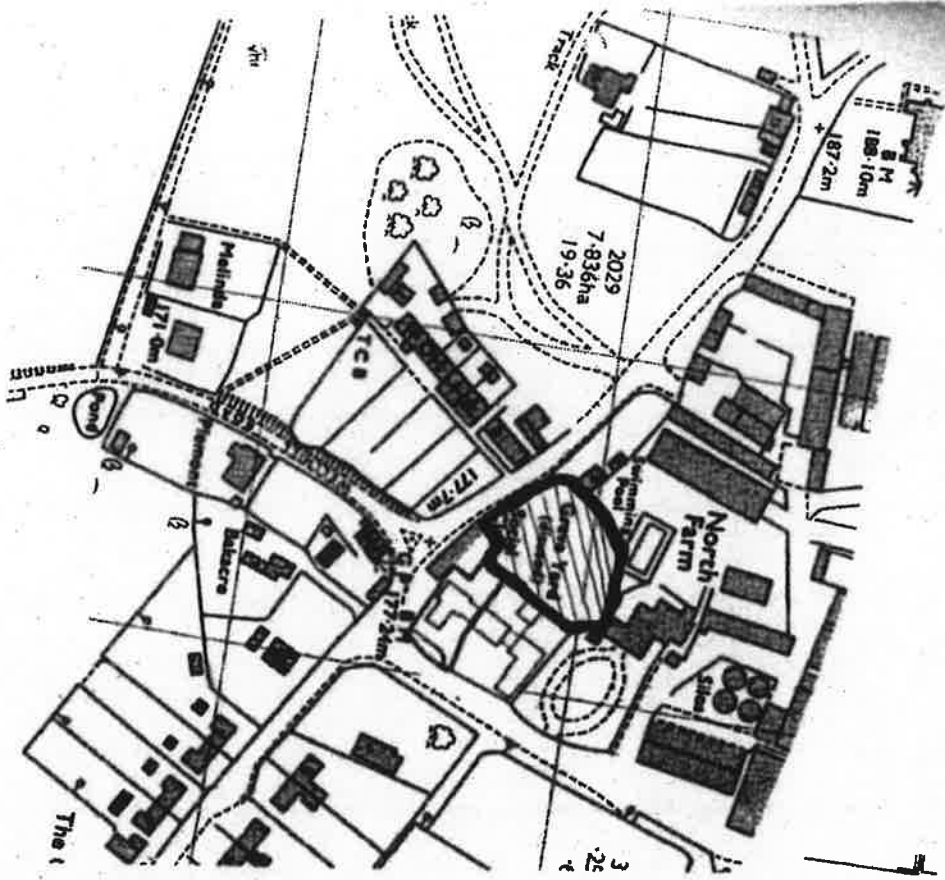
**SITE LOCATION PLAN**  
**AREA 2 HA**  
**SCALE: 1:1250 on A4**



© Crown Copyright. Licence number 100047474



**Parish Church of St Bartholomew,  
Cresswell Road,  
Cresswell,  
MORPETH,  
Northumberland  
NE61 5JT  
(marked plan of churchyard)**





*At the Court at Buckingham Palace*

THE 15th DAY OF FEBRUARY 2017

PRESENT,

THE QUEEN'S MOST EXCELLENT MAJESTY  
IN COUNCIL

Representations were duly made to Her Majesty in Council by the Secretary of State for Justice that, subject to the exceptions below, burials should be discontinued forthwith in:-

- 1) the Churchyard of St Mary and St Martin and the cemetery at Spital Road, Blyth, Nottinghamshire (as shown hatched on the plans annexed hereto);
- 2) Biscot Churchyard, Luton, Bedfordshire (as shown hatched on the plan annexed hereto);
- 3) St Andrew's Churchyard, Kingsbury, London (as shown hatched on the plan annexed hereto);
- 4) St Mary the Virgin Church, Haddenham, Buckinghamshire (as shown hatched on the plan annexed hereto).
- 5) St John's Churchyard, Delabole, Cornwall (as shown hatched on the plan annexed hereto);
- 6) Towednack Parish Churchyard, St Ives, Cornwall (as shown hatched on the plan annexed hereto);
- 7) Holy Cross Felsted Churchyard, Essex (as shown hatched on the plan annexed hereto);
- 8) St Mary's Churchyard, Stansted Mountfitchet, Essex (as shown hatched on the plan annexed hereto);
- 9) St Edmund King and Martyr Churchyard, West Kingsdown, Kent (as shown hatched on the plan annexed hereto);

- 10) St George Church, Mickley, Northumberland (as shown hatched on the plan annexed hereto).

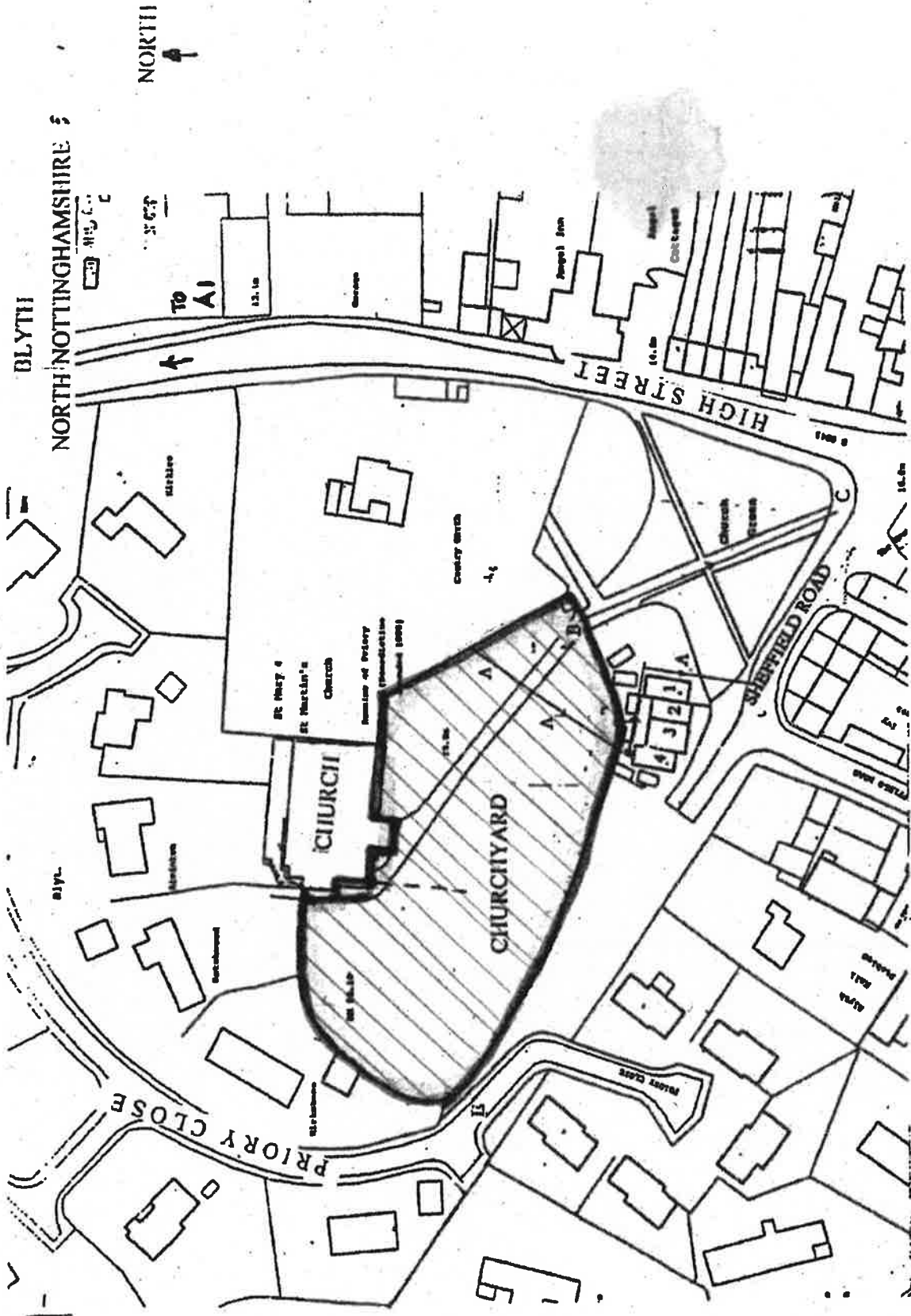
In pursuance of the Orders in Council made on 16th November 2016 and 14th December 2016 these representations have been published and taken into consideration by a Committee of the Privy Council.

Accordingly, Her Majesty, in exercise of the powers conferred on Her by section 1 of the Burial Act 1853, is pleased, by and with the advice of Her Privy Council, to order that burials shall be discontinued forthwith in the places listed above, subject to the following exceptions:-

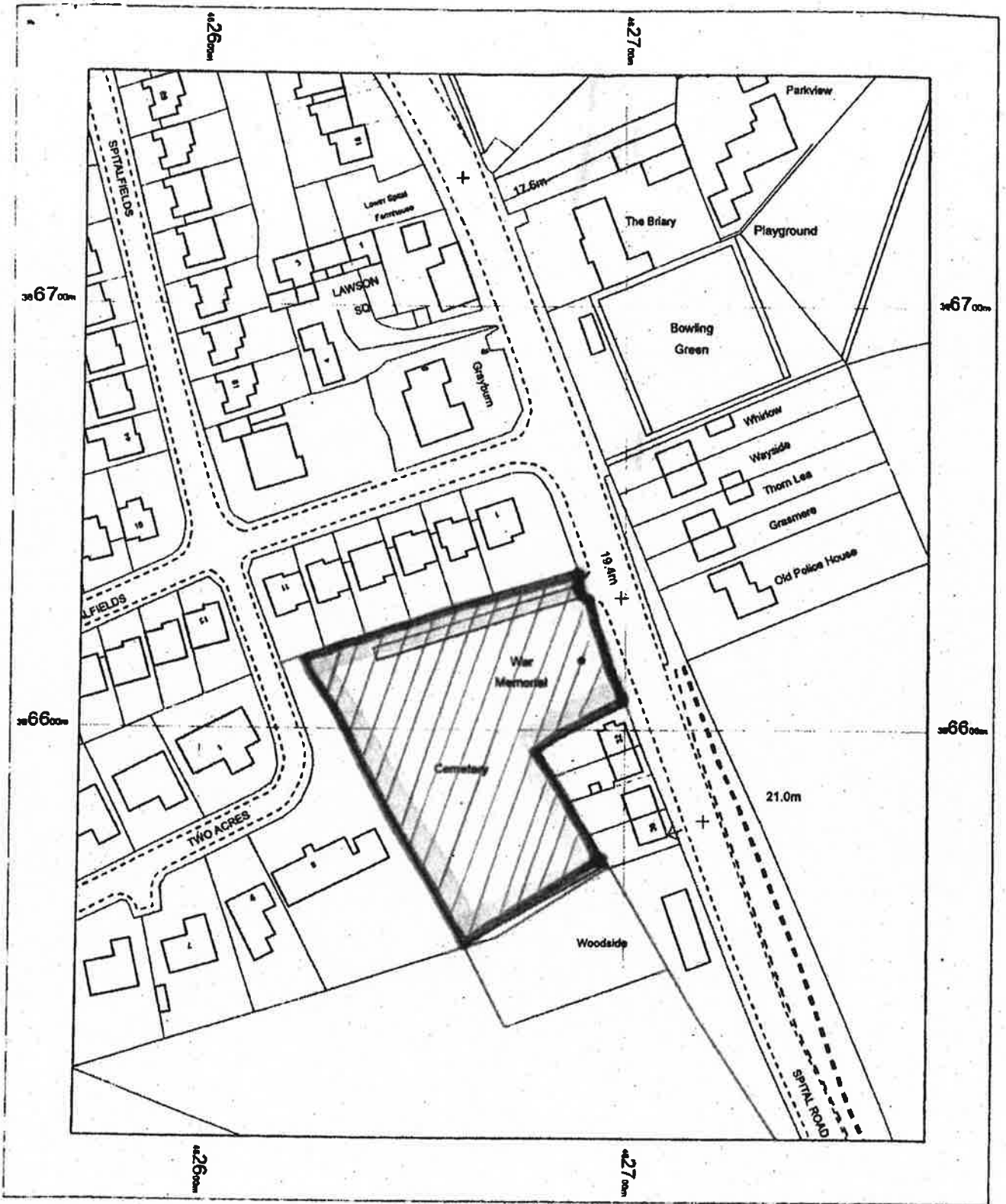
- a) in the places numbered 1, 3, 5, 6, 7, 8, 9 and 10 above, in any vault or walled grave in the churchyard, burial may be allowed but every coffin in such vault or grave must be separately enclosed by stonework or brick work properly cemented;
- b) in the places numbered above, in any existing earthen grave in the churchyard, the burial may be allowed of the body of any member of the family of the person or persons previously buried in that grave, but no part of the coffin containing the body shall be less than one metre below the level of the surface of the ground adjoining the grave;
- c) in the places numbered 1, 3, 5, 6, 7, 8, 9 and 10 above, in any grave space in which no interment has previously taken place, the burial may be allowed of any person for whom, or any member of the family for which that grave space has been reserved and appropriated, with the exclusive right of burial there, but no part of the coffin containing the body shall be less than one metre below the level of the surface of the ground adjoining the grave;
- d) in the place numbered 4 above, in any grave space in which no interment has previously taken place, the burial may be allowed of the body of any person for whom, or any members of the family for which, that grave space has been reserved and appropriated, with the exclusive right of burial there, but no part of the coffin containing the body shall be less than one metre below the level of the surface of the ground adjoining the grave; and
- e) in the place numbered 4 above, in any grave space in the area reserved for children under the age of 18, in which no interment has previously taken place, the burial may be allowed of the body of any child aged under 18, but no part of any coffin containing the body shall be less than one metre below the level of the surface of the ground adjoining the grave.

*Richard Tilbrook*





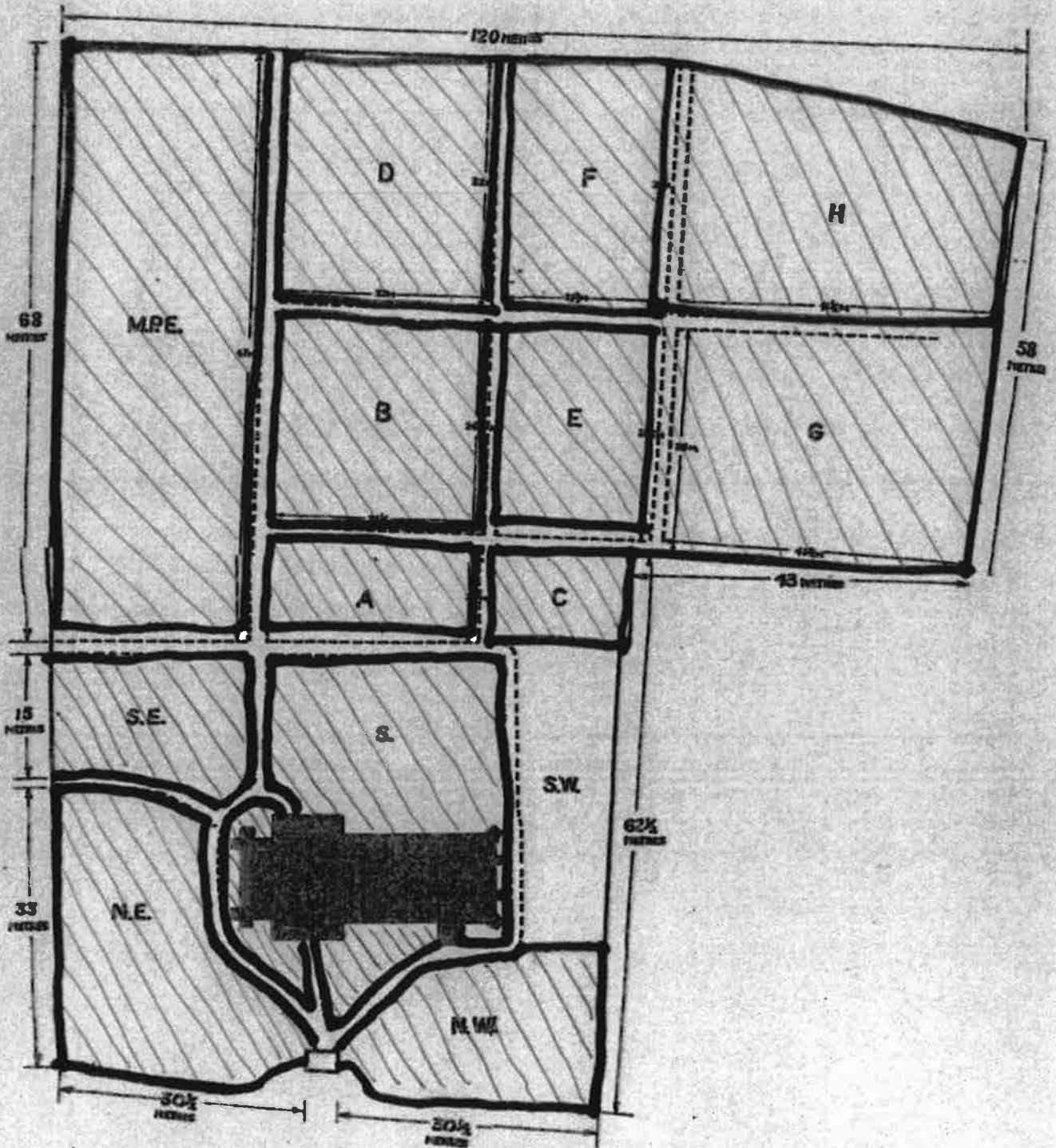
CHURCHYARD OF ST MARY AND ST MARTINS, BLYTH



Cemetery in Blyth  
Spital Road  
Blyth

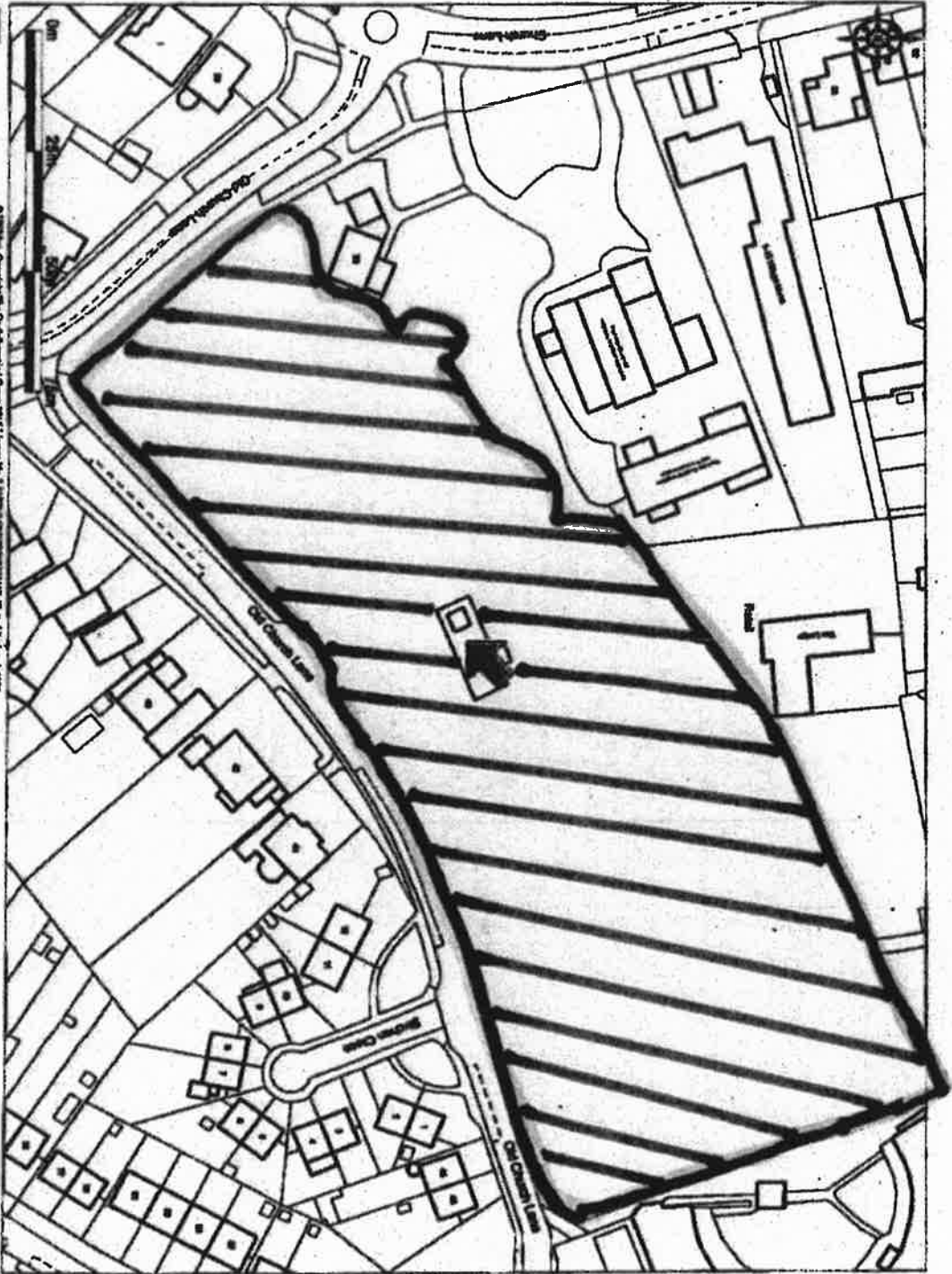


# HOLY TRINITY CHURCH



## GRAVEYARD, BISCOT

21 21 St Andrew Church Lane 2016

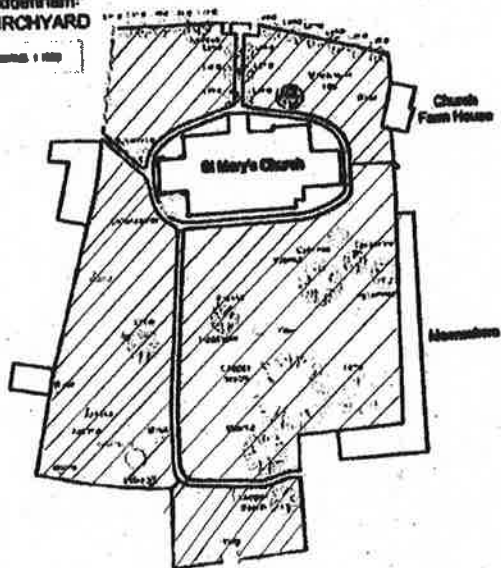


Promap

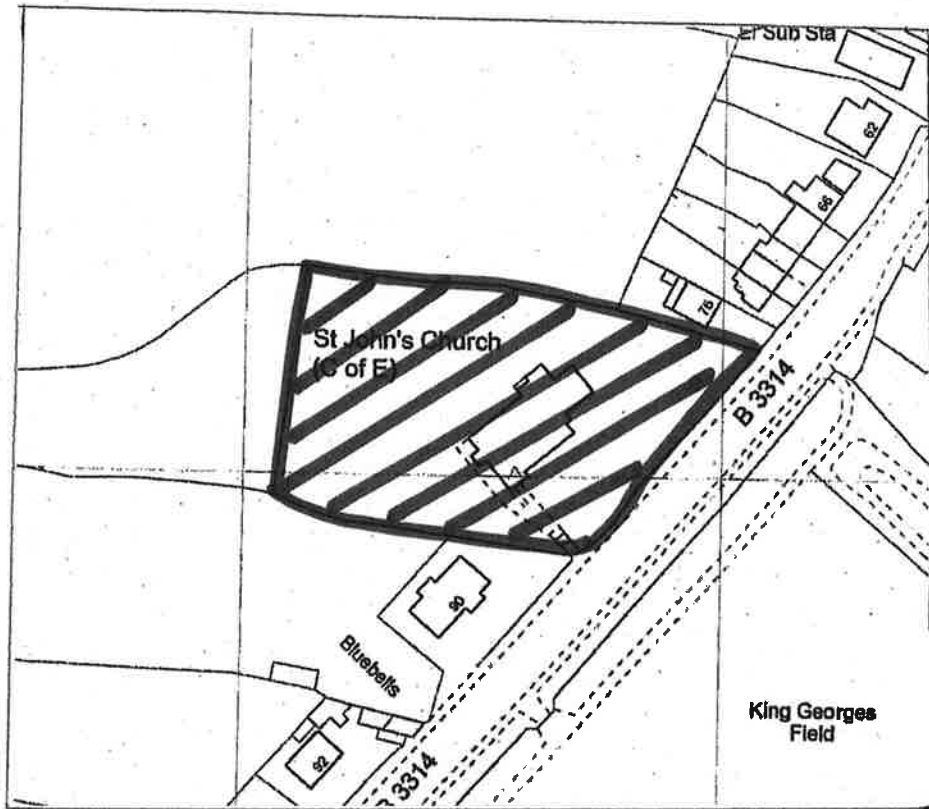
© 2016 Promap. All Rights Reserved. Promap 2016. License No. 12345678901234567890. Printed Date: 1/1/2016

St. Mary the Virgin,  
Haddenham:  
CHURCHYARD

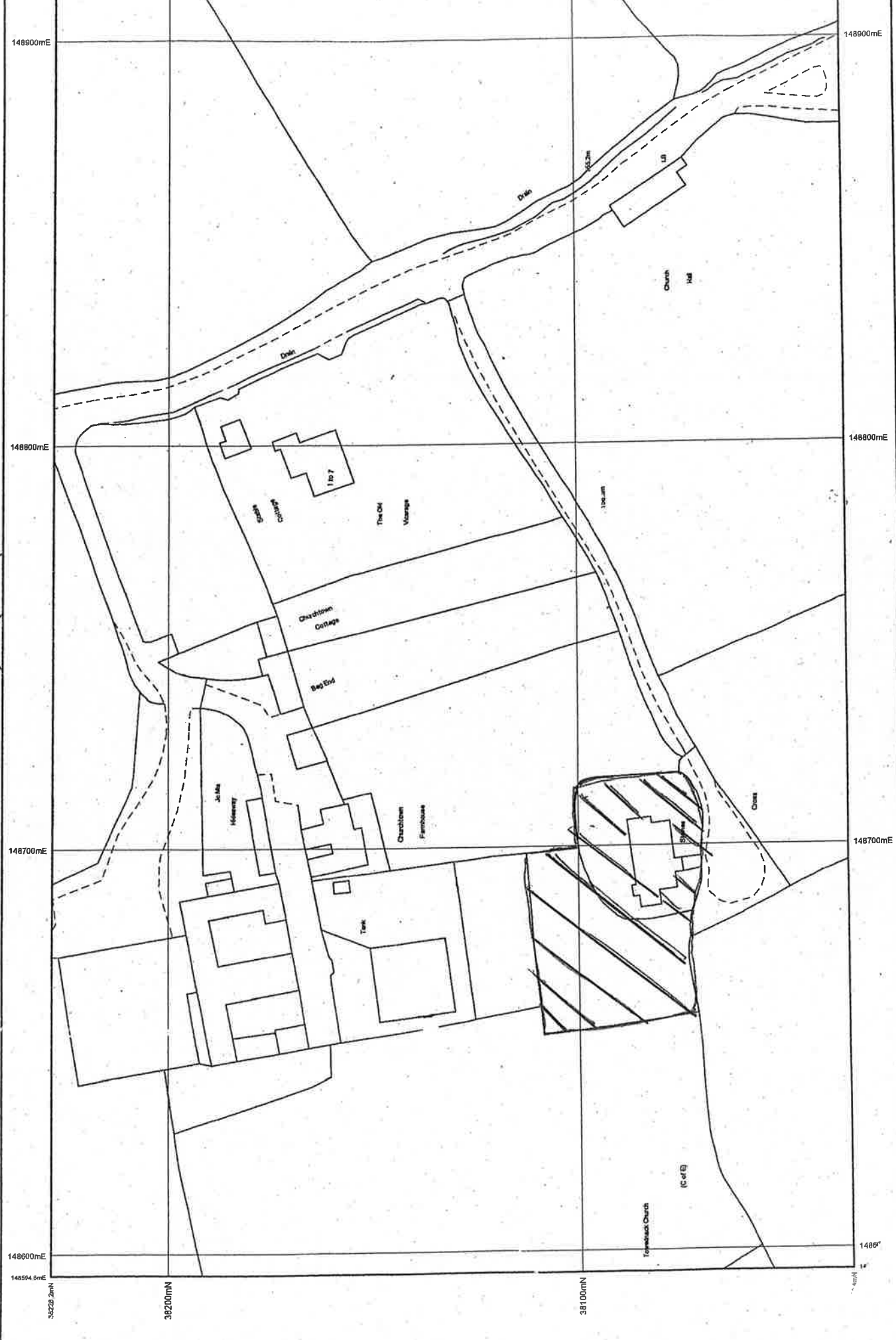
Scale 1:1000



St John's Churchyard,  
Delabole, Cornwall



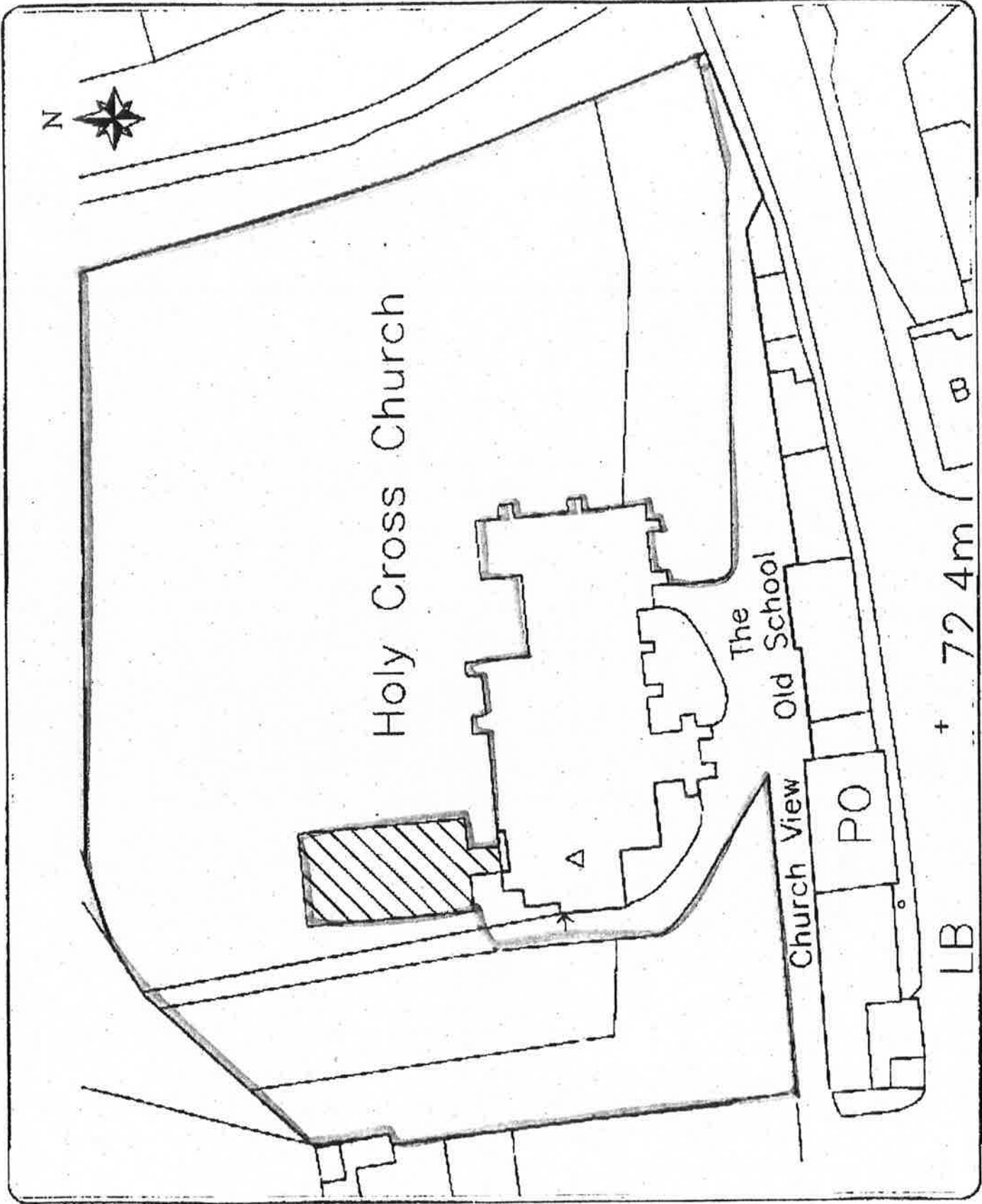
Area to be closed



rights 2012 Ordnance Survey 100048957. The representation of  
A boundary or right of way. The representation of features as

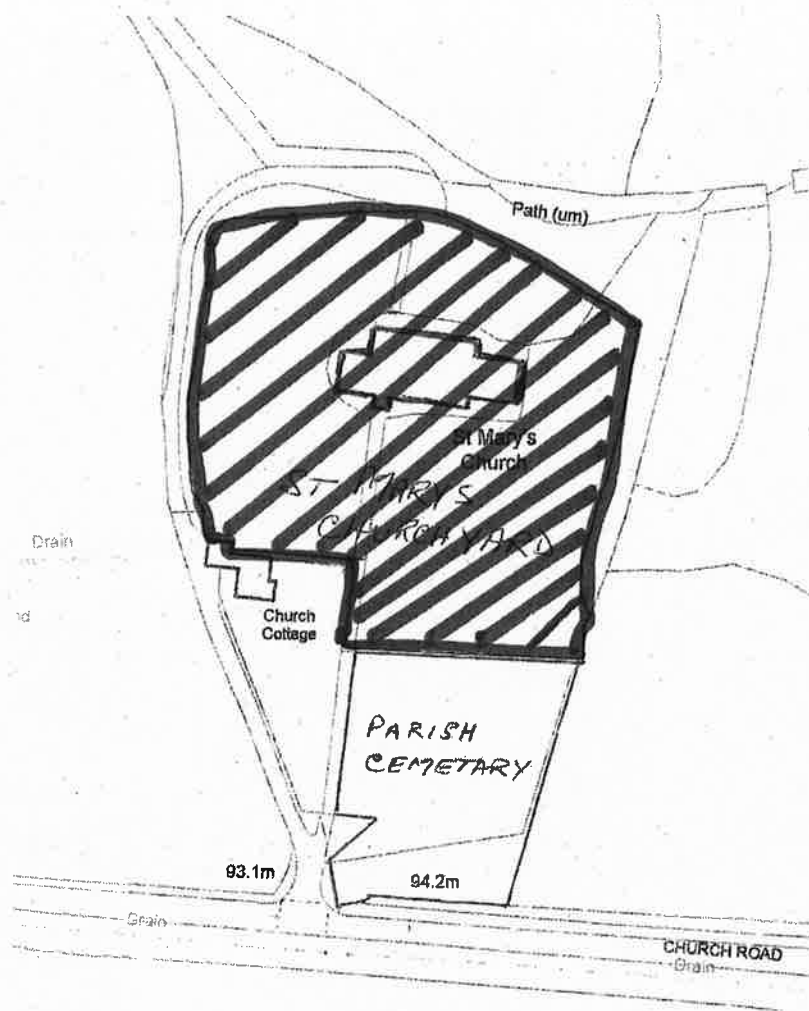


### Towednack Church





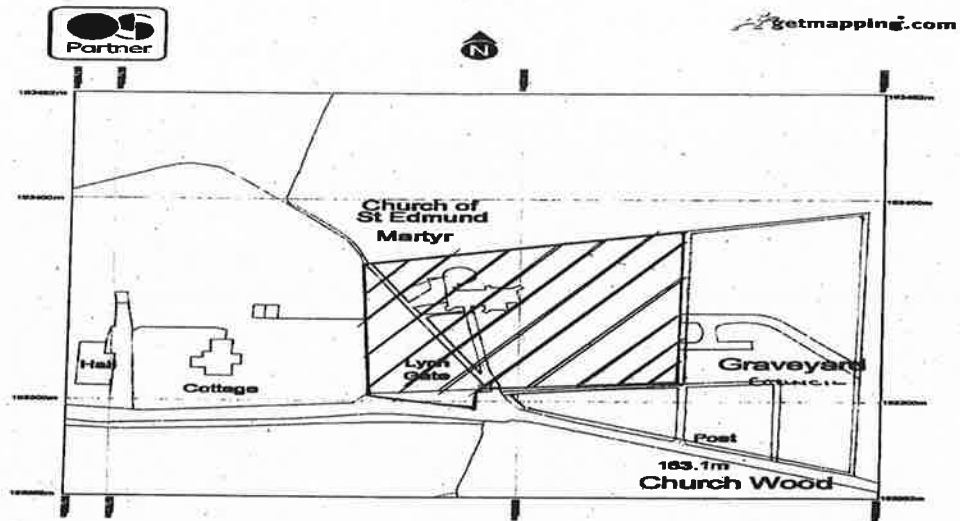
St Mary's Churchyard,  
Stansted, Mountfitchet  
Essex




Area to be closed

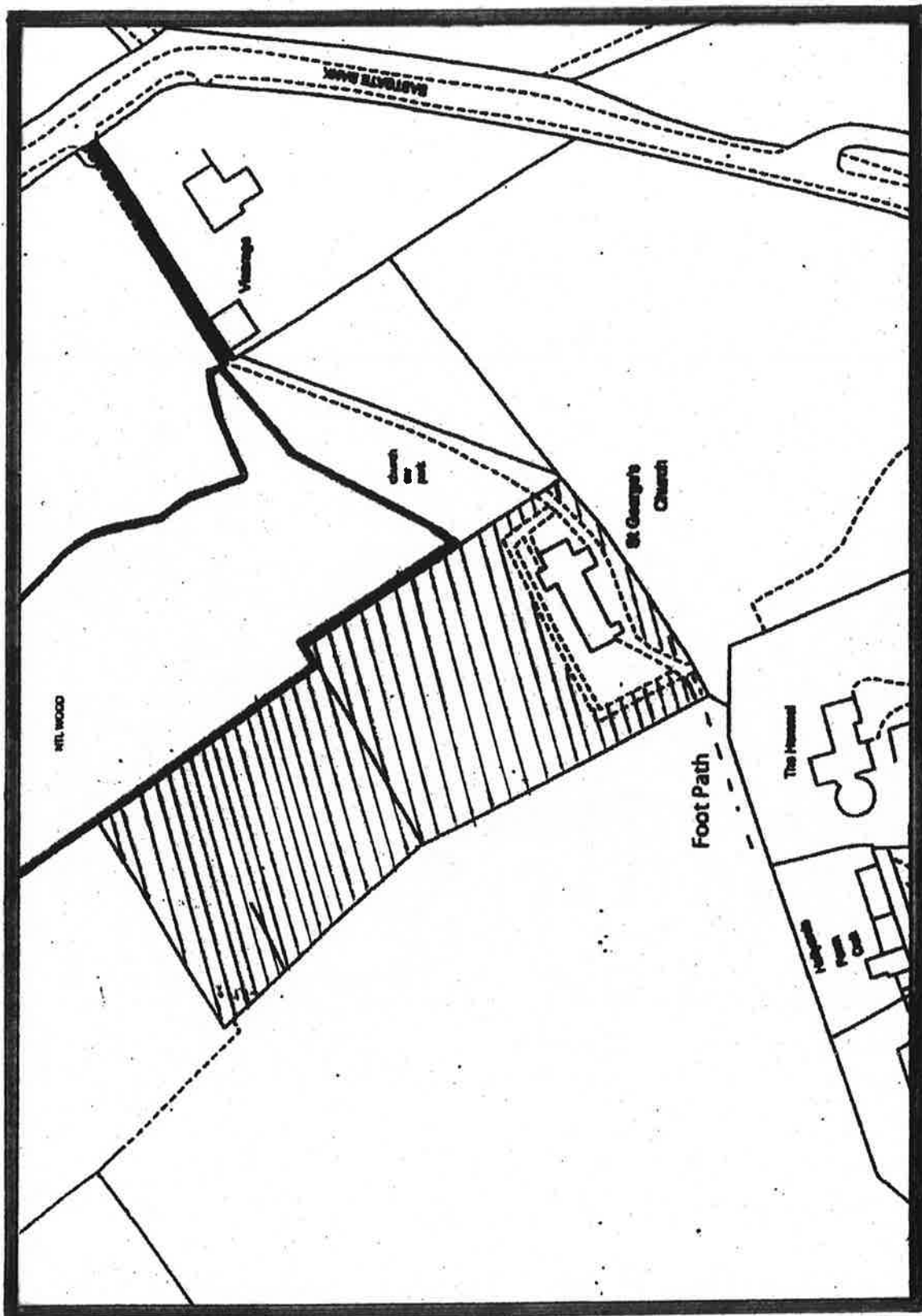


# St Edmund King and Martyr Churchyard, West Kingsdown, Kent



 Area to be closed

St George Church, Mickley, Northumberland



Area to be closed



*At the Court at Buckingham Palace*

THE 15th DAY OF FEBRUARY 2017

PRESENT,

THE QUEEN'S MOST EXCELLENT MAJESTY  
IN COUNCIL

A Petition of The Edinburgh Academy praying for the grant of a Supplementary Charter was today referred by Her Majesty in Council, together with any other Petitions on the subject, to a Committee of the Privy Council for consideration and report.

*Richard Tilbrook*